

## **WEST VIRGINIA WATER DEVELOPMENT BOARD MINUTES**

The West Virginia Water Development Board met at 10:00 a.m. on Monday, August 8, 2022, at the Water Development Authority's ("WDA") office in Charleston, West Virginia. Notice of the meeting was posted on the Secretary of State's online meeting notice database and WDA's website. Those wanting to attend the meeting could do so in person. Tina Parker recorded the minutes of the meeting. After the Roll Call, the Chair declared a quorum.

### **BOARD ATTENDEES:**

Ann V. Urling, Chair as designee for Honorable Governor Jim Justice, present  
John Miller, Member, present  
Gary Sutphin, Member, present  
Amy Swann, Member, present  
Michael Clowser, Member, present  
Meredith Vance, as designee for the Commissioner of the Bureau of  
Public Health, present  
Katheryn D. Emery, as designee for the Secretary for the Department of  
Environmental Protection, present

### **OTHER ATTENDEES:**

Marie Prezioso, WDA, Executive Director  
Samme Gee, Esq., Jackson Kelly PLLC, Counsel to the Board  
Brad Sergent, WDA, Deputy Director  
Brock Jarrett, WDA, CFO  
Tina Parker, WDA  
Randy Lengyel, WDA  
Clay Riley, The Thrasher Group  
Julie Merow, Jackson Kelly PLLC  
Jaclyn Schiffour, Steptoe & Johnson PLLC

### **APPROVAL OF MINUTES**

The minutes for the meeting held on Wednesday, May 25, 2022, were presented for approval.

MOTION: Moved by Mr. Gary Sutphin; Seconded by Mr. John Miller; Passed unanimously.

**RESOLVED, That the minutes of the Board meeting held on May 25, 2022, are approved.**

### **FINANCIAL REPORT**

Ms. Marie Prezioso reviewed the Loan and Grant Report for Fiscal Year 2022 and noted that there are currently only two deficient water and sewer loans. She also reviewed the Economic Development loans; the Corotoman, Inc. lawsuit settlement is being reviewed by the Judge and the auction for the Carbonyx equipment was held on July 14 with the highest bid being for \$147,500.



Mr. Brock Jarrett presented the Fiscal Year 2023 Budget. He also reported that with the new Economic Enhancement Grant Fund that next year the WDA would be required to do a single audit. The cost of the single audit will be charged to this fund.

MOTION: Moved by Mr. Sutphin; Seconded by Ms. Katheryn Emery; Passed unanimously.

**RESOLVED, That the Fiscal Year 2023 budget, be approved.**

#### **WDA ECONOMIC ENHANCEMENT GRANT FUND**

Ms. Samme Gee reviewed the updated guidance and application forms for the WDA Economic Enhancement Grant Fund.

MOTION: Moved by Ms. Amy Swann; Seconded by Mr. Sutphin; Passed unanimously.

**RESOLVED, That the updated approving guidance and forms of application for the Water Development Authority Economic Enhancement Grant Fund, be approved.**

Ms. Prezioso reported that a bid overrun grant in the amount of \$1,804,000 for the City of Parkersburg (Utility Board) wastewater treatment improvement project was approved since the last meeting.

She presented the following new applications:

#### **Hughes River Water Board**

MOTION: Moved by Mr. Miller; Seconded by Ms. Swann; Passed unanimously.

**RESOLVED, That a grant in the amount not to exceed \$650,000 for the Hughes River Water Board System Improvements Project, pending all necessary applications being completed and requirements being satisfied, be approved.**

#### **Lake Floyd PSD**

MOTION: Moved by Ms. Emery; Seconded by Ms. Swann; Passed unanimously.

**RESOLVED, That a grant in the amount not to exceed \$500,000 for the Lake Floyd Public Service District Sewer System Project, pending all necessary applications being completed and requirements being satisfied, be approved.**

Ms. Prezioso reported that this is a grant request for a bid estimate overrun. All other funding is committed, and the project is ready to bid.

#### **Town of Durbin**

MOTION: Moved by Ms. Emery; Seconded by Ms. Swann; Passed unanimously.

**RESOLVED, That a grant in the amount not to exceed \$1,185,570 for the Town of Durbin Sewer System Project, pending all necessary application being completed and requirements being satisfied, be approved.**

#### **BUILDING AND FACILITIES REPORT**

Ms. Prezioso reported that a bid was received for the Elk River Slope Repair. One bid was received from Diesel Drilling Corporation for \$967,191. She expects to award the bid in the next few weeks.



