

WEST VIRGINIA WATER DEVELOPMENT BOARD MINUTES

The West Virginia Water Development Board met at 10:30 a.m., Friday, February 13, 2026, at the Water Development Authority's ("WDA") office in Charleston, West Virginia. Notice of the meeting was posted on the Secretary of State's online meeting notice database, the WDA's website and in the lobby at the WDA's office. Those wanting to attend the meeting could do so in person. Tina Parker recorded the minutes of the meeting. After the Roll Call, the Chair declared a quorum.

BOARD ATTENDEES:

A. Todd Johnston, Chair, Designee for Governor Patrick Morrisey, via conference call
John Miller, Vice Chair, present
Gary Sutphin, present
Amy Swann, present
Michael Clowser, present
Katheryn Emery, Designee for the Secretary of the Department of Environmental Protection, present
Meredith Vance, Designee for the Commissioner of the Bureau of Public Health, present

WDA STAFF PRESENT:

Brad Sergent
Scott Menefee
Tina Parker

OTHER ATTENDEES:

Samme Gee, Jackson Kelly PLLC, Counsel to the Board
Julie Merow, Jackson Kelly PLLC
Brian Bracey, Huntington Water Quality Board
Terry Martin, Regional Intergovernmental Council
Eric Hartwell, New River Engineers
Thomas Cazad, WV Department of Environmental Protection
Jason Pizetella, Contractors Association of West Virginia
Gwen Clayton, Region 2 Planning and Development Council

APPROVAL OF MINUTES

The minutes for the meeting held on Friday, October 10, 2025, were presented for approval. MOTION: Moved by Mr. John Miller; Seconded by Mr. Gary Sutphin; Passed unanimously.

RESOLVED, That the minutes of the Board meeting held on October 10, 2025, are approved.

FINANCIAL REPORT

Mr. Brad Sergent reviewed the financial statements as of December 2025 and discussed the closed loans and grants report, as well as the deficiency report and noted that there are seven deficiencies.

RESOLUTION TO AUTHORIZE THE EXECUTIVE DIRECTOR AND THE CHIEF FINANCIAL OFFICER AS SIGNATORY FOR ACCOUNTS AT TRUIST BANK

Mr. Sergent stated that this resolution authorizes the removal of former employees and the addition of newly designated personnel as authorized signatories. A form included in the Board packet will be signed by the Secretary to make the changes official.

MOTION: Moved by Ms. Amy Swann; Seconded by Ms. Katheryn Emery; Passed unanimously.

RESOLVED, That the Board approves the resolution designating the Acting Executive Director and Chief Financial Officer as authorized signatories of all Truist Bank accounts.

REQUEST FROM THE CITY OF HUNTINGTON WATER QUALITY BOARD

Ms. Samme Gee explained the request from The City of Huntington Water Quality Board.

MOTION: Moved by Ms. Swann; Seconded by Ms. Emery; Passed unanimously.

RESOLVED, That the Board consents to A) the City of Huntington, West Virginia combining its sanitary sewer system and stormwater system; B) amending its existing sewer system bonds held by the Authority to be combined sanitary sewer and stormwater bonds; and C) the substitution or provision of municipal bond debt service reserve account insurance policies or sureties to fund the debt service reserve accounts for one or more of the sewer system bonds held by the Authority.

ECONOMIC ENHANCEMENT GRANT FUND PROJECTS

Mr. Sergent summarized each project requesting funds for consideration.

MOTION: Moved by Ms. Swann; Seconded by Ms. Emery; Passed unanimously.

RESOLVED, That the Board approves the following projects and the listed grant amounts contingent on the fulfillment of the Authority’s Economic Enhancement Grant program requirements:

- | | |
|--|--------------------|
| 1. Town of Clay | \$800,000 |
| 2. Town of Fort Gay | \$1,700,000 |
| 3. Town of Marlinton | \$390,000 |
| 4. Pendleton County Public Service District | \$1,000,000 |
| 5. Tomlinson Public Service District | \$4,200,000 |
| 6. Salt Rock Public Service District | \$440,000 |
| 7. City of Kingwood | \$755,279 |
| 8. WV Department of Agriculture | \$2,000,000 |
| Cedar Lakes Conference Center | |
| 9. Mineral County Development Authority | \$500,000 |

ELECTION OF OFFICER

Mr. Sergent asked the Board for a motion to elect Ms. Misty Parsons to be Assistant Secretary/Treasurer.

MOTION: Moved by Mr. Miller; Seconded by Mr. Sutphin; Passed unanimously.

RESOLVED, That the Board approves Misty Parsons as the Assistant Secretary/Treasurer.

EXECUTIVE DIRECTOR’S REPORT

Mr. Sergent updated the Board on the new accounting software, Acumatica. The accounting team continues to hold weekly calls and is targeting an April 1 go-live date. He also reviewed the West Virginia Water Development Authority’s Petition to intervene in PSC Case No. 25-0927-W-S-PC and provided an update on the Economic Enhancement Grant Fund projects. Lastly, he requested permission from the Board to prepare a letter of appreciation to Marie Prezioso and to invite her to attend the next meeting to present.

UNFINISHED BUSINESS

There was none.

NEW BUSINESS

Mr. Mike Clowser asked for an overview of the legislative Bills that are currently under consideration during the legislative session and their impact on the Water Development Authority. Mr. Sergent provided an update on HB5129, HB5202, and HB5210.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned.

MOTION: Moved by Ms. Swann; Seconded by Ms. Emery; Passed unanimously.

RESOLVED, That the Board meeting be adjourned at 11:23A.M., be approved.



W. Scott Menefee, Secretary/Treasurer

Minutes approved:

04-30-2026 (Date)

Attachments:

- Resolution to authorize the Executive Director and the Chief Financial Officer as signatory for accounts at Truist Bank.
- Request from City of Huntington Water Quality Board
- WDA EEGF Project Application for Consideration

GOVERNMENT ENTITY RESOLUTION

RESOLUTION OF THE WATER DEVELOPMENT BOARD DESIGNATING THE ACTING EXECUTIVE DIRECTOR AND CHIEF FINANCIAL OFFICER AS AUTHORIZED SIGNATORIES ON ALL TRUIST BANK DOCUMENTS

RESOLVED, that the Official Titles designated herein, be and are hereby authorized on behalf of the Water Development Board of the Water Development Authority (hereinafter “Entity”) from time to time to serve as designated authorized signers of the Entity for the purpose of authorizing cash transactions, including ACH and wire transfer, providing investment management direction for investment management accounts, appointing investment managers for custodial accounts, signing and take other actions on behalf of the Entity with respect to trust and other agreements entered into by the Entity, and such other authority as may be granted in documents specified by Truist Bank, its successors and assigns (hereinafter, "Truist") by making, executing and delivering in the name of and on behalf of the Entity, under its official seal or otherwise, from time to time such agreements, documents or instruments deemed reasonable or necessary;

RESOLVED FURTHER, that for this Resolution, Bradley Sergent is named the Acting Executive Director of the Entity and Westley Scott Menefee is named the Chief Financial Officer of the Entity (hereinafter the “Entity’s Officials”);

RESOLVED FURTHER, that all actions heretofore taken by the Entity's Officials named herein in providing such authorized signers authority on behalf of the Entity and in the exercise of the authority and powers herein granted are hereby ratified, adopted and confirmed, and the Entity shall be bound by the terms and conditions of said documents, agreements, and instruments as entered into and amended from time to time by authorized signers appointed by the Entity's Officials designated herein; and

GOVERNMENT ENTITY RESOLUTION

RESOLVED FURTHER, that the Secretary and/or the Assistant Secretary as custodian of the records of the Entity is authorized and directed to furnish Truist with a certified copy of these resolutions, which resolutions shall continue in full force and effect until written notice of the rescission or modification of the same has been received by Truist, and to furnish Truist the names and specimen signatures of the Entity's Officials named herein, and such persons from time to time holding the above positions, herewith and/or on Truist's usual form of signature card.

This Resolution shall be effective immediately upon adoption.

Adopted this 13th day of February, 2026.


Assistant Secretary

GOVERNMENT ENTITY RESOLUTION

**CERTIFICATE OF THE SECRETARY
OF THE WEST VIRGINIA WATER DEVELOPMENT AUTHORITY,
WATER DEVELOPMENT BOARD**

The undersigned Assistant Secretary of the Water Development Board of the West Virginia Water Development Authority, a State Agency duly organized and existing under the laws of the state of West Virginia (hereinafter "Entity"), certifies that (i) this Entity Resolution is a true, correct and complete copy of resolutions of the Entity adopted by the Board of the Entity at a meeting at which a quorum was present and which was duly called and held on February 13, 2026 which resolutions have not been amended, altered, modified, repealed, or rescinded and are in full force and effect as of the date hereof, and (ii) the officials listed below are authorized to act in accordance with the Entity Resolution:

WEST VIRGINIA WATER DEVELOPMENT
AUTHORITY, WATER DEVELOPMENT BOARD


Bradley Sergent, Acting Executive Director


Westley Scott Menefee, Chief Financial Officer

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the seal of the Entity and attest to the foregoing as of February 13, 2026.

(Entity Seal)


Assistant Secretary

Client Name: **WEST VIRGINIA WATER DEVELOPMENT AUTHORITY**

This Addendum for a Legal Entity is an addendum to the attached Agreement which was signed by Client on **01/18/2012** establishing the Account on behalf of Client, who is a:

- Trust governed under the laws of . Attached is the governing trust instrument and/or the Trustee Certification of Trust submitted in lieu of the trust instrument which provide(s) the appointment and authorization of as the (co-) fiduciary(ies) of the Trust. If the governing trust instrument or the Trustee Certification of Trust clearly define the individuals authorized to act on Client's behalf, page 2 of this Addendum does not need to be completed.
- Corporation established under the laws of . Attached is a resolution of the Board of Directors of Client authorizing the Agreement on behalf of the Client and certified by the Corporate Secretary.
- Partnership, which is a General Partnership or a Limited Partnership established under the laws of . Attached is a certified copy of , or certified copy of the relevant section(s) of, the Partnership Agreement, Certificate of Partnership, or Partnership Resolution showing that the Signing Party(ies) to the Agreement (and the Signing Party(ies) to this Addendum) is a/are general partner(s) of Client.
- Limited Liability Company established under the laws of . Attached is a certified copy of , or certified copy of the relevant section(s) of, the Operating Agreement, which provides the name(s) of the managing member(s) of Client or that the Signing Party(ies) to the Agreement (and the Signing Party(ies) to this Addendum) is/are otherwise authorized to act on behalf of Client. A sole proprietor shall provide a copy of the proprietorship business license and the "doing business as" certificate, if applicable.
- Board or Board of Trustees ("Board") for government entity or union. Attached is a Resolution by the Board of Client, certified by the Board's Secretary, which provides the names of those authorized to act on behalf of Client.
- Other: . Attached is a which provides that the Signing Party(ies) to the Agreement (and the Signing Party(ies) to this Addendum) is/are authorized to act on behalf of Client.

The Agreement is between Client and Bank only and requires Bank to act only on behalf of Client, as described in the Agreement. It does not confer any benefits upon any other parties, notwithstanding that a person may or may not be a shareholder, officer, partner, trust fiduciary, director, or member of Client or co-owner, heir, devisee, beneficiary, or ward of a fiduciary estate.

By acting pursuant to the Agreement, Bank accepts its appointment as defined in the Agreement. Bank does not accept any other form of fiduciary appointment with respect to any entity unless specifically provided in the Agreement and has no authority to interpret the document(s), law, or regulations governing Client.

Client represents that the entity identified above is registered in the manner prescribed by its governing law, and that the entity is currently in full compliance with all requirements relating to its organization and continued existence under applicable law.

Client represents that any appointment of persons duly authorized to act on Client's behalf, or any instructions given to Bank in connection with the Agreement shall be duly authorized by the governing law, resolutions, or governing documents of Client. Client represents that the Signing Party(ies) executing this Addendum, and the Signing Party(ies) to the Agreement is/are authorized to act on behalf of Client to bind Client to the terms of the Agreement as indicated above.


By signing below, Signing Party(ies) affirm this Addendum for Legal Entity and confirms the authorization of the listed person(s) in this Addendum are authorized to act on behalf of Client.


| Signing Party(ies) | | |
|--|-----------|------|
| Print Name and Title | Signature | Date |
| Westley Scott Menefee, CFO | | |
| Bradley Sergeant, Acting Exec Dir | | |
| | | |
| | | |

| Addendum Accepted and Agreed to by Bank | | |
|---|-----------|------|
| Print Name and Title | Signature | Date |
| Kathryn M Rickenbach, CTFA, AIF® | | |

Persons Authorized to Act on Behalf of Client to Give Instructions to Bank

For all purposes under the Agreement, Bank shall be entitled to rely, without any duty or further inquiry, upon (i) the identity and authority of such persons represented by this Addendum and (ii) the genuineness and continued accuracy and effectiveness of this Addendum until such time as Bank receives written notice of changes to this Addendum by Client. **Note: All sections MUST be completed. If authority to direct Bank by Authorized Person signature is intended specimen signature(s) must be provided.**

| | | | |
|---|--|---|--|
| Authorized Person (Print / Type) Westley Scott Menefee (AKA W Scott Menefee) | | Signature  | |
| Email Address smenefee@vwwda.org | Transaction Limit \$, if blank, authority is unlimited. | Work Phone Number 304-414-0865 | Cell Phone Number 304-553-6961 |
| Authorized to provide the following: | | | |
| <input checked="" type="checkbox"/> Full authority to give direction or confirmation to Bank on all matters regarding the Agreement and Account or <input type="checkbox"/> Limited authority to provide the following <i>Check all that apply. If full authority is granted, none of the items below should be selected.</i> | | | |
| <input type="checkbox"/> Directions or confirmation for payment by check <input type="checkbox"/> Directions or confirmation for payment by wire transfer | | <input type="checkbox"/> Directions or confirmation for payment by ACH <input type="checkbox"/> Other: _____ | |
| Number of persons whose authorizations are required (Specific requirements, including total number of authorizations required for specific transactions, are in documentation provided to Bank.) 1 | | | |

| | | | |
|---|--|---|--|
| Authorized Person (Print / Type) Bradley Sergent | | Signature  | |
| Email Address bsergent@vwwda.org | Transaction Limit \$, if blank, authority is unlimited. | Work Phone Number 304-414-6500 x126 | Cell Phone Number 304-654-9905 |
| Authorized to provide the following: | | | |
| <input checked="" type="checkbox"/> Full authority to give direction or confirmation to Bank on all matters regarding the Agreement and Account or <input type="checkbox"/> Limited authority to provide the following <i>Check all that apply. If full authority is granted, none of the items below should be selected.</i> | | | |
| <input type="checkbox"/> Directions or confirmation for payment by check <input type="checkbox"/> Directions or confirmation for payment by wire transfer | | <input type="checkbox"/> Directions or confirmation for payment by ACH <input type="checkbox"/> Other: _____ | |
| Number of persons whose authorizations are required (Specific requirements, including total number of authorizations required for specific transactions, are in documentation provided to Bank.) 1 | | | |