## **EXECUTIVE DIRECTOR'S REPORT**

Ms. Prezioso reported that changes in the Grant reporting legislation are requiring additional work. She also reported that there are several staff vacancies that she is trying to fill.

## **ELECTION OF OFFICERS**

### **Vice Chair**

Mr. Miller was nominated by Mr. Sutphin to be Vice Chair; Seconded by Ms. Emery;  
Passed unanimously.

### **Secretary/Treasurer**

Mr. Brock Jarrett was nominated by Mr. Miller to be Secretary/Treasurer; Seconded by Mr. Sutphin; Passed unanimously.

### **Assistant Secretary/Treasurer**

Mr. Bradley Sergeant was nominated by Ms. Emery to be the Assistant Secretary/Treasurer; Seconded by Mr. Sutphin; Passed unanimously.

## **UNFINISHED BUSINESS**

There were none.

## **NEW BUSINESS**

Next meeting date. To be determined.

## **ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned.

MOTION: Moved by Mr. Miller; Seconded by Ms. Swann; Passed unanimously.

. **RESOLVED, That the Board meeting be adjourned at 10:47a.m.**

  
\_\_\_\_\_  
Brock Jarrett, Secretary/Treasurer

Minutes approved:

9/29/22 (Date)

Attachments:

- Budget for Fiscal Year 2023
- Ratify updated guidance and application forms
- Hughes River Water Board
- Lake Floyd PSD
- Town of Durbin



**West Virginia Water Development Authority  
2023 Budget**

	2023 Budget WDA	2022 Actual WDA	2022 Budget WDA	2022 Budget to Actual Variance
<b><u>Revenues:</u></b>				
Administration Fee	\$23,714	\$29,058	\$23,714	\$5,344
Miscellaneous Income	420,000	389,802	285,832	\$103,970
Other Nonoperating Revenue				
Gain on Investments	0	0	0	0
Distribution of Savings	(248,831)	(342,792)	(342,056)	(\$736)
Recovery Uncoil Loans/Ser Chgs				
Prepayment of LGA Bonds				
Interest on Investments	520,000	94,004	45,693	\$48,311
Interest on Loans	10,511,923	10,197,674	10,451,497	(\$253,823)
Arbitrage Rebate Revenue Offset				
Gain on sale of asset				
<b>Total Revenues:</b>	<b>11,226,806</b>	<b>10,367,746</b>	<b>10,464,679</b>	<b>(96,934)</b>
<b><u>Operating Expenses:</u></b>				
Labor	605,727	537,124	684,814	(\$147,690)
Labor Overheads:				\$0
Public Employees Insurance	63,904	62,356	69,537	(\$7,181)
Unemployment Compensation	-	0	-	\$0
Consolidated Public Retirement	52,355	50,356	66,460	(\$16,104)
Worker's Compensation (est)	1,309	242	1,539	(\$1,297)
Other Post Employment Benefits	-	0	17,052	(\$17,052)
FICA				
Change in Compensated Absences			-	\$0
Personnel Administrative Fees	2,008	2,393	3,250	(\$857)
Insurance Expense (1662.5 per qrt)	16,448	16,032	16,030	\$2
Rents	6,780	6,837	6,780	\$57
General Office:				\$0
Office Expense	20,000	22,676	38,242	(\$15,566)
Telecommunications Expense	40,000	49,907	9,200	\$40,707
Utilities Expense	36,000	33,710	32,700	\$1,010
Computer Services	195,000	177,026	181,000	(\$3,974)
Contractual & Professional	48,000	48,632	44,567	\$4,065
Janitorial \$945	11,500	12,150	11,040	\$1,110
Postal & Freight	500	218	800	(\$582)
Directors Expense	48,000	39,780	48,000	(\$8,220)
Travel Expense	10,000	6,695	7,480	(\$785)
Association Dues	2,600	2,425	3,905	(\$1,480)
Advertising Expense	500	151	205	(\$54)
Maintenance Contracts	65,000	47,833	59,539	(\$11,706)
Hospitality Expense (estimate)	500	199	500	(\$301)
Training Expense (estimate)	2,500	1,372	3,475	(\$2,103)
Miscellaneous Expense (est)	500	1,555	500	\$1,055
Computer Supplies	-	0	750	(\$750)
Trustee Expense	45,000	39,780	35,240	\$4,540
Legal Expense	60,000	59,335	48,803	\$10,532
<b>Total Operating Expenses</b>	<b>1,334,132</b>	<b>1,218,784</b>	<b>1,440,453</b>	<b>(221,669)</b>
Depreciation Expense:				
Depreciation Expense- est	160,000	156,672	144,500	\$12,172
Amortization Expense	3,659	3,659	3,659	\$0
<b>Total Depreciation Expense</b>	<b>163,659</b>	<b>160,331</b>	<b>148,159</b>	<b>3,328</b>
General Taxes:				\$0
Payroll Taxes	7,350	7,250	0	\$7,250
Property Taxes	0		0	\$0
<b>Total General Taxes</b>	<b>7,350</b>	<b>7,250</b>	<b>7,505</b>	<b>100</b>
Transfers (in)/out				
Bond Expenses, incl amtz	5,368,033	5,720,011	5,742,220	(\$22,209)
Loss on Uncollectible Receivables				\$0
Loss on Investments	0	0	0	\$0
Loss on Disposal of Assets				
Loss on Refunding				
<b>Total Expenses</b>	<b>\$6,873,174</b>	<b>\$7,106,376</b>	<b>\$6,750,413</b>	<b>\$355,963</b>
<b>Net position</b>	<b>\$4,353,632</b>	<b>\$3,261,370</b>	<b>\$3,714,266</b>	<b>(\$452,896)</b>



**WEST VIRGINIA WATER DEVELOPMENT AUTHORITY  
ECONOMIC ENHANCEMENT GRANT FUND**

PLEASE REVIEW PRIOR TO COMPLETING THE APPLICATION

- Project Sponsor must be either a governmental agency or a not-for-profit organization.
- The Project must be a “project” or “infrastructure project” under WV Code 31-15A-2, including (by way of example only) a project for either a water system, a wastewater/sewer system, stormwater system or an economic development type project.
- The Project Sponsor must be eligible to receive a State grant under WV Code 12-4-14.
- The Project Sponsor must be registered on SAM.gov and have a UEI number.
- The Project Sponsor must be able to enter into construction and/or acquisition contracts for Project by December 31, 2024.
- All West Virginia Water Development Authority Economic Enhancement Grant Funds for the Project must be spent (paid to contractor/vendor) by December 31, 2026.
- The Project Sponsor must be able to provide prior fiscal year audit by March 29<sup>th</sup> annually.
- The Project Sponsor must maximize all other funding sources.
- All water, wastewater/sewer and stormwater projects must have a recommendation from the West Virginia Infrastructure and Jobs Development Council.
- All infrastructure projects (economic development) must have a written recommendation from either the Secretary of Commerce, Economic Development or Tourism.
- The Project must be bid using the requirements of the most stringent funding source.
- If the estimated total Project cost (water, wastewater/sewer or stormwater) exceeds \$10,000,000, then the Project Sponsor shall require Davis Bacon Act wage rates and provide a workforce continuity plan (see Appendix A to Grant Guidance).
- BABA and AIS are not required unless required by another Project funding source.
- The Project Sponsor shall follow Disadvantaged Business Enterprise requirements unless the Project Sponsor can provide documented justification for why not followed.
- The Project may be the design of a water system, a wastewater/sewer system or a stormwater system provided that the design must be complete and ready to bid by December 31, 2024.



# **WEST VIRGINIA WATER DEVELOPMENT AUTHORITY ECONOMIC ENHANCEMENT GRANT GUIDANCE**

## **BACKGROUND**

On March 12, 2022, the West Virginia Legislature enacted HB4566 which amended the West Virginia Water Development Authority statute, WV Code 22C-1 et seq (the “WVWDA Act”) by adding a new section 6a (“Section 6a”). Section 6a authorized the West Virginia Water Development Authority (the “WDA”) to create the West Virginia Economic Enhancement Grant Fund (the “EEG Fund”). On April 25, 2022, the Legislature passed HB217 which appropriated \$250,000,000 to the EEG Fund from certain American Rescue Plan Act (“ARPA”) funds received by the State of West Virginia (“HB217”). The WDA placed the appropriation in the HB217 Enhancement Grant Subaccount (the “HB217 Subaccount”).