| | | | |
|---|--|---|-------------------|
| Authorized Person (Print / Type) | | Signature | |
| Email Address | Transaction Limit \$, if blank, authority is unlimited. | Work Phone Number | Cell Phone Number |
| Authorized to provide the following: | | | |
| <input checked="" type="checkbox"/> Full authority to give direction or confirmation to Bank on all matters regarding the Agreement and Account or <input type="checkbox"/> Limited authority to provide the following <i>Check all that apply. If full authority is granted, none of the items below should be selected.</i> | | | |
| <input type="checkbox"/> Directions or confirmation for payment by check <input type="checkbox"/> Directions or confirmation for payment by wire transfer | | <input type="checkbox"/> Directions or confirmation for payment by ACH <input type="checkbox"/> Other: _____ | |
| Number of persons whose authorizations are required (Specific requirements, including total number of authorizations required for specific transactions, are in documentation provided to Bank.) 1 | | | |

| | | | |
|--|--|-------------------|-------------------|
| Authorized Person (Print / Type) | | Signature | |
| Email Address | Transaction Limit \$, if blank, authority is unlimited. | Work Phone Number | Cell Phone Number |
| Authorized to provide the following: <input checked="" type="checkbox"/> Full authority to give direction or confirmation to Bank on all matters regarding the Agreement and Account or <input type="checkbox"/> Limited authority to provide the following <i>Check all that apply. If full authority is granted, none of the items below should be selected.</i> <input type="checkbox"/> Directions or confirmation for payment by check <input type="checkbox"/> Directions or confirmation for payment by ACH <input type="checkbox"/> Directions or confirmation for payment by wire transfer <input type="checkbox"/> Other: _____ | | | |
| Number of persons whose authorizations are required (Specific requirements, including total number of authorizations required for specific transactions, are in documentation provided to Bank.) | | | |

| | | | |
|---|--|-------------------|-------------------|
| Authorized Person (Print / Type) | | Signature | |
| Email Address | Transaction Limit \$, if blank, authority is unlimited. | Work Phone Number | Cell Phone Number |
| Authorized to provide the following: <input type="checkbox"/> Full authority to give direction or confirmation to Bank on all matters regarding the Agreement and Account or <input type="checkbox"/> Limited authority to provide the following <i>Check all that apply. If full authority is granted, none of the items below should be selected.</i> <input type="checkbox"/> Directions or confirmation for payment by check <input type="checkbox"/> Directions or confirmation for payment by ACH <input type="checkbox"/> Directions or confirmation for payment by wire transfer <input type="checkbox"/> Other: _____ | | | |
| Number of persons whose authorizations are required (Specific requirements, including total number of authorizations required for specific transactions, are in documentation provided to Bank.) | | | |

| | | | |
|---|--|-------------------|-------------------|
| Authorized Person (Print / Type) | | Signature | |
| Email Address | Transaction Limit \$, if blank, authority is unlimited. | Work Phone Number | Cell Phone Number |
| Authorized to provide the following: <input type="checkbox"/> Full authority to give direction or confirmation to Bank on all matters regarding the Agreement and Account or <input type="checkbox"/> Limited authority to provide the following <i>Check all that apply. If full authority is granted, none of the items below should be selected.</i> <input type="checkbox"/> Directions or confirmation for payment by check <input type="checkbox"/> Directions or confirmation for payment by ACH <input type="checkbox"/> Directions or confirmation for payment by wire transfer <input type="checkbox"/> Other: _____ | | | |
| Number of persons whose authorizations are required (Specific requirements, including total number of authorizations required for specific transactions, are in documentation provided to Bank.) | | | |



Chase Tower, 17th Floor
P.O. Box 1588
Charleston, WV
25326-1588
304.353.8000
www.steptoe-johnson.com

Writer's Contact Information:
304.549.8196 - Telephone
304.933.8704 - Fax
John.Stump@steptoe-johnson.com

November 24, 2025

The Board of the West Virginia Water Development Authority
C/o Marie Prezioso, Executive Director
1009 Bullitt Street
Charleston, West Virginia 25301

Re: The City of Huntington
Request for Consent to Amendment of Existing Sewer Revenue Bonds and
Substitution of Municipal Bond Debt Service Reserve Insurance Policies

Dear Board Members and Ms. Prezioso:

StepToe & Johnson PLLC is bond counsel for The City of Huntington (the "City"). The purpose of this letter is to request the consent of the Board of the West Virginia Water Development Authority (the "WDA"), subject to approval by the Executive Director of the WDA and satisfaction of all requirements of counsel to the WDA, to:

- A. The amendment of the existing sewer revenue bonds of the City held by the WDA to create a combined sanitary sewer and stormwater system, pursuant to West Virginia Code 16-13-1 *et seq.*; and
- B. The substitution or provision of municipal bond debt service reserve insurance policies to fund the reserve accounts for one or more of the WDA Bonds (as defined herein).

The WDA is presently the holder of the following bonds of the City either secured by a first lien on the net revenues of the City's sanitary sewerage collection and treatment system (the "Sewer System") or forgivable:

1. Sewer Revenue Bonds, Series 2010 A (West Virginia SRF Program), dated January 12, 2010, issued in the original aggregate principal amount of \$4,022,945 (the "Series 2010 A Bonds");
2. Sewer Revenue Bonds, Series 2010 B (West Virginia SRF Program), dated November 10, 2010, issued in the original aggregate principal amount of \$2,622,055 (the "Series 2010 B Bonds");
3. Sewer Revenue Bonds, Series 2024 A (West Virginia SRF Program), dated November 26, 2024, issued in the original aggregate principal amount of \$4,200,000 (the "Series 2024 A Bonds");
4. Sewer Revenue Bonds, Series 2024 B (West Virginia SRF Program/Forgivable), dated November 26, 2024, issued in the original aggregate principal amount of \$1,700,000 (the "Series 2024 B Bonds");
5. Sewer Revenue Bonds, Series 2024 C (West Virginia SRF Program), dated November 26, 2024, issued in the original aggregate principal amount of \$2,250,000 (the "Series 2024 C Bonds");

6. Sewer Revenue Bonds, Series 2024 D (West Virginia SRF Program/Forgivable), dated November 26, 2024, issued in the original aggregate principal amount of \$1,000,000 (the “Series 2024 D Bonds”);
7. Sewer Revenue Bonds, Series 2025 A (West Virginia SRF Program), dated October 9, 2025, issued in the original aggregate principal amount of \$213,168,000 (the “Series 2025 A Bonds”);
8. Sewer Revenue Bonds, Series 2025 B-1 (West Virginia SRF Program/Forgivable), dated October 9, 2025, issued in the original aggregate principal amount of \$3,500,000 (the “Series 2025 B-1 Bonds”);
9. Sewer Revenue Bonds, Series 2025 B-2 (West Virginia SRF Program/Forgivable), dated October 9, 2025, issued in the original aggregate principal amount of \$1,457,000 (the “Series 2025 B-2 Bonds”);
10. Sewer Revenue Bonds, Series 2025 C (West Virginia Infrastructure Fund), dated October 9, 2025, issued in the original aggregate principal amount of \$4,000,000 (the “Series 2025 C Bonds”);
11. Sewer Revenue Bonds, Series 2026 A (West Virginia SRF Program), intended to be issued prior to the issuance of the Series 2026 E Bonds (defined herein) in the original aggregate principal amount of not to exceed \$30,000,000 (the “Series 2026 A Bonds”);
12. Sewer Revenue Bonds, Series 2026 B (West Virginia SRF Program/Forgivable), intended to be issued prior to the issuance of the Series 2026 E Bonds (defined herein) in the original aggregate principal amount of not to exceed \$2,500,000 (the “Series 2026 B Bonds”);
13. Sewer Revenue Bonds, Series 2026 C (West Virginia SRF Program), intended to be issued prior to the issuance of the Series 2026 E Bonds (defined herein) in the original aggregate principal amount of not to exceed \$30,000,000 (the “Series 2026 C Bonds”); and
14. Sewer Revenue Bonds, Series 2026 D (West Virginia SRF Program/Forgivable), intended to be issued prior to the Series 2026 E Bonds (defined herein) in the original aggregate principal amount of not to exceed \$2,500,000 (the “Series 2026 D Bonds”)(collectively, the “WDA Bonds”).

Additionally, the City has outstanding the following bonds secured by the net revenues of the System:

1. Sewer Revenue Bonds, Series 2015 A (Tax-Exempt), dated March 26, 2015, issued in the original aggregate principal amount of \$5,630,000 (the “Series 2015 A Bonds”); and
2. Sewer Refunding Revenue Bonds, Series 2022 A, dated November 30, 2022, issued in the original aggregate principal amount of \$6,170,000 (the “Series 2022 A Bonds” and, collectively with the Series 2015 A Bonds, the “Bonds to be Refunded”).

The Sewer System is operated and managed by the Huntington Sanitary Board (the “HSB”) pursuant to West Virginia Code 16-13-1 *et seq.* The Sanitary System provides sanitary sewerage collection and treatment both within and in certain areas outside of the corporate limits of the City, and also provides bulk wastewater treatment for multiple surrounding sanitary sewer systems.

The City also owns and operates a stormwater management and transmission system within the corporate limits of the City (the “Stormwater System”). The Stormwater System includes culverts, catch basins, swails and the City’s floodwall and levy assets. The Stormwater System is operated and managed by the Board of the Huntington Stormwater Utility pursuant to West Virginia Code 16-13-1 *et seq.* The City presently has the following debt secured by the Stormwater System:

Stormwater Refunding Bond Anticipation Notes, Series 2023, dated April 27, 2023, issued in the aggregate principal amount of \$4,000,000 (the “Stormwater BAN”).

The City has determined that the combination of the Sewer System and the Stormwater System into one utility, under a single Board (the “Combined System”) will promote greater efficiencies in the operations of both systems, improve service to customers of both systems and facilitate the future growth and development of the Combined System. Particularly, the Combined System will be positioned to leverage employees across the entire Combined System. Immediate financial savings will be realized through cessation of duplicative insurance policies and separate system branding. Finally, the Sewer System and Stormwater System are inextricably physically combined and intra-dependent; particularly the floodwall and levy assets, the pump stations for which were designed by the Army Corps of Engineers to serve both the Sewer System and the Stormwater System.

Contemporaneously with the combination of the Sanitary System and the Stormwater System to create the Combined System, the City will refinance the Bonds to be Refunded and permanently finance the Stormwater BAN through the issuance of Combined Sewer and Stormwater System Revenue Bonds, Series 2026 E (the “Series 2026 E Bonds”).

The Independent Certified Public Accountant for the Sewer System and the Stormwater System has confirmed that the Combined System will meet the coverage requirements of the WDA Bonds and the Series 2026 E Bonds.

The City desires to proceed with the amendment of the WDA Bonds, the refinancing/permanent financing of the Bonds to be Refunded and the Stormwater BAN and the creation of the Combined System. Accordingly, the City respectfully requests the approval and consent of the Board of the WDA, subject to approval by the Executive Director of the WDA and satisfaction of all requirements of counsel to the WDA, to the amendment of the WDA Bonds to create a combined sanitary sewer and stormwater system, pursuant to West Virginia Code 16-13-1 *et seq.* and the redesignation of the WDA Bonds as “Combined Sewer and Stormwater System Revenue Bonds.”

In addition, the City respectfully requests the consent of the WDA to the substitution or provision (for those WDA Bonds for which reserve payments have not yet commenced) of municipal bond debt service reserve insurance policies (“Surety Policies”) to fund the respective debt service reserve funds for one or more of the WDA Bonds, with such consent contingent on the following:

- A. A determination that the provision of the Surety Policy to fund the reserve account for such bond issue results in net present value savings to the City;
- B. The approval of the Executive Director of the WDA; and
- C. Satisfaction of all requirements of counsel to the WDA.

The City believes that the substitution/provision of Surety Policies to fund the debt service reserve funds for the WDA Bonds will result in significant savings for the Combined System.

Board of the West Virginia Water Development Authority
November 24, 2025
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Thank you for your attention to this letter and consideration of the requests herein. If we can provide any further information, please do not hesitate to call or email me.

My best regards,

Very truly yours,



By: _____
John C. Stump

Cc: Wayne Morgan, PE
Samme Gee, Esquire
Kathy Emery, PE
Mr. Brian Bracey
Scott Damron, Esquire



Chase Tower, 17th Floor
P.O. Box 1588
Charleston, WV 25326-1588
(304) 353-8000 (304) 933-8704 Fax
www.stephoe-johnson.com

Writer's Contact Information
(304) 353-8196 – Telephone
(304) 933-8704 – Fax
john.stump@stephoe-johnson.com

February 9, 2026

The Board of the West Virginia Water Development Authority
C/o Bradley Sergent, Acting Executive Director
1009 Bullitt Street
Charleston, West Virginia 25301

Re: The City of Huntington
Request for Consent to Amendment of Existing Sewer Revenue Bonds and
Substitution of Municipal Bond Debt Service Reserve Insurance Policies

Dear Board Members and Mr. Sergent:

Stephoe & Johnson PLLC is bond counsel for The City of Huntington (the "City"). The purpose of this letter is to supplement the letter of November 24, 2025 wherein the City requested the consent of the Board of the West Virginia Water Development Authority (the "WDA"), subject to approval by the Executive Director of the WDA and satisfaction of all requirements of counsel to the WDA, to:


- A. The amendment of the existing sewer revenue bonds of the City held by the WDA to create a combined sanitary sewer and stormwater system, pursuant to West Virginia Code 16-13-1 *et seq.*; and
- B. The substitution or provision of municipal bond debt service reserve insurance policies to fund the reserve accounts for one or more of the Sewer Revenue Bonds of the City held by the WDA (the "WDA Bonds").

The purpose of this letter is to clarify the request of the City related to the municipal bond debt service reserve insurance policies. The City desires to substitute municipal bond debt service reserve insurance policies to fund the reserve accounts for those WDA Bonds which provide a financial advantage for the City, regardless of whether the City has commenced funding the respective reserve account. Accordingly, the City is requesting the consent of the WDA to the funding of the debt service reserve accounts for one or more of the WDA Bonds.

Thank you for your attention to this letter and consideration of the requests herein. If we can provide any further information, please do not hesitate to call or email me.