## **ELIGIBILITY**

The following requirements must be met for a Project Sponsor to be eligible to receive a grant from the HB217 Subaccount:

- Project Sponsor must be either a governmental agency or a not-for-profit organization.
- The Project must be a “project” or “infrastructure project” under WV Code 31-15A-2, including (by way of example only) a project for either a water system, a wastewater/sewer system, stormwater system or an economic development type project.
- The Project Sponsor must be eligible to receive a State grant under WV Code 12-4-14.
- The Project Sponsor must be registered on SAM.gov and have a UEI number.
- The Project Sponsor must be able to enter into construction and/or acquisition contracts for Project by December 31, 2024.
- All West Virginia Water Development Authority Economic Enhancement Grant Funds for the Project must be spent (paid to contractor/vendor) by December 31, 2026.
- The Project Sponsor must be able to provide prior fiscal year audit by March 29<sup>th</sup> annually.
- The Project Sponsor must maximize all other funding sources.
- All water, wastewater/sewer and stormwater projects must have a recommendation from the West Virginia Infrastructure and Jobs Development Council.
- All infrastructure projects (economic development) must have a written recommendation from either the Secretary of Commerce, Economic Development or Tourism.
- The Project must be bid using the requirements of the most stringent funding source.

- If the estimated total Project cost (water, wastewater/sewer or stormwater) exceeds \$10,000,000, then the Project Sponsor shall require Davis Bacon Act wage rates and provide a workforce continuity plan (see Appendix A to Grant Guidance).
- BABA and AIS are not required unless required by another Project funding source.
- The Project Sponsor shall follow Disadvantaged Business Enterprise requirements unless the Project Sponsor can provide documented justification for why not followed.
- The Project may be the design of a water system, a wastewater/sewer system or a stormwater system provided that the design must be complete and ready to bid by December 31, 2024.

## APPLICATIONS

The Project Sponsor shall complete the appropriate application and email it to the WDA at [wda@wvwda.org](mailto:wda@wvwda.org) and on <http://wvoasis.gov/VSS/Default.aspx> (1. VSS Portal, 2. View Grant Opportunities, 3. WV Water Development Authority Economic Enhancement Grant Fund) for the requested funding type:

- 1) Section 6a(b) Matching Grant
- 2) Section 6a(c)(1) Bid Overrun Grant
- 3) Section 6a(c)(2)-(6) Other Grant
- 4) Section 6a(c)(7) Infrastructure Grant (Economic Development)

The WDA staff shall review applications and complete a funding sheet and when necessary request additional information.

1.) Matching Grant. If a Project Sponsor is eligible for a federal or other program grant that requires a match and when that commitment is required to be submitted with the application, the WDA upon receipt of a recommendation from the IJDC or West Virginia Department of Economic Development (“WV DED”) shall consider the request and if approved, set aside money in the Matching Grant Subaccount and provide the binding commitment. If the Project Sponsor is awarded the federal or other grant, the WDA shall enter into a grant agreement for the disbursement of the grant. If the Project Sponsor does not receive the federal or other grant, the binding commitment will be rescinded.

2.) Bid Overrun. If the Project Sponsor has a bid overrun on a project approved by the IJDC, the Project Sponsor shall apply for a bid overrun grant on the appropriate application and provide the information with respect to the pre-bid funding, other funding being sought and the amount of bid overrun grant being requested. The Executive Director of the WDA in consultation with the Chair of the Water Development Board (“Board”) will initially be authorized to approve bid overrun grants up to \$10,000,000. Bid overrun grant requests in excess of \$10,000,000 shall be considered by the Board.

3.) Other Grants Section 6a(c)(2)-(6). The Project Sponsor shall complete the appropriate application and designate the section of funding being requested. WDA staff shall request any additional information necessary to complete the review.

4.) Infrastructure Grant (economic development) Section 6a(c)(7). The Project Sponsor shall complete the application and provide the recommendation letter from the applicable Secretary. WDA staff shall request any additional information necessary to complete the review.

#### APPROVAL PROCEEDINGS

The Board shall meet as needed to review WDA EEG Fund applications. In reviewing the applications, the Board may give priority to projects that include loans, contributions of local funding and/or high user rates. The Board may approve an application, reject an application or request additional information. If approved, the Board shall authorize WDA staff to enter into a grant agreement in compliance with Section 6a(d) and at such time as all other funding has been awarded.

## Appendix A

For projects over \$10 million (based on expected total cost):

- a. A recipient may provide a certification that, for the relevant project, all laborers and mechanics employed by contractors and subcontractors in the performance of such project are paid wages at rates not less than those prevailing, as determined by the U.S. Secretary of Labor in accordance with subchapter IV of chapter 31 of title 40, United States Code (commonly known as the “Davis-Bacon Act”), for the corresponding classes of laborers and mechanics employed on projects of a character similar to the contract work in the civil subdivision of the State.
- b. A recipient may provide a certification that a project includes a project labor agreement, meaning a pre-hire collective bargaining agreement consistent with section 8(f) of the National Labor Relations Act (29 U.S.C. 158(f)). If the recipient does not provide such certification, the recipient must provide a project workforce continuity plan, detailing:
  - How the recipient will ensure the project has ready access to a sufficient supply of appropriately skilled and unskilled labor to ensure high-quality construction throughout the life of the project, including a description of any required professional certifications and/or in-house training;
  - How the recipient will minimize risks of labor disputes and disruptions that would jeopardize timeliness and cost-effectiveness of the project;
  - How the recipient will provide a safe and healthy workplace that avoids delays and costs associated with workplace illnesses, injuries, and fatalities, including descriptions of safety training, certification, and/or licensure requirements for all relevant workers (e.g., OSHA 10, OSHA 30);
  - Whether workers on the project will receive wages and benefits that will secure an appropriately skilled workforce in the context of the local or regional labor market; and
  - Whether the project has completed a project labor agreement.
- c. Whether the project prioritizes local hires.
- d. Whether the project has a Community Benefit Agreement, with a description of any such agreement.

WDA/EEGF/1  
(5/2022)

(IJDC # \_\_\_\_\_)  
(SAM.gov # \_\_\_\_\_/UEI # \_\_\_\_\_)

APPLICATION FOR WDA ECONOMIC ENHANCEMENT GRANT FUNDING  
BID OVERRUN  
(WV Code 22C-1-6a(c)(1))

- 1) Project Sponsor: \_\_\_\_\_ Governmental or \_\_\_\_\_ Not-for-Profit

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

- 2) Project Description: \_\_\_\_\_

- 3) Date approved by WVIJDC: \_\_\_\_\_

- 4) Date bids were opened: \_\_\_\_\_

Date bids expire: \_\_\_\_\_

- 5) Provide Pre-Bid Schedule B.

Which program guidance was utilized in the bidding process: \_\_\_\_\_

Davis Bacon Act wages: \_\_\_\_\_ Yes or \_\_\_\_\_ No

Disadvantaged Business Enterprise: \_\_\_\_\_ Yes or \_\_\_\_\_ No

Provide Post-Bid Schedule B and an itemization of the overrun amount.

Amount of WDA EEG Fund being requested: \_\_\_\_\_

Will amount of the request be used to match federal dollars: \_\_\_\_\_

If yes, which program(s): \_\_\_\_\_

6) Other funding being requested or received for overrun (other than WDA EEG Fund):

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7) Project Consulting Engineer: 

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Project Accountant: 

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8) Construction period: 

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Estimated Project completion date: 

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9) Date of last audit: 

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**STATE GRANT AWARD  
VERIFICATION  
(WVIJDC # \_\_\_\_\_)**

Under penalty of law for false swearing (WV Code §61-5-3), the undersigned \_\_\_\_\_, an authorized representative of the \_\_\_\_\_, certifies that by signing this sworn statement, the \_\_\_\_\_ and all related parties have filed all reports and sworn statements of expenditure for state grants received as required by West Virginia Code Chapter 12, Article 4, Section 14.

Witness my signature this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

By: \_\_\_\_\_

Print Name \_\_\_\_\_

Print Title \_\_\_\_\_

STATE OF WEST VIRGINIA  
COUNTY OF \_\_\_\_\_

The foregoing was instrument was subscribed and sworn to me by \_\_\_\_\_  
on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

My commission expires: \_\_\_\_\_

[SEAL]

\_\_\_\_\_  
NOTARY PUBLIC

Application Date: \_\_\_\_\_

Authorized Representative/Project Sponsor

Name/Title: \_\_\_\_\_

Signature: \_\_\_\_\_

**NOTE:** The Project Sponsor must complete the attached verification form and email it with this application to the West Virginia Water Development Authority at [wda@wvwwda.org](mailto:wda@wvwwda.org) and on <http://wvoasis.gov/VSS/Default.aspx> (1. VSS Portal, 2. View Grant Opportunities, 3. WV Water Development Authority Economic Enhancement Grant Fund). Applications will not be processed until the verification is received.