My best regards,

Very truly yours,

By: 
John C. Stump

Board of the West Virginia Water Development Authority
February 9, 2026
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Cc: Wayne Morgan, PE
Samme Gee, Esquire
Kathy Emery, PE
Mr. Brian Bracey
Scott Damron, Esquire

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APPLICATION FOR WDA ECONOMIC ENHANCEMENT GRANT FUNDING
MATCHING GRANT ONLY FOR BINDING COMMITMENT REQUIREMENTS
[Example: USEDA]
(WV Code 22C-1-6a(b))

- 1) Project Sponsor: XX Governmental or Not-for-Profit
Name: Town of Clay
Address: 246 Main Street (P.O. Box 246), Clay, WV 25043
Contact Name: Jason Hubbard, Mayor
Email Address: townofclaywv@gmail.com
Phone Number: 304-587-4233
- 2) Project Description: To Upgrade the Town of Clay Water Treatment Plant to produce additional water supply
- 3) Grant funding applied for that requires a match: \$800,000.00 from WV IJDC Grant
Federal program requiring binding commitment for the match: Not Applicable
Amount of WDA EEG Fund being requested: \$800,000.00
- 4) Anticipated grant notification award date: July 1, 2025
- 5) Estimated construction period: 12 months
Estimated completion date: January 1st, 2027
- 6) Provide sources/uses budget/Schedule B for Project showing all proposed project funding.
- 7) Project Consulting Engineer: Isaac Fadiga, Burgess and Niple
Project Accountant: Todd Dingess, Smith Cochran and Hicks
- 8) Date approved by WVIJDC: The project was approved on Wednesday April 30, 2025
- 9) Date of last audit: FY 23 - 10/28/2024
- 10) Status of WV PSC approval, if required: Is a municipality where rates are not affected

West Virginia Water Development Authority EEGF Request Form

Project Number: Water Treatment Plant Improv

Sponsor: Town of Clay

Engineering Firm: Burgess and Niple

Type of Request: Initial Additional Funds

Date of Latest Cost Estimate: March 10, 2025

All Permits Submitted:

Plans and Specs Approved:

Professional Agreements:

Preliminary Title Opinion:

Rates Sufficient to Fully Fund R&R and Capital Maintenance Accounts:

| | | | |
|-------------------------------------|-----|----|-------------------------------------|
| <input type="checkbox"/> | Yes | No | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> | Yes | No | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | Yes | No | <input type="checkbox"/> |
| <input type="checkbox"/> | Yes | No | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | Yes | No | <input type="checkbox"/> |

WV EEGF

Total Amount of ~~WDC~~ Funds for this Project: \$ 800,000.00

Please describe any Economic or Housing Development Benefits:

This project increases the capacity and reliability of the Water Treatment Plant to provide water to Civil Military Innovative Institute Command Center as well as projects being both constructed and designed in the Big Otter and Grassy Fork areas of Clay County. Projects in development are Ossia Road and Moore Fork. If totally funded these projects will add over 200+ customers and also require 21,500 gallons per day periodically at the CMI2 Fort Andrews training location. The Clay County PSD is upgrading their pump stations and constructing an additional storage tank to meet their obligations.

Please describe the impact of the project on the State:

This project will provide water service to the entire Clay County network and supplement the Clay Roane PSD with additional water that is needed to provide water to the majority of Roane County. Clay Roane has approximately 850+ customers. Over 400 customers are in Roane County.

Please describe the effect on the project if the requested binding commitment is not approved:

The Treatment Plant would have to operate longer with additional personnel costs. The plant is due for an upgrade of its system, both an additional bladder membrane and filters that must be changed. These changes are necessary for the plant to run efficiently and practically

Submitted by: Terry Martin, Regional Council

Date: 10/23/25

WDA/EEGF/2
(2/2025)

Application Date: May 5 2025

Authorized Representative/Project Sponsor

Name/Title: Jason Hubbard, Mayor, Town of Clay

Signature: 

NOTE: The Project Sponsor must complete and email this application to the West Virginia Water Development Authority at wda@wvwda.org and on <http://wvoasis.gov/VSS/Default.aspx> (1. VSS Portal, 2. View Grant Opportunities, 3. WV Water Development Authority Economic Enhancement Grant Fund).

Town of Clay Water Treatment Improvements 2025W-2669

The Town of Clay does not need a title Opinion since all work will be completed inside the Water Treatment Plant.

There is no need for easements or Right of Ways for the same Reason.

Burgess and Niple were selected as their engineer thru the 5G process and have only prepared a Preliminary Engineering Report but have been in contact with the suppliers of the bladder and filtering system. Design should progress very quickly once awarded.

Funding

| Funding Source | Amount | Grant/Loan | State / Federal | Committed/Not Committed |
|----------------|--------------|------------|-----------------|-------------------------|
| WV JDC | \$800,000.00 | Grant | State | Recommended |
| WV EEG | \$800,000.00 | Grant | State | Uncommitted |

**FUNDING COMMITTEE REPORT - PRELIMINARY APPLICATION REVIEW
WEST VIRGINIA INFRASTRUCTURE AND JOBS DEVELOPMENT COUNCIL**

A. General Information

| | | | | | | | |
|---|---|----------------------------|--|--------------------|---------------|---------------------|--|
| Project Sponsor | CLAY, TOWN OF | | | | | | |
| Project Number | 2025W-2669 | Congressional Dist. | 2 | Resubmitted | | Revision No. | |
| Contact | Joshua K. Shamblin | | | | | | |
| Engineer | Isaac S Fadiga | | | | | | |
| Administrator | Terry Martin | | | | | | |
| Total customers served (existing) | 548 | Type | New customers to be served by project | 0 | County | Region | |
| | | Water | | | CLAY | | |
| Project Description | To upgrade the Water Treatment Plan to accept more flow from future projects in the planning, implementation and construction stages. | | | | | | |
| Emergency project as defined by §31-15A-2? | | | | Yes | No | X | |
| <u>Existing Source/Treatment</u> | | | <u>Proposed Source/Treatment</u> | | | | |
| Town of Clay | | | Town of Clay | | | | |

B. Technical Staff/Funding Committee Recommendation

| | | |
|-------------------------------|--------------------|---|
| Rates (3,400-gal) | 2020 Census | Staff Recommendation: The Technical Review and Funding Committee recommends the Town of Clay be eligible to pursue a \$800,000 WDA EEGF and a \$800,000 IJDC grant for an estimated project cost of \$1,600,000. Most Recent Audit 2023. |
| Existing Rates: | 30.40 | |
| Proposed Rates: | 30.40 | |
| 0.6% MHI | 8.85 | |
| 1.25% MHI | 18.45 | |
| 1.5% MHI | 22.14 | |
| 1.75% MHI | 25.82 | |
| 2.0% MHI | 29.51 | |
| Design Fees to Const % | 12.78% | |
| Total Fee to Const % | 26.21% | |

C. Funding Assistance Summary

| Sources & Amounts Proposed in Preliminary Application | | Sources & Amounts Approved By Council | |
|--|----------------|--|--------|
| 1. WDA Economic Enhancement Grant Fund | \$800,000.00 | | |
| 2. IJDC District 1 Grant | \$800,000.00 | | |
| Total: | \$1,600,000.00 | Total: | \$0.00 |

APPLICATION FOR WDA ECONOMIC ENHANCEMENT GRANT FUNDING

(WV Code 22C-1-6a(c)(2) – (6))

Designate sub-section _____

- 1) Project Sponsor: Governmental or Not-for-Profit
Name: Town of Fort Gay
Address: 3407 Wayne Street, Fort Gay, WV 25514-0336
Contact Name: Bob Sword
Email Address: rsword42@gmail.com
Phone Number: (304) 648-5246
- 2) Project Description: Wastewater System Improvements Project
- 3) Status of Project design: Plans and specs of the facility plan were approved by WVDEP August 14, 2025.
- 4) Provide Budget/Sources & Uses/Schedule B.
Amount of WDA EEG Fund being requested: \$1,700,000.00
Amount, if any, required for a Federal match: \$0.00
Federal program requiring the match: N/A
- 5) Status of other project funding: We have a letter from the USACE approving the funds. We have a letter from the IJDC recommending we pursue a revised funding scenario.
- 6) Estimated construction period: We plan to advertise for bids in March 2026 and begin construction in August 2026.
Estimated completion date: August 2027
- 7) Date approved by WVIJDC: Original funding decision letter dated February 12, 2018. The

WDA/EEGF/3
(2/2025)


most recent change in scope cost and funding decision letter dated December 4, 2024.

- 8) Date of last audit: We have several letters from the State Auditor's office explaining the Municipality of Fort Gay has audits available on the Auditor's website from 2005 through 2016, and anticipates the FY 2017 through 2020 reports completed by August 2025. Those audits have not yet been uploaded to the website. They expect the audits for for the years ended June 30, 2021 through June 30, 2024 to be issued on approximately December 31, 2025.
- 9) Status of WV PSC approval, if required: Since this project is going through the WV Infrastructure and Jobs Development Council, a certificate of convenience and necessity will not be required from the PSC for this project.

Application Date: September 2, 2025

Authorized Representative/Project Sponsor

Name/Title: Bob Sword, Mayor

Signature: 

NOTE: The Project Sponsor must complete and email this application to the West Virginia Water Development Authority at wda@wvwda.org and on <http://wvoasis.gov/VSS/Default.aspx> (1. VSS Portal, 2. View Grant Opportunities, 3. WV Water Development Authority Economic Enhancement Grant Fund).

**West Virginia Water Development
Authority EEGF Request Form**

Project Number: 2017S-1723

Sponsor: Town of Fort Gay

Engineering Firm: New River Engineering, Inc.

| | | |
|--|---|---|
| Type of Request: | <input checked="" type="checkbox"/> Initial | <input type="checkbox"/> Additional Funds |
| Date of Latest Cost Estimate: | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| All Permits Submitted: | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Plans and Specs Approved: | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Professional Agreements: | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Preliminary Title Opinion: | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Rates Sufficient to Fully Fund R&R and Capital Maintenance Accounts: | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |

Total Amount of IJDC Funds for this Project: \$1,000,000.00 Construction and \$100,000.00 that was used for the PFA.

Please describe any Economic or Housing Development Benefits: Fort Gay has the lowest MHI in West Virginia at \$18,667. No economic development activities can be pursued without functioning sewer infrastructure. The Town of Fort Gay has entered into a Consent Decree with the U.S. Southern District Court of West Virginia. As part of the Decree, The Town of Fort Gay is to address unsanitary and unsafe conditions created by malfunctioning sewer pump stations, lack of fencing around existing pump stations and lack of proper treatment at the wastewater treatment plant due to failing and aging equipment.

Please describe the impact of the project on the State: This project benefits the state by protecting public health, safeguarding the environment, and spurring economic development. Given West Virginia's challenging terrain and aging systems, these upgrades are crucial for ensuring safe and reliable services. With Fort Gay being the first impression visitors have when coming into West Virginia from Louisa, Kentucky, West Virginia would benefit from having a vibrant, healthy community to introduce visitors to the Mountain State.

Please describe the effect on the project if the requested binding commitment is not approved: The project is stalled indefinitely if a binding commitment is not approved and the discharge of raw sewage into nearby waterways, in violation of its permit, will be unavoidable. This grant is the last piece of funding needed to complete the project. It is already eight years old and the costs increase the more the system deteriorates and inflation rises.

Submitted by: Green Clayton Date: 10-23-25

| Funding Source | Grant/Loan | State/Federal | Amount | Committed/Not Committed |
|-----------------------|-------------------|----------------------|-----------------|--------------------------------|
| USACE | Grant | Federal | \$ 2,300,000.00 | Committed |
| CWSRF DF | Grant | State | \$ 1,500,000.00 | Not Committed |
| IJDC D3 Grant | Grant | State | \$ 1,000,000.00 | Committed |
| IJDC PFA Grant | Grant | State | \$ 100,000.00 | Committed |
| EEGF | Grant | State | \$ 1,700,000.00 | Not Committed |

**FUNDING COMMITTEE REPORT - COST & FUNDING CHANGE REVIEW
WEST VIRGINIA INFRASTRUCTURE AND JOBS DEVELOPMENT COUNCIL**

A. General Information

| | | | | | | |
|---|---|----------------------------|--|--------------------|---------------|---------------------|
| Project Sponsor | FORT GAY, TOWN OF | | | | | |
| Project Number | 2017S-1723 | Congressional Dist. | 3 | Resubmitted | | Revision No. |
| Contact | Joetta Hatfield | | | | | |
| Engineer | Eric Hartwell | | | | | |
| Administrator | Gwen Clayton | | | | | |
| Total customers served (existing) | 298 | Type | New customers to be served by project | 0 | County | Region |
| | | Sewer | | | WAYNE | |
| Project Description | The proposed project will consist of mapping the collection system, rehabilitation of 85 existing manholes, replacement of approximately 2,500LF of 8" gravity sewer, upgrades and rehabilitation at nine (9) existing pumping stations and two (2) existing grinder pump stations, and multiple upgrades and necessary rehabilitation at the wastewater treatment plant. | | | | | |
| Emergency project as defined by §31-15A-2? | | | | Yes | No | X |
| <u>Existing Source/Treatment</u> | | | <u>Proposed Source/Treatment</u> | | | |
| Town of Fort Gay | | | Town of Fort Gay | | | |

B. Technical Staff/Funding Committee Recommendation

| | | |
|-------------------------------|--------------------|---|
| Rates (3,400-gal) | 2015 Census | Staff Recommendation: |
| Existing Rates: | 62.75 | The Technical Review and Funding Committee recommends the Town of Fort Gay pursue a \$2,300,000 US ACE grant, a \$1,500,000 CWSRF DF grant, a \$1,700,000 WDA EEGF, a \$1,000,000 IJDC grant and \$100,000 IJDC PFA grant for an estimated cost of \$6,600,000. MRA 2016 |
| Proposed Rates: | 62.75 | |
| 0.6% MHI | 6.23 | |
| 1.25% MHI | 12.97 | |
| 1.5% MHI | 15.57 | |
| 1.75% MHI | 18.16 | |
| 2.0% MHI | 20.76 | |
| Design Fees to Const % | 8.11% | |
| Total Fee to Const % | 17.55% | |

C. Funding Assistance Summary

| Sources & Amounts Proposed in Preliminary Application | | Sources & Amounts Approved By Council | |
|--|-----------------------|--|-----------------------|
| 1. IJDC District 3 Grant | \$1,133,000.00 | 1. IJDC District 3 Grant | \$1,000,000.00 |
| 2. CWSRF Grant | \$2,267,000.00 | 2. CWSRF Debt Forgiveness | \$1,500,000.00 |
| | | 3. USCOE | \$900,000.00 |
| | | 4. IJDC PFA Grant District 3 | \$100,000.00 |
| Total: | \$3,400,000.00 | Total: | \$3,500,000.00 |

APPLICATION FOR WDA ECONOMIC ENHANCEMENT GRANT FUNDING
(WV Code 22C-1-6a(c)(2) – (6))
Designate sub-section 4

- 1) Project Sponsor: Governmental or Not-for-Profit
Name: Town of Marlinton
Address: 709 Second Avenue, Marlinton, WV 24954
Contact Name: Samuel Felton, Mayor
Email Address: mayor@townofmarlintonwv.com
Phone Number: (304) 799-4315
- 2) Project Description: PCMH Wastewater Treatment Plant
- 3) Status of Project design: Under Design
- 4) Provide Budget/Sources & Uses/Schedule B.
Amount of WDA EEG Fund being requested: \$390,000.00
Amount, if any, required for a Federal match: N/A
Federal program requiring the match: N/A
- 5) Status of other project funding: PCC Committed, IJDC Pending
- 6) Estimated construction period: 1 year beginning Feb 2026
Estimated completion date: March 2027
- 7) Date approved by WVIJDC: Pending in July or August
- 8) Date of last audit: November 24, 2024
- 9) Status of WV PSC approval, if required: N/A

WDA/EEGF/3
(2/2025)

Application Date: July 11, 2025

Authorized Representative/Project Sponsor

Name/Title: Samuel Felton, Mayor

Signature: 

NOTE: The Project Sponsor must complete and email this application to the West Virginia Water Development Authority at wda@wvwda.org and on <http://wvoasis.gov/VSS/Default.aspx> (1. VSS Portal, 2. View Grant Opportunities, 3. WV Water Development Authority Economic Enhancement Grant Fund).

Town of Marlinton
Pocahontas County Memorial Hospital Wastewater Treatment Plant

The Pocahontas County Memorial Hospital Wastewater Treatment Plant Project was born out of necessity to address both the aging wastewater treatment facility as well as complicated land use issues. The project supports two of the top employers in the entire County, the Pocahontas County Board of Education (Marlinton Middle School) ranked #2 and the Pocahontas County Memorial Hospital ranked at #3 along with the local pharmacy and State Police Barracks.