WDA/EEGF/2  
(5/2022)

(IJDC # \_\_\_\_\_)  
(SAM.gov # \_\_\_\_\_/UEI # \_\_\_\_\_)

APPLICATION FOR WDA ECONOMIC ENHANCEMENT GRANT FUNDING  
MATCHING GRANT ONLY FOR BINDING COMMITMENT REQUIREMENTS  
[Example: USEDPA]  
(WV Code 22C-1-6a(b))

- 1) Project Sponsor: \_\_\_\_ Governmental or \_\_\_\_ Not-for-Profit  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact Name: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_
- 2) Project Description: \_\_\_\_\_
- 3) Grant funding applied for that requires a match: \_\_\_\_\_  
Federal program requiring binding commitment for the match: \_\_\_\_\_  
Amount of WDA EEG Fund being requested: \_\_\_\_\_
- 4) Anticipated grant notification award date: \_\_\_\_\_
- 5) Estimated construction period: \_\_\_\_\_  
Estimated completion date: \_\_\_\_\_
- 6) Provide sources/uses budget/Schedule B for Project showing all proposed project funding.
- 7) Project Consulting Engineer: \_\_\_\_\_  
Project Accountant: \_\_\_\_\_
- 8) Date approved by WVIJDC: \_\_\_\_\_
- 9) Date of last audit: \_\_\_\_\_

Application Date: \_\_\_\_\_

Authorized Representative/Project Sponsor

Name/Title: \_\_\_\_\_

Signature: \_\_\_\_\_

**NOTE:** The Project Sponsor must complete the attached verification form and email it with this application to the West Virginia Water Development Authority at [wda@wvwda.org](mailto:wda@wvwda.org) and on <http://wvoasis.gov/VSS/Default.aspx> (1. VSS Portal, 2. View Grant Opportunities, 3. WV Water Development Authority Economic Enhancement Grant Fund). Applications will not be processed until the verification is received.

**STATE GRANT AWARD  
VERIFICATION  
(WVIJDC # \_\_\_\_\_)**

Under penalty of law for false swearing (WV Code §61-5-3), the undersigned \_\_\_\_\_, an authorized representative of the \_\_\_\_\_, certifies that by signing this sworn statement, the \_\_\_\_\_ and all related parties have filed all reports and sworn statements of expenditure for state grants received as required by West Virginia Code Chapter 12, Article 4, Section 14.

Witness my signature this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

By: \_\_\_\_\_

Print Name \_\_\_\_\_

Print Title \_\_\_\_\_

STATE OF WEST VIRGINIA  
COUNTY OF \_\_\_\_\_

The foregoing was instrument was subscribed and sworn to me by \_\_\_\_\_  
on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

My commission expires: \_\_\_\_\_

[SEAL]

\_\_\_\_\_  
NOTARY PUBLIC



WDA/EEGF/3  
(7/2022)

(IJDC # \_\_\_\_\_)  
(SAM.gov # \_\_\_\_\_/UEI # \_\_\_\_\_)

APPLICATION FOR WDA ECONOMIC ENHANCEMENT GRANT FUNDING  
(WV Code 22C-1-6a(c)(2) – (6))  
Designate sub-section \_\_\_\_\_

- 1) Project Sponsor: \_\_\_\_\_ Governmental or \_\_\_\_\_ Not-for-Profit

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

- 2) Project Description: \_\_\_\_\_

Attach a copy of the PER.

- 3) Status of Project design: \_\_\_\_\_

- 4) Provide Budget/Sources & Uses/Schedule B.

Amount of WDA EEG Fund being requested: \_\_\_\_\_

Amount, if any, required for a Federal match: \_\_\_\_\_

Federal program requiring the match: \_\_\_\_\_

- 5) Status of other project funding: \_\_\_\_\_

- 6) Estimated construction period: \_\_\_\_\_

Estimated completion date: \_\_\_\_\_

- 7) Date approved by WVIJDC: \_\_\_\_\_

- 8) Date of last audit: \_\_\_\_\_

Application Date: \_\_\_\_\_

Authorized Representative/Project Sponsor

Name/Title: \_\_\_\_\_

Signature: \_\_\_\_\_

**NOTE:** The Project Sponsor must complete the attached verification form and email it with this application to the West Virginia Water Development Authority at [wda@wvwda.org](mailto:wda@wvwda.org) and on <http://wvoasis.gov/VSS/Default.aspx> (1. VSS Portal, 2. View Grant Opportunities, 3. WV Water Development Authority Economic Enhancement Grant Fund). Applications will not be processed until the verification is received.