The area was developed following the devastating 1985 flood to move critical facilities out of the downtown area. In good faith the Pocahontas County Commission leased the property necessary for the wastewater treatment plant in an effort to provide sustainability for the referenced organizations in an area safe from future flood disasters. However, after nearly 30 years of managing the system, both the Commission and the Hospital recognize the need for the utility to be managed by a public entity to promote both longevity and efficiency. The existing system is not only deteriorating, but the land is leased from a private individual who seeks to exercise a reversion clause.

The area is a prime candidate for future development due to its close proximity to the downtown area while elevated on lands far above the floodplain. The project not only protects this rural County's only primary care hospital, but further protects the jobs associated with both the medical facility and the adjacent middle school and other businesses.

The Commission has made this project a top priority contributing \$575,000.00 to the project to date (\$25,000 for initial study, \$50,000.00 for property purchase for new plant and \$500,000.00 to the construction of the project).

**TOWN OF MARLINTON
WASTEWATER SYSTEM RENOVATIONS
Pocahontas Memorial Hospital Sanitary Sewer Upgrades
20,000 GPD Package Plant with Effluent Filters**

Thrasher Project #D10-11035

27 June 2025

CONSTRUCTION COST ESTIMATE

| DESCRIPTION | QUANTITY | UNIT PRICE | TOTAL COST |
|---|-----------|----------------|---------------------|
| Mobilization | 1 LS@ | \$ 50,000 /LS | \$ 50,000 |
| Pre-Construction Video | 1 LS@ | \$ 3,000 /LS | \$ 3,000 |
| Construction Survey /Stakeout - Utilities / Boundaries | 1 LS@ | \$ 12,000 /LS | \$ 12,000 |
| Site Development of New WWTP site | 1 LS@ | \$ 100,000 /LS | \$ 100,000 |
| New Packaged WWTP (including propane generator) | 1 LS@ | \$ 450,000 /LS | \$ 450,000 |
| Installation of New WWTP on Prepped Site | 1 LS@ | \$ 300,000 /LS | \$ 300,000 |
| Erosion and Sediment Control | 1 LS@ | \$ 5,000 /EA | \$ 5,000 |
| 8" PVC SDR 35 Gravity Sanitary Sewer Line | 750 LF@ | \$ 85 /LF | \$ 63,750 |
| Type "C" Trench Repair | 500 Tons@ | \$ 35 /Ton | \$ 17,500 |
| Manhole (6' - 12' Depth) | 3 EA@ | \$ 8,500 /EA | \$ 25,500 |
| Connect New Sewer to Existing Main | 1 EA@ | \$ 2,500 /EA | \$ 2,500 |
| Abandon Existing Sanitary Sewer Line, Cut / Plug and Grout | 1 EA@ | \$ 5,000 /EA | \$ 5,000 |
| Traffic Control | 1 LS@ | \$ 15,000 /LS | \$ 15,000 |
| Removal of Existing Sewage Package Plant / Reclaim Area | 1 LS@ | \$ 75,000 /LS | \$ 75,000 |
| Gravel Driveway to New Sewage Package Plant (1½" Stone) | 100 Tons@ | \$ 100 /Ton | \$ 10,000 |
| Estimated Construction Total | | | \$ 1,134,250 |
| Construction Contingency ±15% | | | \$ 165,750 |
| Total Estimated Construction Costs | | | \$ 1,300,000 |



**TOWN OF MARLINTON
WASTEWATER SYSTEM RENOVATIONS
Pocahontas Memorial Hospital Sanitary Sewer Upgrades
20,000 GPD Package Plant with Effluent Filter on new site**

Thrasher Project #D10-11035
27 June 2025

PROJECT COST SUMMARY (BUDGET)

| | <u>Budget</u> |
|--|----------------------|
| Total Estimated Construction Costs | \$1,300,000 |
| Study and Report Phase | \$15,000 |
| Preliminary Design Phase | \$70,000 |
| Final Design Phase | \$30,000 |
| Bidding and Negotiation | \$15,000 |
| Engineering During Construction | \$40,000 |
| Post-Construction Phase | \$7,000 |
| Resident Project Representative | \$60,000 |
| Special Services | \$48,000 |
| <i>Permitting</i> | <i>\$8,000</i> |
| <i>Environmental Assessment & Impact Statement</i> | <i>\$5,000</i> |
| <i>Engineering & Topographic Surveys</i> | <i>\$10,000</i> |
| <i>Aerial Mapping</i> | <i>\$5,000</i> |
| <i>Geotechnical Engineering</i> | <i>\$10,000</i> |
| <i>O & M Manual</i> | <i>\$10,000</i> |
| Legal Fees | \$30,000 |
| <i>Local Project Attorney</i> | <i>\$10,000</i> |
| <i>PSC Attorney</i> | <i>\$20,000</i> |
| Administration Fees | \$87,000 |
| <i>Project Administrator</i> | <i>\$60,000</i> |
| <i>Project Accountant</i> | <i>\$25,000</i> |
| <i>Other Administrator Cost (Legal ads)</i> | <i>\$2,000</i> |
| Financing | \$21,000 |
| <i>Registrar</i> | <i>\$1,000</i> |
| <i>Bond Counsel/Other Closing Costs</i> | <i>\$20,000</i> |
| Permit and Fees / Power to Site | \$18,000 |
| Land Costs | \$19,000 |
| <i>Easements/Fee Takes</i> | <i>\$19,000</i> |
| Total Soft Costs | \$460,000 |
| Project Contingency | \$20,000 |
| TOTAL PROJECT COST | \$1,780,000 |

TOWN OF MARLINTON POCAHONTAS COUNTY MEMORIAL HOSPITAL WASTEWATER PROJECT
IJDC #2025S-2699
PRE-BID SCHEDULE B

| PROJECT COSTS | TOTAL | POCAHONTAS COUNTY COMMISSION | IJDC GRANT | WDA EEG |
|---|---------------------|------------------------------------|-------------------|-------------------|
| | \$ 1,780,000 | \$ 500,000 | \$ 890,000 | \$ 390,000 |
| 1. Construction | | | | |
| a. Contract I | \$ 1,134,250 | \$ 137,000 | \$ 607,250 | \$ 390,000 |
| b. Construction Contingency | \$ 165,750 | \$ - | \$ 165,750 | \$ - |
| 2. Engineering Services (Thrasher) | | | | |
| a. Study & Report | \$ 15,000 | \$ 15,000 | \$ - | \$ - |
| b. Preliminary Design | \$ 70,000 | \$ 70,000 | \$ - | \$ - |
| c. Final Design | \$ 30,000 | \$ 30,000 | \$ - | \$ - |
| d. Bidding | \$ 15,000 | \$ 15,000 | \$ - | \$ - |
| e. Construction Phase | \$ 40,000 | \$ - | \$ 40,000 | \$ - |
| f. RPR | \$ 60,000 | \$ - | \$ 60,000 | \$ - |
| g. Post Construction Phase | \$ 7,000 | \$ - | \$ 7,000 | \$ - |
| 3. Special Services | | | | |
| a. Permitting | \$ 8,000 | \$ 8,000 | \$ - | \$ - |
| b. Environmental Assessment | \$ 5,000 | \$ 5,000 | \$ - | \$ - |
| c. Engineering & Topo Surverys | \$ 10,000 | \$ 10,000 | \$ - | \$ - |
| d. Aerial Mapping | \$ 5,000 | \$ 5,000 | \$ - | \$ - |
| e. Geotech | \$ 10,000 | \$ 10,000 | \$ - | \$ - |
| f. O&M Manual | \$ 10,000 | \$ - | \$ 10,000 | \$ - |
| 4. Legal | | | | |
| a. Local Attorney | \$ 10,000 | \$ 10,000 | \$ - | \$ - |
| b. PSC Attorney | \$ 20,000 | \$ 20,000 | \$ - | \$ - |
| 5. Accounting | | | | |
| a. Project Accountant | \$ 25,000 | \$ 25,000 | \$ - | \$ - |
| 6. Administrative | | | | |
| b. Project Administrator | \$ 60,000 | \$ 60,000 | \$ - | \$ - |
| 7. Sites & Lands | | | | |
| a. Sites and Lands | \$ 19,000 | \$ 19,000 | \$ - | \$ - |
| 8. Permits | | | | |
| a. Permits | \$ 20,000 | \$ 20,000 | \$ - | \$ - |
| 9. Project Contingency | | | | |
| a. Project Contingency | \$ 41,000 | \$ 41,000 | \$ - | \$ - |
| Total Cost of Project | \$ 1,780,000 | \$ 500,000 | \$ 890,000 | \$ 390,000 |

City of Richwood

Dated

The Thrasher Group

Dated

West Virginia Water Development Authority EEGF Request Form

Project Number: 2025S-2699

Sponsor: Town of Marlinton

Engineering Firm: The Thrasher Group, Inc.

Type of Request: Initial Additional Funds

Date of Latest Cost Estimate: July 2025

All Permits Submitted:

Plans and Specs Approved:

Professional Agreements:

Preliminary Title Opinion:

Rates Sufficient to Fully Fund R&R and Capital Maintenance Accounts:

| | | | |
|-------------------------------------|-----|----|-------------------------------------|
| <input type="checkbox"/> | Yes | No | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> | Yes | No | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | Yes | No | <input type="checkbox"/> |
| <input type="checkbox"/> | Yes | No | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | Yes | No | <input type="checkbox"/> |

Total Amount of IJDC Funds for this Project: \$ 390,000.00

Please describe any Economic or Housing Development Benefits:

The wastewater treatment plant serves the Pocahontas County Memorial Hospital (PCMH) and the supporting ancillary medial service facilities on the campus including the pharmacy, rural health clinic, pulmonary clinic and long-term care facility in addition to the Marlinton Middle School and State Police barracks, all told supporting approximately 215 jobs. In addition to the existing commercial and business customers the upgraded plant will have the potential to serve approximately 50 additional residential customers. The area is a prime candidate for future development due to its close proximity to the downtown area while elevated on lands far above the floodplain.

Please describe the impact of the project on the State:

As the State continues to see a decline in population it is critical that existing job opportunities remain viable and that health care is made available to those who both work and play in West Virginia. The PCMH is the third largest employer in the county, second to the County's Board of Education (BOE) and third to the Snowshoe Mountain Resort (Resort). The project directly serves the Hospital and the BOE by way of the Middle School. The project also provides ancillary support to the Resort as the PCMH is the only critical care facility in entire County. Both the employee base of the Resort as well as any of their emergency needs rely on the sustainability of the PCMH. As the State works diligently to retain existing residents and attract both new residents and visitors, both the provision of health care and job retention benefits the State overall.

Please describe the effect on the project if the requested binding commitment is not approved:

The EEG funds are critical to the project's funding scenario. Should the funds not be received there is not a clear path forward for the project, thus jeopardizing the long term sustainability of the businesses that the wastewater treatment plant serves.

Submitted by: Cassandra Lawson, Region 4 PDC

Date: 10/23/25

**FUNDING COMMITTEE REPORT - PRELIMINARY APPLICATION REVIEW
WEST VIRGINIA INFRASTRUCTURE AND JOBS DEVELOPMENT COUNCIL**

A. General Information

| | | | | | |
|---|--|--------------------|--|---------------------|--|
| Project Sponsor | MARLINTON, TOWN OF | | | | |
| Project Number | 2025S-2699 | Resubmitted | | Revision No. | |
| Contact | Sam Felton | | | | |
| Engineer | Fredrick (Fred) L. Hypes | | | | |
| Administrator | Cassandra Lawson | | | | |
| Total customers served (existing) | 7 | Type | New customers to be served by project | 0 | County |
| | | Sewer | | | POCAHONTAS |
| Project Description | The Pocahontas Memorial Hospital, on behalf of the Pocahontas County Commission, is currently managing and operating a decentralized wastewater treatment and collection system for the hospital, local middle school and several other businesses. Due to its age the system has reached the point to which significant capital investments are necessary to continue to provide effective sanitary service. Both the County and the hospital are in favor of relinquishing the sanitary sewer system assets and operation to the Town of Marlinton who operates adjacent utilities. The Town intends to install a new packaged wastewater treatment plant. | | | | |
| Emergency project as defined by §31-15A-2? | | | | Yes | No <input checked="" type="checkbox"/> |
| <u>Existing Source/Treatment</u> | | | <u>Proposed Source/Treatment</u> | | |
| Decentralized Plant | | | Decentralized Plant | | |

B. Technical Staff/Funding Committee Recommendation

| | | |
|-------------------------------|--------------------|---|
| Rates (3,400-gal) | 2020 Census | Staff Recommendation: |
| Existing Rates: | 36.79 | The Technical Review and Funding Committee recommends the Town of Marlinton be eligible to pursue a \$500,000 County Commission grant, a \$390,000 WDA EEGF, and a \$890,000 IJDC grant for an estimated project cost \$1,780,000. Most Recent Audit 2024. |
| Proposed Rates: | 82.89 | |
| 0.6% MHI | 15.70 | |
| 1.25% MHI | 32.71 | |
| 1.5% MHI | 39.25 | |
| 1.75% MHI | 45.79 | |
| 2.0% MHI | 52.33 | |
| Design Fees to Const % | 7.69% | |
| Total Fee to Const % | 21.92% | |

C. Funding Assistance Summary

| Sources & Amounts Proposed in Preliminary Application | | Sources & Amounts Approved By Council | |
|--|-----------------------|--|---------------------|
| 1. WDA Economic Enhancement Grant Fund | \$390,000.00 | 1. Local/City/Council | \$500,000.00 |
| 2. IJDC Grant | \$890,000.00 | | |
| 3. Other Grant | \$500,000.00 | | |
| Total: | \$1,780,000.00 | Total: | \$500,000.00 |

APPLICATION FOR WDA ECONOMIC ENHANCEMENT GRANT FUNDING
(WV Code 22C-1-6a(c)(2) - (6))
Designate sub-section _____

- 1) Project Sponsor: Governmental or Not-for-Profit
Name: Pendleton County Public Service District
Address: 200 Confederate Rd., P.O. Box 861, Franklin WV 26807
Contact Name: Darrell Bodkin, Chairman
Email Address: pendcopsd@frontier.com ----- dwbodkin@hotmail.com
Phone Number: 304-358-3027
- 2) Project Description: Water line extension to the Sandy Ridge area southeast of Franklin
- 3) Status of Project design: Complete
- 4) Provide Budget/Sources & Uses/Schedule B.
Amount of WDA EEG Fund being requested: \$1,000,000.00
Amount, if any, required for a Federal match: \$375,000 (25% of \$1.5 million)
Federal program requiring the match: U.S. Army Corp of Engineers
- 5) Status of other project funding: secured
- 6) Estimated construction period: November 2025-July 2026
Estimated completion date: July 30, 2026
- 7) Date approved by WVIJDC: March 6, 2024 extended on March 25, 2025
- 8) Date of last audit: June 30, 2024
- 9) Status of WV PSC approval, if required: not required

WDA/EEGF/3
(2/2025)

Application Date: March 27, 2025

Authorized Representative/Project Sponsor

Name/Title: Darrell Bodkin, Chairman

Signature: 

NOTE: The Project Sponsor must complete and email this application to the West Virginia Water Development Authority at wda@wvwda.org and on <http://wvoasis.gov/VSS/Default.aspx> (1. VSS Portal, 2. View Grant Opportunities, 3. WV Water Development Authority Economic Enhancement Grant Fund).