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VERIFICATION  
(WVIJDC # \_\_\_\_\_)**

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Witness my signature this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

By: \_\_\_\_\_

Print Name \_\_\_\_\_

Print Title \_\_\_\_\_

STATE OF WEST VIRGINIA  
COUNTY OF \_\_\_\_\_

The foregoing was instrument was subscribed and sworn to me by \_\_\_\_\_  
on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

My commission expires: \_\_\_\_\_

[SEAL]

\_\_\_\_\_  
NOTARY PUBLIC



WDA/EEGF/4  
(7/2022)

(SAM.gov # \_\_\_\_\_/UEI # \_\_\_\_\_)

APPLICATION FOR WDA ECONOMIC ENHANCEMENT GRANT FUNDING  
(WV Code 22C-1-6a(c) (7)-Infrastructure (economic development) Project)

- 1) Project Sponsor: \_\_\_\_ Governmental or \_\_\_\_ Not-for-Profit

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

- 2) Attach a detailed Project Description including scope, timelines, sources, amounts and status of all anticipated funding and a detailed budget for the Infrastructure Project.

Attach financial information and any supporting documentation.

- 3) Amount of WDA EEG Fund being requested: \_\_\_\_\_

Amount of Project Sponsor contribution: \_\_\_\_\_

- 4) Status of Infrastructure Project design: \_\_\_\_\_

Estimated date for design completion: \_\_\_\_\_

- 5) Estimated construction period: \_\_\_\_\_

Estimated completion date: \_\_\_\_\_

- 6) Date of last audit: \_\_\_\_\_

Attach copy of most recent audit.

- 7) Required recommendation: Commerce \_\_\_\_\_, Economic Development \_\_\_\_\_,  
Tourism \_\_\_\_\_ (Attach letter from the applicable Secretary).

Application Date: \_\_\_\_\_

Authorized Representative/Project Sponsor

Name/Title: \_\_\_\_\_

Signature: \_\_\_\_\_

**NOTE:** The Project Sponsor must complete the attached verification form and email it with this application to the West Virginia Water Development Authority at [wda@wvwda.org](mailto:wda@wvwda.org) and on <http://wvoasis.gov/VSS/Default.aspx> (1. VSS Portal, 2. View Grant Opportunities, 3. WV Water Development Authority Economic Enhancement Grant Fund). Applications will not be processed until the verification is received.

**STATE GRANT AWARD  
VERIFICATION  
(WVIJDC # \_\_\_\_\_)**

Under penalty of law for false swearing (WV Code §61-5-3), the undersigned \_\_\_\_\_, an authorized representative of the \_\_\_\_\_, certifies that by signing this sworn statement, the \_\_\_\_\_ and all related parties have filed all reports and sworn statements of expenditure for state grants received as required by West Virginia Code Chapter 12, Article 4, Section 14.

Witness my signature this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

By: \_\_\_\_\_

Print Name \_\_\_\_\_

Print Title \_\_\_\_\_

STATE OF WEST VIRGINIA  
COUNTY OF \_\_\_\_\_

The foregoing was instrument was subscribed and sworn to me by \_\_\_\_\_  
on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

My commission expires: \_\_\_\_\_

[SEAL]

\_\_\_\_\_  
NOTARY PUBLIC



APPLICATION FOR WDA ECONOMIC ENHANCEMENT GRANT FUNDING  
(WV Code 22C-1-6a(c)(2) – (7))  
Designate sub-section (4), (6), (7)

- 1) Project Sponsor: ☒ Governmental or ☐ Non-Profit

Name: Hughes River Water Board

Address: PO Box 243, Harrisville, WV 26362

Contact Name: Alan Haught, Chairman

Email Address: tohwv@zoominternet.net

Phone Number: 304-643-2719

- 2) Project Description: The Board is proposing to demolish the aging existing 500,000 gallon welded steel tank and replace it with a new water storage tank. The tank's aging condition is listed as a major deficiency in the Board's recent West Virginia Department of Health and Human Resources Sanitary Survey; "This tank has been listed as a deficiency in 2011, 2014, and in 2017 Sanitary Surveys. To the best of our knowledge nothing has been addressed after each of these reports. Action is required." Additionally, construction of a new storage tank will provide an additional, approximately 355,000 gallons water storage for the customers served by the Board and would promote a water infrastructure capable of supporting more customers/businesses in the Ritchie County area. This will bring the Board's total water storage to approximately 1,855,000 gallons.

IJDC PER attached.