**West Virginia Water Development
Authority EEGF Request Form**

Project Number: 2021W-1947

Sponsor: Pendleton County PSD

Engineering Firm: Cerrone Associates, Inc.

Type of Request: Initial Additional Funds

Date of Latest Cost Estimate: March 4th, 2025.

All Permits Submitted:

Plans and Specs Approved:

Professional Agreements:

Preliminary Title Opinion:

Rates Sufficient to Fully Fund R&R and Capital Maintenance Accounts:

| | | | |
|-------------------------------------|-----|----|--------------------------|
| <input checked="" type="checkbox"/> | Yes | No | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> | Yes | No | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> | Yes | No | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> | Yes | No | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> | Yes | No | <input type="checkbox"/> |

Total Amount of IJDC Funds for this Project: \$ 500,000.00

Please describe any Economic or Housing Development Benefits:

The project will provide drinking water along Sandy Ridge Road to the community of Moatstown. This area relies on low output wells and cisterns which run dry in the summer. This has hindered the growth of the area, especially Moatstown, which is economically depressed.

Please describe the impact of the project on the State:

Providing reliable water will greatly improve the standard of living in this community. Public drinking water availability will also increase the property value as well as desirability. Pendleton County has experienced severe population decline since the 1990s with the closure of Hanover Shoe Factory and Navy Base. Providing reliable public drinking water will aid in attracting residents to the area.

Please describe the effect on the project if the requested binding commitment is not approved:

This project had a bid opening October 15th, 2024 and came in approximately 1.2 million over budget. The project was re-scoped and had its unit prices updated to match the bid results. This warranted to EEGF request. If funding is not provided, this project will not go to construction.

Submitted by: William J. Wallace, PE

Date: 10/22/25

**West Virginia Water Development
Authority EEGF Request Form**

Project Number: 2021W-1947

Sponsor: Pendleton County PSD

Engineering Firm: Cerrone Associates, Inc.

Type of Request: Initial Additional Funds

Date of Latest Cost Estimate: March 4th, 2025.

All Permits Submitted:

Plans and Specs Approved:

Professional Agreements:

Preliminary Title Opinion:

Rates Sufficient to Fully Fund R&R and Capital Maintenance Accounts:

| | | | |
|-------------------------------------|-----|----|--------------------------|
| <input checked="" type="checkbox"/> | Yes | No | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> | Yes | No | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> | Yes | No | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> | Yes | No | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> | Yes | No | <input type="checkbox"/> |

Total Amount of IJDC Funds for this Project: \$ 1,000,000.00

Please describe any Economic or Housing Development Benefits:

The project will provide drinking water along Sandy Ridge Road to the community of Moatstown. This area relies on low output wells and cisterns which run dry in the summer. This has hindered the growth of the area, especially Moatstown, which is economically depressed.

Please describe the impact of the project on the State:

Providing reliable water will greatly improve the standard of living in this community. Public drinking water availability will also increase the property value as well as desirability. Pendleton County has experienced severe population decline since the 1990s with the closure of Hanover Shoe Factory and Navy Base. Providing reliable public drinking water will aid in attracting residents to the area.

Please describe the effect on the project if the requested binding commitment is not approved:

This project had a bid opening October 15th, 2024 and came in approximately 1.2 million over budget. The project was re-scoped and had its unit prices updated to match the bid results. This warranted to EEGF request. If funding is not provided, this project will not go to construction.

Submitted by: William J. Wallace, PE

Date: 10/22/25

Sandy Ridge Water (IJDC # 2021W-1947

Pendleton County PSD

| Funding Source | Grant/Loan | State/Federal | Amount | Commitment Status |
|-----------------------|---------------------|----------------------|-----------------|--------------------------|
| IJDC Soft Cost Grant | Grant | State | \$ 60,000.00 | committed |
| IJDC | Grant | State | \$ 440,000.00 | committed |
| US ACE | Reimbursement Grant | Federal | \$ 1,500,000.00 | committed |
| WDA EEGF | Grant | State | \$ 1,000,000.00 | not committed |
| Total | | | \$ 3,000,000.00 | |

**COMMITTEE REPORT - SCOPE,COST, FUNDING, & BINDING COMMITMENT EXENSION REVIEW
WEST VIRGINIA INFRASTRUCTURE AND JOBS DEVELOPMENT COUNCIL**

A. General Information

| | | | | | | | |
|---|---|----------------------------|--|--------------------|---------------|---------------------|--|
| Project Sponsor | PENDLETON COUNTY PSD | | | | | | |
| Project Number | 2021W-1947 | Congressional Dist. | 2 | Resubmitted | | Revision No. | |
| Contact | Tammy George | | | | | | |
| Engineer | Dominick Cerrone | | | | | | |
| Administrator | Kim Ruddle | | | | | | |
| Total customers served (existing) | 858 | Type | New customers to be served by project | 25 | County | Region | |
| | | Water | | | PENDLETON | | |
| Project Description | Water system providing water service to approximately 25 customers along Sandy Ridge Road and Moatstown areas of south central Pendleton County, which run adjacent to Route 220 south of the town of Franklin. This project includes main water lines, a water storage tank, two booster stations and water supply provided by the town of Franklin through a tie-in located at the intersection of Sandy ridge Road and Thorn Creek Road. | | | | | | |
| Emergency project as defined by §31-15A-2? | | | | Yes | No | X | |
| Existing Source/Treatment | | | Proposed Source/Treatment | | | | |
| Wells | | | Town of Franklin | | | | |

B. Technical Staff/Funding Committee Recommendation

| | | |
|-------------------------------|--------------------|---|
| Rates (3,400-gal) | 2020 Census | Staff Recommendation: |
| Existing Rates: | 49.47 | The Technical Review and Funding Committee recommends the Pendleton Co PSD pursue a \$1,500,000 US ACE, a \$1,000,000 WDA EEGF, a \$440,000 IJDC grant, and a \$60,000 IJDC soft cost grant for an estimated project cost of \$3,000,000; and its IJDC binding commitment be extended until December 31, 2025. Most Recent Audit 2024. |
| Proposed Rates: | 60.89 | |
| 0.6% MHI | 23.18 | |
| 1.25% MHI | 48.29 | |
| 1.5% MHI | 57.95 | |
| 1.75% MHI | 67.61 | |
| 2.0% MHI | 77.26 | |
| Design Fees to Const % | 6.89% | |
| Total Fee to Const % | 21.32% | |

C. Funding Assistance Summary

| Sources & Amounts Proposed in Preliminary Application | | Sources & Amounts Approved By Council | |
|--|-----------------------|--|-----------------------|
| 1. IJDC District 2 Grant | \$500,000.00 | 1. USCOE | \$1,475,000.00 |
| 2. Other Grant | \$1,260,000.00 | 2. IJDC Grant | \$440,000.00 |
| | | 3. IJDC Soft Cost Grant | \$60,000.00 |
| Total: | \$1,760,000.00 | Total: | \$1,975,000.00 |

APPLICATION FOR WDA ECONOMIC ENHANCEMENT GRANT FUNDING
(WV Code 22C-1-6a(c)(2) – (6))
Designate sub-section 4

- 1) Project Sponsor: Governmental or Not-for-Profit
Name: Tomlinson Public Service District
Address: 2830 Sixth St., New Cumberland, WV 26047
Contact Name: Ben Erste, Region XI PDC
Email Address: berste@bhjmpc.org
Phone Number: (304) 797-9666
- 2) Project Description: Phase II - Newell Distressed Utility Rehabilitation
- 3) Status of Project design: In progress
- 4) Provide Budget/Sources & Uses/Schedule B.
Amount of WDA EEG Fund being requested: \$4,200,000
Amount, if any, required for a Federal match: NA
Federal program requiring the match: NA
- 5) Status of other project funding: USACE Committed, others pending
- 6) Estimated construction period: 04/01/2026
Estimated completion date: 04/01/2027
- 7) Date approved by WVIJDC: on IJDC agenda for May 7, 2025
- 8) Date of last audit: FY24
- 9) Status of WV PSC approval, if required: not complete, project required by PSC

WDA/EEGF/3
(2/2025)

Application Date: 04/10/2025

Authorized Representative/Project Sponsor

Name/Title: John Yocina, PSD Board Chairman

Signature: 

NOTE: The Project Sponsor must complete and email this application to the West Virginia Water Development Authority at wda@wvwda.org and on <http://wvoasis.gov/VSS/Default.aspx> (1. VSS Portal, 2. View Grant Opportunities, 3. WV Water Development Authority Economic Enhancement Grant Fund).

**West Virginia Water Development
Authority EEGF Request Form**

Project Number: 2024W-2603

Sponsor: Tomlinson PSD

Engineering Firm: Ghosh Engineers

Type of Request: Initial Additional Funds

Date of Latest Cost Estimate: November 6, 2024

All Permits Submitted:

Plans and Specs Approved:

Professional Agreements:

Preliminary Title Opinion:

Rates Sufficient to Fully Fund R&R and Capital Maintenance Accounts:

| | | | |
|-------------------------------------|-----|----|-------------------------------------|
| <input type="checkbox"/> | Yes | No | <input checked="" type="checkbox"/> |
| <input type="checkbox"/> | Yes | No | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | Yes | No | <input type="checkbox"/> |
| <input type="checkbox"/> | Yes | No | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | Yes | No | <input type="checkbox"/> |

Total Amount of WDA EEG Funds for this Project: \$ 4,200,000.00

Please describe any Economic or Housing Development Benefits:

Water in Newell is currently both unreliable and at times unclean. Phase I of the project is creating a new water treatment plant to produce clean drinking water. Phase II will replace the distribution system in Newell allowing for new plant to properly service new and existing business and individual customers. Additionally, developers are apprehensive to future projects until the substantial amount of lead lines are replaced.

Please describe the impact of the project on the State:

The WV PSC declared the Newell System as a 'Distressed or Failing Utility' and required Tomlinson PSD to acquire and rehabilitate the system. Without this project, the citizens of Newell would still be living with a Failed Water System and more importantly unsafe water. The State will show serious commitment to the most vulnerable communities across WV through upgrading failing infrastructure.

Please describe the effect on the project if the requested binding commitment is not approved:

If this binding commitment is not approved, the project will still be mandated by the PSC and require completion from Tomlinson PSD. As such, customers will bear the cost directly resulting in a substantial rate increase on top of the rate increase already required. Newell is an unincorporated area in Hancock County with many fixed income, elderly individuals who disproportionately cannot afford this expense.

Submitted by: Benjamin Erste

Date: 10/23/25

Tomlinson PSD – Newell Project (Phase II)

IJDC #: 2024W-2603

USACE #: 521701

| Funding Source | Funding Type | Classification | Amount | Commitment |
|-----------------------|---------------------|-----------------------|----------------|-------------------|
| USACE | Grant | Federal | \$2,000,000.00 | Committed |
| DWTRF | LSL Loan | State | \$3,111,000.00 | Not Committed |
| DWTRF | LSL PF Loan | State | \$2,989,000.00 | Not Committed |
| DWTRF | Loan | State | \$2,103,150.00 | Not Committed |
| DWTRF | PF Loan | State | \$1,000,000.00 | Not Committed |
| WDA EEG | Grant | State | \$4,200,000.00 | Not Committed |
| IJDC | Grant | State | \$5,000,000.00 | Not Committed |
| IJDC | Grant | State | \$500,000.00 | Not Committed |

**FUNDING COMMITTEE REPORT - COST AND FUNDING CHANGE REVIEW
WEST VIRGINIA INFRASTRUCTURE AND JOBS DEVELOPMENT COUNCIL**

A. General Information

| | | | | | | |
|---|---|----------------------------|--|--------------------|---------------|---------------------|
| Project Sponsor | TOMLINSON PSD | | | | | |
| Project Number | 2024W-2603 | Congressional Dist. | 1 | Resubmitted | | Revision No. |
| Contact | John Yocina | | | | | |
| Engineer | Kennon T Chambers | | | | | |
| Administrator | Benjamin Erste | | | | | |
| Total customers served (existing) | 1826 | Type | New customers to be served by project | 578 | County | Region |
| | | Water | | | HANCOCK | |
| Project Description | Phase II of the Newell Water System Acquisition and Improvements Project (Phase I: 2021W-1982). | | | | | |
| Emergency project as defined by §31-15A-2? | | | | Yes | No | X |
| <u>Existing Source/Treatment</u> | | | <u>Proposed Source/Treatment</u> | | | |
| Newell Company | | | Tomlinson PSD | | | |

B. Technical Staff/Funding Committee Recommendation

| | | |
|-------------------------------|--------------------|--|
| Rates (3,400-gal) | 2020 Census | Staff Recommendation: |
| Existing Rates: | 49.65 | The Technical Review and Funding Committee recommends the Tomlinson PSD pursue a \$240,000 DWTRF Design Loan (2%), a \$3,111,000 DWTRF LSL Loan (0.25%, 30yrs), a \$2,103,150 DWTRF Construction Loan (2%/30yrs), a \$2,989,000 DWTRF Lead PF (49% of lead work), a \$1,000,000 DWTRF PF loan, a \$4,200,000 WDA EEG, a \$5,000,000 IJDC Distressed Utilities grant, a \$500,000 IJDC grant, a \$2,000,000 USACE 571 Grant (already awarded) for an estimated project cost of \$21,143,150. Most recent audit 2024. |
| Proposed Rates: | 57.10 | |
| 0.6% MHI | 24.07 | |
| 1.25% MHI | 50.15 | |
| 1.5% MHI | 60.18 | |
| 1.75% MHI | 70.20 | |
| 2.0% MHI | 80.23 | |
| Design Fees to Const % | 0.98% | |
| Total Fee to Const % | 2.84% | |

C. Funding Assistance Summary

| Sources & Amounts Proposed in Preliminary Application | | Sources & Amounts Committed and/or Approved By Council | |
|--|------------------------|---|-----------------------|
| 1. IJDC Grant | \$500,000.00 | 1. USACE | \$2,000,000.00 |
| 2. IJDC Distressed Utilities | \$5,000,000.00 | | |
| 3. WDA Economic Enhancement Grant Fund | \$4,200,000.00 | | |
| 4. DWTRF Principal Forgiveness | \$1,000,000.00 | | |
| 5. DWTRF Lead Service Line Program | \$2,989,000.00 | | |
| 6. USACE (11/15/24) | \$2,000,000.00 | | |
| 7. DWTRF Loan (2.00%, 30) | \$240,000.00 | | |
| 8. DWTRF Loan (2.00%, 30) | \$2,103,150.00 | | |
| 9. DWTRF Loan (0.25%, 30) | \$3,111,000.00 | | |
| Total: | \$21,143,150.00 | Total: | \$2,000,000.00 |

APPLICATION FOR WDA ECONOMIC ENHANCEMENT GRANT FUNDING
(WV Code 22C-1-6a(c)(2) – (6))
Designate sub-section 6

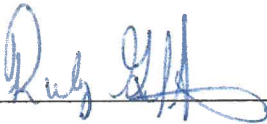
- 1) Project Sponsor: Governmental or Not-for-Profit
Name: Salt Rock Sewer Public Service District
Address: 419 Padero Drive
Contact Name: Ruby Griffith
Email Address: ruby.griffith@ymail.com
Phone Number: 304/743/6945
- 2) Project Description: Replacement of obsolete UV unit with current technology,energy efficient unit.
- 3) Status of Project design: 98% Complete
- 4) Provide Budget/Sources & Uses/Schedule B.
Amount of WDA EEG Fund being requested: \$440,000.00
Amount, if any, required for a Federal match: \$0.00
Federal program requiring the match: N/A
- 5) Status of other project funding: Committed
- 6) Estimated construction period: 300 Days; Start August 1, 2025
Estimated completion date: June 1, 2026
- 7) Date approved by WVIJDC: November 2, 2023
- 8) Date of last audit: FY24
- 9) Status of WV PSC approval, if required: N/A

WDA/EEGF/3
(2/2025)

Application Date: March 5, 2025

Authorized Representative/Project Sponsor

Name/Title: Ruby Griffith, Manager, Salt Rock Sewer PSD

Signature: 

NOTE: The Project Sponsor must complete and email this application to the West Virginia Water Development Authority at wda@wvwda.org and on <http://wvoasis.gov/VSS/Default.aspx> (1. VSS Portal, 2. View Grant Opportunities, 3. WV Water Development Authority Economic Enhancement Grant Fund).

**FUNDING COMMITTEE REPORT - COST AND FUNDING CHANGE REQUEST
WEST VIRGINIA INFRASTRUCTURE AND JOBS DEVELOPMENT COUNCIL**

A. General Information

| | | | | | |
|---|---|----------------------------|--|--------------------|--|
| Project Sponsor | SALT ROCK SEWER PSD | | | | |
| Project Number | 2023S-2445 | Congressional Dist. | 3 | Resubmitted | Revision No. |
| Contact | Ruby Griffith | | | | |
| Engineer | Terence (Terry) Moran | | | | |
| Administrator | Kathryn K. Elliott | | | | |
| Total customers served (existing) | 4855 | Type | New customers to be served by project | 0 | County |
| | | Sewer | | | CABELL |
| Project Description | Salt Rock Sewer uses Ultraviolet Light (UV) for disinfection. The existing UV unit is obsolete and no longer being serviced. A new replacement UV unit which uses current technology and is energy efficient will be installed. | | | | |
| Emergency project as defined by §31-15A-2? | | | | Yes | No <input checked="" type="checkbox"/> |
| <u>Existing Source/Treatment</u> | | | <u>Proposed Source/Treatment</u> | | |
| Salt Rock Sewer PSD | | | Salt Rock Sewer PSD | | |

B. Technical Staff/Funding Committee Recommendation

| | | |
|-------------------------------|--------------------|--|
| Rates (3,400-gal) | 2020 Census | Staff Recommendation: |
| Existing Rates: | 66.08 | The Technical Review and Funding Committee recommends the Salt Rock Sewer PSD pursue a \$1,000,000 CWSRF PF, a \$500,000 CWSRF Green Funding Forgiveness loan, a \$500,000 IJDC grant, and a \$440,000 WDA EEGF for a total estimated project cost of \$2,440,000. MRA 2024 |
| Proposed Rates: | 66.08 | |
| 0.6% MHI | 20.74 | |
| 1.25% MHI | 43.20 | |
| 1.5% MHI | 51.84 | |
| 1.75% MHI | 60.48 | |
| 2.0% MHI | 69.12 | |
| Design Fees to Const % | 9.32% | |
| Total Fee to Const % | 20.81% | |

C. Funding Assistance Summary

| Sources & Amounts Proposed in Preliminary Application | | Sources & Amounts Approved By Council | |
|--|-----------------------|--|-----------------------|
| 1. CWSRF Debt Forgiveness | \$1,200,000.00 | 1. CWSRF Principal Forgiveness | \$1,200,000.00 |
| 2. CWSRF Green Funding Forgiveness Loan (%,) | \$500,000.00 | 2. CWSRF Green Funding Forgiveness Loan | \$500,000.00 |
| 3. IJDC District 3 Grant | \$500,000.00 | 3. IJDC Grant | \$500,000.00 |
| Total: | \$2,200,000.00 | Total: | \$2,200,000.00 |

APPLICATION FOR WDA ECONOMIC ENHANCEMENT GRANT FUNDING
(WV Code 22C-1-6a(c)(2) – (6))
Designate sub-section _____

- 1) Project Sponsor: Governmental or Not-for-Profit
Name: Kingwood Water Works
Address: 313 Tunnelton Street, Kingwood, WV
Contact Name: Amy Deberry
Email Address: adeberry@kingwoodwv.gov
Phone Number: 304-329-0770
- 2) Project Description: Seemont and East Main Street Line Replacement
- 3) Status of Project design: 60%. Final Design 100% by April 1, 2025
- 4) Provide Budget/Sources & Uses/Schedule B.
Amount of WDA EEG Fund being requested: \$755,279
Amount, if any, required for a Federal match: \$755,279
Federal program requiring the match: USEDA
- 5) Status of other project funding: Secured, sub-grant open.
- 6) Estimated construction period: 12 months
Estimated completion date: October 15, 2026
- 7) Date approved by WVIJDC: Application submitted, review in progress
- 8) Date of last audit: Year ending June 30, 2023 (2024 audit available end of March)
- 9) Status of WV PSC approval, if required: N/A

WDA/EEGF/3
(2/2025)

Application Date: February 13, 2025

Authorized Representative/Project Sponsor

Name/Title: Bob DeRiggi, Chair

Signature: 

NOTE: The Project Sponsor must complete and email this application to the West Virginia Water Development Authority at wda@wvwda.org and on <http://wvoasis.gov/VSS/Default.aspx> (1. VSS Portal, 2. View Grant Opportunities, 3. WV Water Development Authority Economic Enhancement Grant Fund).

STATE GRANT AWARD
VERIFICATION
(WVIJDC # 2025W-2654)

Under penalty of law for false swearing (WV Code §61-5-3), the undersigned Bob DeRiggi, Board Chair, an authorized representative of the Kingwood Water Works, certifies that by signing this sworn statement, the Kingwood Water Works and all related parties have filed all reports and sworn statements of expenditure for state grants received as required by West Virginia Code Chapter 12, Article 4, Section 14.

Witness my signature this 5 day of February, 2025

By: [Signature]
Print Name Robert DeRiggi
Print Title CHAIR

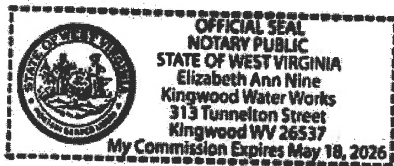
STATE OF WEST VIRGINIA
COUNTY OF _____

The foregoing was instrument was subscribed and sworn to me by Robert DeRiggi
on this 5 day of February, 2025.

My commission expires: May 18, 2026

[SEAL]

[Signature]
NOTARY PUBLIC



Kingwood Water Works Water Advancement Project - EDA Project

Schedule B - Pre Bid

IJDC Project # 2025W-2654

1/31/2025

| Cost of Project | Total | USEDA | WDA EEG |
|--|---------------------|---------------------|-------------------|
| 1. Construction | | | |
| a. Construction | 2,478,690.00 | 1,900,029.00 | 578,661.00 |
| b. Construction Contingency | 247,870.00 | 198,296.00 | 49,574.00 |
| 10% | | | |
| 2. Technical Services (Potesta) | | | |
| a. Study & Report | 24,000.00 | 19,200.00 | 4,800.00 |
| b. Preliminary Design | 72,000.00 | 57,600.00 | 14,400.00 |
| c. Final Design | 77,000.00 | 61,600.00 | 15,400.00 |
| d. Bidding & Negotiations | 19,000.00 | 15,200.00 | 3,800.00 |
| e. Engineering During Construction | 68,848.00 | 55,078.00 | 13,770.00 |
| f. RPR | 151,871.00 | 121,497.00 | 30,374.00 |
| g. Special Services | | | |
| i. Land Surveys & Easement Prep | 10,000.00 | 8,000.00 | 2,000.00 |
| ii. Engineering Surveys & Topo | 20,000.00 | 16,000.00 | 4,000.00 |
| iii. Environmental Assessment & Impact Statement | 17,000.00 | 13,600.00 | 3,400.00 |
| iv. Preparation of Funding Applications | 20,000.00 | 16,000.00 | 4,000.00 |
| v. Project Development Assistance | 5,000.00 | 4,000.00 | 1,000.00 |
| 3. Legal | | | |
| i. Legal (Local Attorney)(Glover) | 10,000.00 | 8,000.00 | 2,000.00 |
| 4. Administration | | | |
| i. Administration (Preston County EDA) | 25,000.00 | 0.00 | 25,000.00 |
| ii. Legal Ads | 1,500.00 | 1,200.00 | 300.00 |
| 5. Project Accountant (Dobbins) | 9,000.00 | 7,200.00 | 1,800.00 |
| 6. Permits | 5,000.00 | 4,000.00 | 1,000.00 |
| 7. Project Contingency | 0.00 | 0.00 | 0.00 |
| 8. Total of Lines 1 through 8 | 3,261,779.00 | 2,506,500.00 | 755,279.00 |
| B. COST OF FINANCING | | | |
| 10. Reserve | 0.00 | 0.00 | 0.00 |
| 11. Registrar | 0.00 | 0.00 | 0.00 |
| 12. Bond Counsel | 0.00 | 0.00 | 0.00 |
| 13. Loan Origination Fee | 0.00 | 0.00 | 0.00 |
| 14. Capitalized Interest | 0.00 | 0.00 | 0.00 |
| 15. Sub Total Cost of Financing | 0.00 | 0.00 | 0.00 |
| 16. Total Project Costs (line 8 + line 15) | 3,261,779.00 | 2,506,500.00 | 755,279.00 |
| C. SOURCES OF FUNDING | | | |
| 17. Federal Grant -(USEDA) | 2,506,500.00 | 2,506,500.00 | 0.00 |
| 18. State Grant (WDA EEG) | 755,279.00 | 0.00 | 755,279.00 |
| 19. Total Grants / Forgivable Loans | 3,261,779.00 | 2,506,500.00 | 755,279.00 |
| 20. Bond Amount (Line 16 minus line 19) | 0.00 | 0.00 | 0.00 |

West Virginia Water Development Authority EEGF Request Form

Project Number: 2025W-2654

Sponsor: City of Kingwood

Engineering Firm: Potesta & Associates

Type of Request: Initial Additional Funds

Date of Latest Cost Estimate: 02/06/2025

All Permits Submitted:

Plans and Specs Approved:

Professional Agreements:

Preliminary Title Opinion:

Rates Sufficient to Fully Fund R&R and Capital Maintenance Accounts:

| | | | |
|-------------------------------------|-----|----|-------------------------------------|
| <input type="checkbox"/> | Yes | No | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | Yes | No | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> | Yes | No | <input type="checkbox"/> |
| <input type="checkbox"/> | Yes | No | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | Yes | No | <input type="checkbox"/> |

Total Amount of EEG Funds for this Project: \$ 755,279.00

Please describe any Economic or Housing Development Benefits:

The Kingwood Water Project supports job retention and creation, encourages private reinvestment, facilitates industrial redevelopment, and enhances infrastructure reliability—laying the groundwork for sustainable economic recovery and growth in Preston County. By strengthening essential public utilities, the project increases the community's capacity to attract new industries, support business expansion, and ensure long-term economic resilience for the region. In addition, improved water infrastructure enhances the potential for new residential and workforce housing development, supporting population stability and providing essential services that make the community more attractive for families and employers alike.

Please describe the impact of the project on the State:

Beyond its direct economic benefits, the Kingwood Water Project strengthens West Virginia's overall infrastructure network by enhancing water reliability and resiliency in a key regional hub. By modernizing essential utility systems, the project demonstrates a successful model for rural revitalization that can be replicated in other coal-impacted communities across the state. It also supports the state's long-term goals of improving public health, environmental sustainability, and community preparedness by reducing system leaks, conserving resources, and ensuring adequate water pressure for fire protection and emergency response. In doing so, the project contributes to statewide efforts to build stronger, safer, and more sustainable communities that are ready for future growth and investment.

Please describe the effect on the project if the requested binding commitment is not approved:

The U.S. Economic Development Administration (USEDA) has awarded \$2,506,500 for the Kingwood Water Project under its Economic Adjustment Assistance Program. However, if the West Virginia Water Development Authority (WDA) does not commit the required 20% non-federal match from the Economic Enhancement Grant Fund (EEGF), the project will be unable to satisfy the match requirement, jeopardizing the federal award. Loss of the match would delay or halt the replacement of aging waterlines essential to the Kingwood business district, prolonging reliability and pressure issues that impact dozens of employers and more than 180 existing jobs. Failure to secure the match could also weaken regional confidence in infrastructure reinvestment, increase project costs, and forfeit over \$1.26 million in private investment tied to the project's successful completion.

Submitted by: **Roberta Baylor**

Date: **10/23/25**

2025W-2654

City of Kingwood

Kingwood Water Works Water Enhancement Project

| Funding Source | Grant/Loan | State/Federal | Amount | Committed/Not Committed |
|-----------------------|-------------------|----------------------|----------------|--------------------------------|
| USEDA | Grant | Federal | \$2,506,500.00 | Committed |
| WDA EEGF | Grant | State | \$755,279.00 | Not Committed |
| TOTAL PROJECT | | | \$3,261,779.00 | |

USEDA – United States Economic Development Administration, Economic Adjustment Assistance Program (this program requires a 20% non-federal match)

WDA EEGF – West Virginia Water Development Authority, Economic Enhancement Grant Fund

**FUNDING COMMITTEE REPORT - PRELIMINARY APPLICATION REVIEW
WEST VIRGINIA INFRASTRUCTURE AND JOBS DEVELOPMENT COUNCIL**

A. General Information

| | | | | | | |
|---|--|----------------------------|--|--------------------|---------------|---------------------|
| Project Sponsor | KINGWOOD, CITY OF | | | | | |
| Project Number | 2025W-2654 | Congressional Dist. | 1 | Resubmitted | | Revision No. |
| Contact | Jean Manuel Guillot | | | | | |
| Engineer | David Sharp | | | | | |
| Administrator | Roberta Baylor | | | | | |
| Total customers served (existing) | 2987 | Type | New customers to be served by project | 0 | County | Region |
| | | Water | | | PRESTON | |
| Project Description | This project consists of waterline replacement on East Main Street, Seemont Drive and a construction of a small loop on Kimberly Lane to provide redundant service. The construction consists of approximately 3,000 LF of 8" PVC C 900 water main and approximately 2400 LF of 6" PVC C 900, as well as services lines and other appurtenances. | | | | | |
| Emergency project as defined by §31-15A-2? | | | | Yes | No | X |
| <u>Existing Source/Treatment</u> | | | <u>Proposed Source/Treatment</u> | | | |
| Water Treatment Plant | | | Water Treatment Plant | | | |

B. Technical Staff/Funding Committee Recommendation

| | | |
|-------------------------------|--------------------|---|
| Rates (3,400-gal) | 2020 Census | Staff Recommendation: The Technical Review and Funding Committee recommends the City of Kingwood be eligible to pursue a \$2,506,500 US EDA grant (committed) and a \$755,279 WDA EEGF for an estimated project cost of \$3,261,779. Most Recent Audit 2024. |
| Existing Rates: | 43.93 | |
| Proposed Rates: | 47.43 | |
| 0.6% MHI | 27.10 | |
| 1.25% MHI | 56.45 | |
| 1.5% MHI | 67.74 | |
| 1.75% MHI | 79.03 | |
| 2.0% MHI | 90.32 | |
| Design Fees to Const % | 5.46% | |
| Total Fee to Const % | 17.76% | |

C. Funding Assistance Summary

| Sources & Amounts Proposed in Preliminary Application | | Sources & Amounts Committed and/or Approved By Council | |
|--|-----------------------|---|-----------------------|
| 1. USEDA Grant (09/12/24) | \$2,506,500.00 | 1. USEDA Grant | \$2,506,500.00 |
| 2. WDA Economic Enhancement Grant Fund | \$755,279.00 | | |
| Total: | \$3,261,779.00 | Total: | \$2,506,500.00 |

WDA/EEGF
(11/2025)

APPLICATION FOR WDA ECONOMIC ENHANCEMENT GRANT FUNDING
(WV Code 22C-1-6a(c) (7)-Infrastructure (economic development) Project)

- 1) Project Sponsor: Governmental or Not-for-Profit
Name: WV Department of Agriculture - Cedar Lakes Conference Center
Address: 82 FFA Drive, Ripley WV 25271
Contact Name: Holli Vanater - Director
Email Address: hvanater@wvda.us
Phone Number: 304-372-7860
- 2) Attach a detailed Project Description including scope, timelines, sources, amounts and status of all anticipated funding and a detailed budget for the Infrastructure Project. Attach financial information and any supporting documentation. **At the minimum the attached questionnaire must be completed.**
- 3) Amount of WDA EEG Fund being requested: \$2,000,000 (total project \$2,500,000)
Amount of Project Sponsor contribution: \$500,000
- 4) Status of Infrastructure Project design: Awaiting Funding
Estimated date for design completion: Q32026
- 5) Estimated construction period: Q3-Q4 2027
Estimated completion date: Q4 2027
- 6) Date of last audit: June 30, 2025
Attach copy of most recent audit. Agency included in Statewide Single Audit/ACFR
Most recent copy may be found at: <https://finance.wv.gov/fars/annual-comprehensive-financial-report-acfr>
- 7) Required recommendation: Secretary of Commerce Forthcoming, Executive Director of
Division of Economic Development _____, or Secretary of Tourism _____
(After review of this application and before WDA approval this recommendation will be required)

WDA/EEGF/4
(2/2025)

Application Date: January 12, 2026

Authorized Representative/Project Sponsor

Name/Title: Alan Clemans, Executive Director-Administration & Operations, WV Dept. of Agriculture

Signature: 

NOTE: The Project Sponsor must complete and email this application to the West Virginia Water Development Authority at bsergent@wvwda.org.



State of West Virginia

DEPARTMENT OF COMMERCE

January 22, 2026

West Virginia Water Development Authority
Attn: Brad Sergent
1009 Bullitt St.
Charleston, WV 25301

Dear Mr. Sergent,

The West Virginia Department of Commerce wishes to express its strong support for funding the proposed **Wastewater Treatment Plant** at the **West Virginia Department of Agriculture – Cedar Lakes Conference Center** in Ripley, West Virginia.

Since its inception in 1949, Cedar Lakes has been an integral part of Jackson County and the state of West Virginia. What began as the home of the State FFA/FHA Camp has grown into a one-of-a-kind facility capable of accommodating more than 600 overnight guests at one time—capacity unmatched by any other facility in Jackson County or surrounding counties. Cedar Lakes is often described as a “mini-city,” supported by its own self-sufficient infrastructure.

The benefits of Cedar Lakes extend across many sectors of the community and the state. The **Mountain State Art & Craft Fair**, the oldest traditional art and craft fair in West Virginia, was established at Cedar Lakes during the Centennial Celebration in 1963. The fair continues to attract tens of thousands of visitors annually, generating significant economic activity for local hotels, restaurants, shops, and other businesses. Similarly, the **State Annual Future Farmers of America (FFA) Convention** draws hundreds of students and their families from across all West Virginia counties each July, further contributing to the local economy.

In addition to the Mountain State Art & Craft Fair and FFA events, Cedar Lakes hosts a wide range of organizations and activities throughout the year. These include senior services, TSA programs, craft and quilting events, government organizations, recovery groups such as NA and AA, band camps, WVU Medicine programs, the WV State Quilt Festival, the WV Dance Fall Festival, youth and adult sports groups, corporate events, labor organizations, church groups, and numerous day-use events such as graduations, weddings, reunions, and community celebrations.

These services are invaluable to the community and attract visitors from across the country, positively impacting the socio-economic development of both Jackson County and the state of West Virginia.

Recent analysis conducted by the Jackson County Development Authority and Advantage Valley, with Bowen National Research serving as consultant, indicates that Jackson County's economy is improving. Several significant economic development announcements—totaling approximately **\$537 million**—have been made in recent years. As these industries continue to develop, the demand for a versatile conference and event facility such as Cedar Lakes will only increase. Businesses rely on venues like Cedar Lakes for banquets, retreats, professional development workshops, and outdoor recreation opportunities for employees and their families. Upgrading the wastewater treatment system will allow Cedar Lakes to better support and expand these activities.

Additionally, a report by Allied Market Research projects that the U.S. corporate event market will reach **\$510 billion by 2030**, with a compound annual growth rate of 17.3 percent. The rise of remote and hybrid work environments has increased the need for in-person events focused on team building, training, and organizational development. These trends align well with Cedar Lakes' mission and position it to remain competitive in the growing hospitality and events industry.

Cedar Lakes also serves as a vital recreational resource for residents of Jackson County and the entire state. Its 450-acre, park-like setting offers miniature golf, disc golf, swimming, hiking and walking trails, playgrounds, fishing, athletic fields, courts, historic structures, and more. These amenities make Cedar Lakes a true West Virginia destination and an important gateway for tourism, benefiting families, schools, sports teams, and community groups.

It is estimated that more than **100,000 individuals** visit Cedar Lakes annually as overnight guests or day visitors. To continue serving existing patrons and to expand participation and revenue opportunities, it is imperative that Cedar Lakes receive funding for necessary facility improvements, including upgrades to the wastewater treatment plant. These improvements will ensure that Cedar Lakes can continue to grow, operate efficiently, and remain a valuable asset to Jackson County and the state of West Virginia for generations to come.

Sincerely,


Matt Herdige
Cabinet Secretary
WV Department of Commerce



WDA EEGF QUESTIONNAIRE

Project Name: WVDA - Cedar Lakes Conference Center Waste Water Treatment Plant Upgrade
Contact Person: Holli Vanater, Director, Cedar Lakes Conference Center
Phone Number: 304-372-7860
Email: hvanater@wvda.us

PLEASE SEE ATTACHED DETAILED PROJECT DESCRIPTION

1. Short description of request including location in the state.

See attached

2. Anticipated size/dollar amount of the activity's total investment.

See attached

3. Number of direct jobs to be generated and/or retained, expected payroll, and the average wages or salaries.

See attached

4. Is this a new opportunity or an extension/expansion of something existing? If an expansion, has state government funding from any account been allocated to the project before?

This project is a major upgrade to the 70 year old WWS plant currently in existence.

No state government funding from any source has been earmarked for this upgrade.

5. Are other state and/or federal government funds currently being or going to be requested for this project?

WVDA has identified in their upcoming FYBudget request a line item for \$500,000 to assist with the EOI for this project.

6. Anticipated timeline of opportunity if funding request is awarded.

See attached

Cedar Lakes Conference Center – Wastewater Treatment Plant Replacement Project Description

Project Title

Replacement of Cedar Lakes Conference Center Wastewater Treatment Plant

Applicant

WV Department of Agriculture/Cedar Lakes Conference Center

Project Location: 82 FFA Drive, Ripley, West Virginia 25271

Jackson County, West Virginia

Funding Program

West Virginia Water Development Authority (WDA) – Economic Enhancement Grant

1. Project Overview and Need

Cedar Lakes Conference Center operates an on-site wastewater treatment plant that is approximately 70 years old and has exceeded its useful service life. The existing facility is increasingly unreliable, inefficient, and costly to maintain, and it no longer reflects modern wastewater treatment standards. Mechanical components are obsolete, structural elements are deteriorated, and the system lacks redundancy and advanced treatment capabilities necessary to ensure long-term regulatory compliance and environmental protection.

The proposed project will replace the existing wastewater treatment plant with a new, fully functional **50,000 gallons-per-day (GPD)** packaged wastewater treatment system comparable to a **Rotating Biological Contactor (RBC) Bio-Disk Compact Sewage Treatment Plant**. The project will also address associated infrastructure deficiencies to ensure full integration, reliability, and compliance with current and future regulatory requirements.

This investment is critical to maintaining Cedar Lakes Conference Center as a viable economic, educational, and community asset for Jackson County and the surrounding region. Cedar Lakes Conference Center has served the State of West Virginia continuously since its establishment following the passage of **Senate Bill 38 in 1949**, underscoring its long-standing public mission and importance to the region.

2. Project Scope of Work

A key component of this project is the strategic **salvaging and adaptive reuse of portions of the existing wastewater treatment system** to support hands-on instruction at the on-site Environmental Training Center. The project will incorporate system flexibility to allow both modern operations and controlled training use.

The project includes design, permitting, construction, and commissioning of a new wastewater treatment system and associated improvements. Work elements include:

2.1 Wastewater Treatment Plant Replacement

- Decommissioning of the existing 70-year-old wastewater treatment plant for **primary service**, while selectively salvaging functional components for training use
- Furnishing and installing a new **50,000 GPD packaged wastewater treatment plant**, functionally similar to an **RBC Bio-Disk system**
- Installation of a **main influent bypass valve and control system** allowing flows to be directed either to the new treatment plant or to the legacy system
- New plant to serve as the **primary wastewater treatment system** for Cedar Lakes Conference Center under normal operations
- Legacy system to be operated **only during scheduled Environmental Training Center classes**, under controlled and limited conditions.
- Treatment process to include preliminary, primary, secondary, and tertiary treatment components as required
- New plant to be designed for durability, energy efficiency, ease of operation, and regulatory compliance

2.2 Tertiary Treatment System

- Installation of a tertiary treatment system to enhance effluent quality
- System designed to meet or exceed applicable discharge permit limits

2.3 Collection System Improvements

- **Relining of thirteen (13) existing manholes** to address infiltration, inflow, and structural deterioration

2.4 Demolition and Site Improvements

- Demolition and removal of the obsolete water clarifying building
- Proper disposal of demolished materials in accordance with environmental regulations

2.5 Electrical Upgrades

- Upgrading electrical service to the new wastewater treatment plant
- Installation of new controls, panels, and connections compatible with modern treatment equipment

2.6 Turn-Key Installation

- Project will be delivered through a **turn-key installation contract**, including furnishing, installation, testing, start-up, and operator training

3. Engineering and Procurement Approach

Cedar Lakes Conference Center will issue an **Expression of Interest (EOI)** to procure a qualified professional engineering firm. The selected engineer must demonstrate **direct, documented experience** in the design and implementation of packaged wastewater treatment plants of similar size and complexity, including systems comparable to **RBC/Bio-Disk treatment technology** and **turn-key delivery methods**.

The selected engineer will:

- Perform preliminary and final design of the wastewater treatment plant and associated upgrades
- Prepare technical specifications and contract documents
- Develop and issue a **Request for Qualifications (RFQ)** for a turn-key wastewater treatment system
- Assist with permitting and regulatory coordination
- Provide construction administration and project oversight services

4. Project Timeline (Estimated)

- Funding Award & Authorization: Q2 2026
 - Engineering Procurement (EOI): Q2 2026
 - Preliminary & Final Design: Q3 2026
 - Permitting & Approvals: Q3 2026
 - RFQ & Turn-Key Contractor Selection: Q4 2026
 - Construction & Installation: Q3–Q4 2027
 - Testing, Start-Up & Training: Q4 2027
-

5. Anticipated Funding Sources and Status

- **WV Water Development Authority – Economic Enhancement Grant: \$2,000,000.00** (Requested)
- **West Virginia Department of Agriculture (Local Match): \$500,000** (Requested / Pending)
- **Total Project Cost: \$2,500,000.00**

Funding amounts are preliminary estimates and subject to final design and procurement.

Prior Funding Efforts: Funding requests were submitted in **May 2025** to **Senator Justice** under the **Interior & Environment Community Project Funding (CDS) Request** process; however, no funding was awarded.

WVDA has requested an improvement Request for FY27 General Revenue to secure \$500,000 to support this project.

6. Budget Justification

The total project cost of \$2.5 million represents a cost-effective and carefully scaled investment consistent with the objectives of the WV Water Development Authority Economic Enhancement Grant. Budget estimates are based on comparable packaged RBC-type wastewater treatment facilities, current regional construction costs, and the strategic reuse of existing infrastructure where feasible. WDA funds are targeted toward core capital improvements that ensure long-term system reliability and regulatory compliance. Inclusion of a reasonable contingency reflects prudent fiscal planning and project readiness.

7. Project Benefits and Economic Impact

The project ensures long-term wastewater treatment reliability and regulatory compliance while protecting local water resources. It supports the continued operation of Cedar Lakes Conference Center and reduces long-term operational and maintenance risks.

Economic Impact – Jackson County: Reliable wastewater infrastructure allows Cedar Lakes Conference Center to remain a year-round economic driver in Jackson County, supporting employment, attracting conferences and training events from across the state and extending into surrounding states, and generating ongoing demand for lodging, food service, and related support services in the surrounding community.

Community Support: Cedar Lakes Conference Center has received letters of support from the **Jackson County Commission, Jackson County Development Authority, West Virginia Environmental Training Center, West Virginia FFA Association,** and the **Cedar Lakes Foundation**, demonstrating broad local, regional, and statewide support for the project.

8. Employment Impact (Job Retention)

The proposed wastewater treatment plant replacement is essential to retaining existing employment at Cedar Lakes Conference Center.

Direct Jobs Retained:

- Full-Time Cedar Lakes Staff: **21 positions**
- Temporary / Seasonal Cedar Lakes Staff: **25 positions**

Total Direct Jobs Retained: 46 positions

Annual Payroll Expense: \$1,278,144 (excl. benefits)

Average Annual Wage: \$45,293 (full-time positions)

These positions support conference operations, environmental training programs, maintenance, food service, housekeeping, security, culture & history programs (Mountain State Art & Craft Fair and Folk Art Craft programs), Agriculture programs, Conservation and Technical/Science programs, and administrative functions that contribute to the regional economy of Jackson County.

9. Project Readiness

Cedar Lakes Conference Center is prepared to proceed immediately upon funding award. Preliminary planning has been completed, and the facility is ready to initiate the EOI process for engineering services. The project is well-defined, financially feasible, and aligned with the goals of the WV Water Development Authority Economic Enhancement Grant program.

WDA/EEGF
(11/2025)

APPLICATION FOR WDA ECONOMIC ENHANCEMENT GRANT FUNDING
(WV Code 22C-1-6a(c) (7)-Infrastructure (economic development) Project)

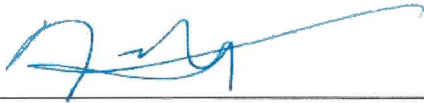
- 1) Project Sponsor: ___ Governmental or Not-for-Profit
Name: Mineral County Development Authority
- 2) Address: 87 North Main Street Keyser, WV 26726
Contact Name: Kevin R. Clark, Executive Director
Email Address: kclark@mineraleda.com
- 3) Phone Number: Office: 304-788-2233
- 4) Attach a detailed Project Description including scope, timelines, sources, amounts and status of all anticipated funding and a detailed budget for the Infrastructure Project. Attach financial information and any supporting documentation. **At the minimum the attached questionnaire must be completed.**
- 5) Amount of WDA EEG Fund being requested: \$500,000.00
Amount of Project Sponsor contribution: \$100,000
- 6) Status of Infrastructure Project design: In progress
Estimated date for design completion: 06/2026
- 7) Estimated construction period: 1 year
- 8) Estimated completion date: 1 year from commencement - January 2027
- 9) Date of last audit: 11/2025 Attach copy of most recent audit.
- 10) Required recommendation: Secretary of Commerce _____, Executive Director of Division of Economic Development _____, or Secretary of Tourism _____
(After review of this application and before WDA approval this recommendation will be required)

WDA/EEGF/4
(2/2025)

Application Date: February 2, 2026

Authorized Representative/Project Sponsor

Name/Title: Kevin Clark, Executive Director

Signature:  _____

NOTE: The Project Sponsor must complete and email this application to the West Virginia Water Development Authority at bsergent@wvwda.org.



State of West Virginia
DEPARTMENT OF COMMERCE

February 9, 2026

Todd Johnston
1900 Kanawha Blvd. East
Charleston, WV 25305

Dear Mr. Johnston,

On behalf of the West Virginia Department of Commerce, I am pleased to provide this letter of recommendation for Economic Enhancement Grant (EEG) funding regarding the industrial capacity expansion at the Mineral County Economic Development Authority (MCDA) warehouse project.

This project presents an excellent opportunity to expand economic development in Mineral County by converting approximately 20,000 square feet of currently unusable space into flexible industrial capacity. By removing existing constraints and unusable structures, the MCDA aims to revitalize this facility, which currently supports companies employing approximately 1,900 people. Historically, this specific site has supported up to 20 direct on-site jobs.

The MCDA is requesting \$500,000 for demolition and shovel-ready site preparation, with an estimated completion time of under 12 months.

I appreciate your consideration of this request. Should you have any questions, please contact me at 304-352-3940 or Matt.herridge@wv.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read "Matt Herridge".

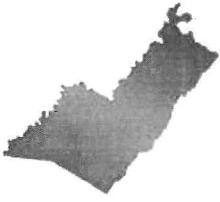
Matt Herridge
Cabinet Secretary
WV Department of Commerce

WDA EEGF QUESTIONNAIRE

Project Name: Furnace Demolition Project – Industrial Capacity Expansion at MCDA Warehouse
Contact Person: Kevin R. Clark
Phone Number: 304-788-2233
Email: kclark@mineraleda.com

- 1. Short description of request including location in the state.**
Demolition and removal of obsolete glass furnace infrastructure to convert unusable space into flexible industrial capacity within an existing MCDA-owned warehouse located in Keyser Industrial Park, Mineral County, WV
- 2. Anticipated size/dollar amount of the activity's total investment.** Approximately \$600,000 for demolition and shovel-ready industrial site preparation. Additional design, engineering, and readiness costs will be covered by MCDA.
- 3. Number of direct jobs to be generated and/or retained, expected payroll, and the average wages or salaries.**
 - Direct on-site jobs: Up to 20 jobs historically supported by similar space
 - Indirect/retained impact: Facility currently supports companies employing ~2,000+ jobs in Mineral County
 - Wages/payroll: Targeted users are industrial employers with wages at or above the Mineral County average, consistent with MCDA's focus on increasing local wealth and long-term earning capacity
- 4. Is this a new opportunity or an extension/expansion of something existing? If an expansion, has state government funding from any account been allocated to the project before?** This is an expansion of existing MCDA assets through adaptive reuse. No prior state funding has been allocated to this specific demolition or space-creation effort.
- 5. Are other state and/or federal government funds currently being or going to be requested for this project?** No other state or federal funding is currently committed. This request represents the primary public investment for this activity.
- 6. Anticipated timeline of opportunity if funding request is awarded.**
Project completion in under 12 months. Portions of the space can be utilized shortly after demolition, with remaining areas shovel-ready for future users.

MCDA



Mineral County Development Authority

MCDA
87 N. Main St., Suite 1
Keyser, WV 26726
Phone: 304-788-2233
Fax: 304-788-2998
Kevin R. Clark
Executive Director
kclark@MineralEDA.com

Board of Directors

Robert Eagle
President

John Lusk
Vice President

Shelley Friend
Secretary

Lucas Taylor
Treasurer

Andrew Bobb

Paula Boggs

Allen Byram

Logan DelSignore

Troy Ravenscroft

Mike Ryan

James Twigg

Jason Whitlock

To: Governor Patrick Morrisey; Senate President Randy Smith
From: Kevin Clark, Executive Director, Mineral County Development Authority (MCDA)
Date: December 16, 2025
Subject: Furnace Demolition Project – Industrial Capacity Expansion at MCDA Warehouse

Governor Morrisey and Senate President Smith,

Thank you again for your call and for discussing MCDA's projects. This memo summarizes our "Furnace Demolition Project," a fast, low-risk investment to convert obsolete glass infrastructure into usable industrial capacity at our existing facility.

Project Purpose

- Remove an obsolete glass furnace and defunct glass manufacturing process structures.
- Convert unusable space into flexible industrial capacity within MCDA's warehouse.
- Provide the fastest path to additional space without new land acquisition or new construction.

Existing Conditions and Need

- MCDA owns the building outright and has continually filled the facility since acquisition in 2017.
- The building is fully utilized today. MCDA is currently completing a 43,000 SF buildout for Northrop Grumman, expected to be complete in Spring 2026. This space is MCDA's last available building space. Quickly creating additional usable space is needed.
- The furnace structure and the broader area impacted is approximately 31,000 SF under roof. Much of this area is glass-specific and not usable for modern industrial needs.
- The site is well-positioned for industrial use with a rail spur, access to a TC Energy natural gas line, and strong existing electric, internet, water, and sewer capacity on site.
- MCDA is also advancing longer-range industrial park expansion planning due to reaching full capacity; this project provides near-term space while those expansions are implemented.

Goal Outcome

- Up to ~20,000 SF of near-term usable industrial space created by removing unusable structures and constraints.
- Additional redevelopment flexibility that creates space for approximately 30,000–60,000 SF of total space configurations.

Economic Value and Job Impact

- This facility's economic development value has been by providing storage for existing Mineral County companies, which allows those companies to expand operations at their primary plants in the county.
- Companies currently utilizing this warehouse space directly approximately 1,900+ jobs in Mineral County through their main operations.
- Similar space has historically supported up to approximately 20 direct on-site jobs.

Timeline and Execution

- The project can be completed in under 12 months.
- MCDA will manage demolition and post-demolition readiness.
- Part of the space can be utilized quickly after removal of unusable structures; additional configurations will be shovel-ready to meet the needs of the next user.

Financial Structure

- State request: \$500,000 for demolition and shovel-ready industrial site preparation.
- MCDA commitment: MCDA will manage the facility and complete follow-on readiness work as required.
- Design, Engineering, and environmental planning costs will be funded by MCDA.

Local Alignment

The Mineral County Commission supports this project and recognizes the benefit of quickly converting obsolete space into usable industrial capacity. Signed Commissioner support letters are attached.

Thank you again for your leadership and for moving quickly on projects that create near-term results while strengthening West Virginia's long-term industrial competitiveness. MCDA is ready to proceed immediately.

Respectfully,



Kevin R. Clark
Executive Director

Susan J. Riggs
Direct Dial: 304.340.3867
sriggs@spilmanlaw.com

February 5, 2026

VIA EFS

Ms. Karen Buckley
Executive Secretary
Public Service Commission of West Virginia
201 Brooks Street
Charleston, WV 25301

Re: **CASE NO. 25-0927-W-S-PC**
WEST VIRGINIA-AMERICAN WATER COMPANY and
FAYETTE COUNTY COMMISSION

Dear Ms. Buckley:

Enclosed for filing in the above-referenced case on behalf of the West Virginia Water Development Authority is the "**West Virginia Water Development Authority Petition to Intervene.**"

Very truly yours,



Susan J. Riggs (WV State Bar No. 5246)
Joshua L. Jarrell (WV State Bar No. 11071)

SJR/ljr
Enclosure
cc: Certificate of Service

**PUBLIC SERVICE COMMISSION
OF WEST VIRGINIA
CHARLESTON**

CASE NO. 25-0927-W-S-PC

**WEST VIRGINIA-AMERICAN WATER COMPANY and
FAYETTE COUNTY COMMISSION**

**Joint Petition for consent and approval for West Virginia-
American Water Company to acquire Armstrong Public
Service District, Kanawha Falls Public Service District,
and Page-Kincaid Public Service District after their
respective dissolutions by the Fayette County Commission.
Request for an Interim Declaratory Order.**

**WEST VIRGINIA WATER DEVELOPMENT AUTHORITY
PETITION TO INTERVENE**

COMES NOW the West Virginia Water Development Authority (the "WDA"), by counsel, and pursuant to Rule 12.6 of the Public Service Commission of West Virginia's (the "Commission") *Rules of Practice and Procedure*, petitions to intervene in the above-captioned proceeding, asserting that it has a legal interest in such proceeding sufficient to satisfy the requirements of Rule 12.6. The following is submitted in support of this Petition:

1. The WDA was established by the West Virginia Legislature in 1972 and is authorized to provide financial assistance to public service districts, municipalities, and other political subdivisions to meet the requirements of State and Federal water pollution control and safe drinking water laws, thereby protecting the health of West Virginia's citizens, improving drinking water quality, and constructing and upgrading infrastructure to attract economic development and protect the environment. The WDA serves as the administrator and fiduciary

of the West Virginia Infrastructure Fund ("WVIF"), as the administrative agency for the West Virginia Department of Environmental Protection's ("DEP") Clean Water State Revolving Fund ("CWSRF"), and as the financial manager of the DEP's Drinking Water Treatment Revolving Fund ("DWTRF"). The WDA purchases local government bonds financed through the WVIF, the CWSRF, and the DWTRF.

2. The names and addresses of the WDA's attorneys are:

Susan J. Riggs
SPILMAN THOMAS & BATTLE, PLLC
300 Kanawha Blvd., East
Charleston, WV 25301
Phone: (304) 340-3800
Fax: (304) 340-3801
sriggs@spilmanlaw.com

Joshua L. Jarrell
SPILMAN THOMAS & BATTLE, PLLC
48 Donley Street, Suite 800
Morgantown, WV 26507
Phone: (304) 291-7949
Fax: (304) 291-7979
jjarrell@spilmanlaw.com

The WDA requests that the Commission and all parties add the above counsel to their respective service lists to receive all future filings.

3. On November 5, 2025, West Virginia-American Water Company ("WVAWC") and the Fayette County Commission ("FCC") filed a joint petition requesting the Commission's consent and approval for WVAWC to acquire the wastewater utility assets of Armstrong Public Service District ("Armstrong"), the water and wastewater utility assets of Kanawha Falls Public Service District ("Kanawha Falls"), and the wastewater utility assets of Page-Kincaid Public

Service District ("Page-Kincaid" and together with Armstrong and Kanawha Falls, the "Districts").

4. The WDA is the bondholder of outstanding loans held by Armstrong, Kanawha Falls, and/or Page-Kincaid. Additionally, the WDA is a signatory to various grant financing documents with one or more of the Districts. At this time, the proposed Asset Purchase Agreement between WVAWC and the FCC does not adequately protect the WDA with regard to repayment obligations of the grants, bonds, and/or loans that have been provided or issued to the Districts from the funding programs administered by the WDA. Approval of the proposed acquisition without a careful review of the Asset Purchase Agreement and the financing documents to which the Districts' various loans and grants are subject risks impairment of debt covenants, loan security, and repayment obligations, which would cause great harm to the WDA, potentially undermining the WDA's public financing framework that improves drinking water quality and protects the environment throughout the State.

5. Thus, the Commission's decision in this case may have a significant impact on the WDA and could adversely affect the credit profile of the WDA's public funding programs. Any deterioration in credit standing would, in turn, increase the cost of capital and impair the State's ability to cost-effectively fund water and sewer infrastructure improvements. As the WDA has direct and significant interests in this case, and its interests are not represented by any other party of record, the WDA respectfully requests the Commission for leave to intervene in order to

protect its interests. The WDA has reviewed the case docket and the current procedural schedule established by the Commission and the WDA will comply with said procedural schedule.

WHEREFORE, the West Virginia Water Development Authority respectfully requests that the Commission grant this Petition to Intervene with full party status and the right to have notice of and, by its counsel, to appear at the taking of testimony, to produce and cross-examine witnesses, and to be heard on the argument of the matter.

Respectfully submitted this 5th day of February, 2026.

**WEST VIRGINIA WATER DEVELOPMENT
AUTHORITY**

By SPILMAN THOMAS & BATTLE, PLLC

Susan J. Riggs /ccg

Susan J. Riggs (WV State Bar #5246)
300 Kanawha Boulevard, East
Charleston, WV 25301
304.340.3867 *phone*
304.340.3801 *facsimile*
sriggs@spilmanlaw.com

Joshua L. Jarrell (WV State Bar #11071)
48 Donley Street, Suite 800
Morgantown, WV 26507
Phone: (304) 291-7949
Fax: (304) 291-7979
jjarrell@spilmanlaw.com

CERTIFICATE OF SERVICE

I, Susan J. Riggs, counsel for the West Virginia Water Development Authority do hereby certify that on this 5th day of February, 2026, a copy of the foregoing **“West Virginia Water Development Authority Petition to Intervene”** was served upon the following counsel of record in this proceeding, as follows:

VIA EMAIL

Leslie J. Anderson, Esquire
Supervising Attorney
Public Service Commission of West Virginia
201 Brooks Street
Charleston, WV 25301
sanderson@psc.state.wv.us

Christopher L. Callas, Esquire
Nicklaus A. Presley, Esquire
Alex Worrell, Esquire
Counsel, WVAWC
JacksonKelly PLLC
PO Box 553
Charleston, WV 25322
callas@jacksonkelly.com
napresley@jacksonkelly.com
alex.worrell@jacksonkelly.com

Todd M. Swanson, Esquire
Counsel, Kanawha Falls Public
Service District
Steptoe & Johnson PLLC
PO Box 1588
Charleston, WV 25326-1588
todd.swanson@steptoe-johnson.com

Isaac L. Tincher, Esquire
Counsel, West Virginia Department
of Environmental Protection
Office of General Counsel
601 57th Street, S.E.
Charleston, WV 25304
isaac.l.tincher@wv.gov

Robert Passmore, Esquire
Corporate Counsel
West Virginia-American Water Company
1600 Pennsylvania Avenue
Charleston, WV 25302-3932
robert.passmore@amwater.com

Michael W. Taylor
Counsel, Fayette County Commission
Pence Law Firm PLLC
PO Box 2548
Charleston, WV 25329
mtaylor@pencefirm.com

Robert F. Williams, Esquire
Heather B. Osborn, Esquire
Bobby Lipscomb, Esquire
Consumer Advocate Division
300 Capitol Street, Ste. 810
Charleston, WV 25301
rwilliams@cad.state.wv.us
hosborn@cad.state.wv.us
blipscomb@cad.state.wv.us

Susan J. Riggs /ccg

Susan J. Riggs (WV State Bar No. 5246)