- 3) Project is ARPA eligible: ☒ Yes ☐ No



- 4) Status of Project: The project is ready to request binding commitment from IJDC and work toward authorization bid upon receiving a commitment of the remaining \$650,000. Permits have been obtained and necessary property acquisition is in process.
- 5) Provide Budget/Sources & Uses/Schedule B.  
Amount of WDA EEGF being requested: \$650,000
- 6) Status of other project funding: Letter of obligation of funds received from Ritchie County Commission (\$650,000 ARPA allocation), Funding Decision Letter Received from IJDC (\$500,000).
- 7) Estimated construction period: 12 months (includes material lead time)  
Estimated completion date: October 2023
- 8) Date approved by WVIJDC: 11/09/2021
- 9) Date of last audit: 2015. In process of procurement of auditor for current audits.



Application Date: 6/6/2022

Authorized Representative/Project Sponsor

Name/Title: Alan R. Haught, President

Signature: Alan R. Haught

**NOTE:** The Project Sponsor must complete the attached verification form and email it with this application to the West Virginia Water Development Authority at [wda@wvwda.org](mailto:wda@wvwda.org). Applications will not be processed until the verification is received.



STATE GRANT AWARD  
VERIFICATION  
(WVIJDC # \_\_\_\_\_)

Under penalty of law for false swearing (WV Code §61-5-3), the undersigned Alan R. Haught, an authorized representative of the Hughes River Water Board certifies that by signing this sworn statement, the Hughes River Water Board and all related parties have filed all reports and sworn statements of expenditure for state grants received as required by West Virginia Code Chapter 12, Article 4, Section 14.

Witness my signature this 6<sup>th</sup> day of June, 2022.

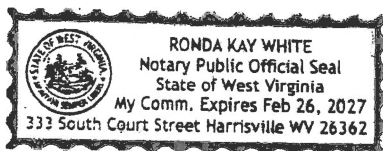
By: Alan R. Haught  
Print Name Alan R. Haught  
Print Title President

STATE OF WEST VIRGINIA  
COUNTY OF Ritchie

The foregoing instrument was subscribed and sworn to me by Alan R. Haught  
on this 6<sup>th</sup> day of June, 2022

My commission expires: Feb. 26, 2027

[SEAL]



Ronda Kay White  
NOTARY PUBLIC





**Ritchie County**  
**Economic Development Authority**

217 West Main Street  
P.O. Box 177  
Harrisville, WV 26362  
Phone: 304-643-2505  
Fax: 304-643-2502  
[www.ritchiecountyeda.org](http://www.ritchiecountyeda.org)

May 26, 2022

Hughes River Water Board  
Attention: Alan Haught, Chairman  
PO Box 243  
Harrisville, WV 26362

**RE:     *Hughes River Water Board – Water Storage Tank Project***

Chairman Haught:

I write to you today in support of the Hughes River Water Board's proposed water storage system improvements project and its submission for funds made available through the West Virginia Economic Enhancement Grant Fund. As Executive Director of the Ritchie County Economic Development Authority, I cannot overstate the importance of providing reliable potable water infrastructure to residents and businesses of our County. The Hughes River Water Board is proactively working toward improving their water infrastructure and the replacement of part of the aging water storage system could increase the security of the Town's ability to provide water to its residents and promote the expansion of the water system that supplies a large portion of Ritchie County. The storage system being improved by this project is a critical piece of the water systems in the County, as water is provided to the Harrisville, Pennsboro, Cairo, Ellenboro and Pullman through this storage system. As a Executive Director of the Ritchie County Economic Development Authority, I am proud to fully support your efforts to improve your water system to promote economic development and tourism in Ritchie County.

Sincerely,

Steve Parks  
Executive Director  
Ritchie County Economic Development Authority





## *The County Commission of Ritchie County*

RITCHIE COUNTY COURT HOUSE

115 E. MAIN STREET, ROOM 201

*Harrisville, West Virginia 26362*

PHONE (304) 643-2164

FAX (304) 643-2906

TRACIE D. McDONALD  
CLERK

**MEMBERS:**

SAMUEL C. ROGERS  
STEPHEN C. WORDEN  
RANDALL E. RIGGS

May 26, 2022

Hughes River Water Board  
Attention: Alan Haught, Chairman  
PO Box 243  
Harrisville, WV 26362

**RE: Hughes River Water Board – Water Storage Tank Project**

Chairman Haught:

I write to you today in support of the Hughes River Water Board's proposed water storage system improvements project and its submission for funds made available through the West Virginia Economic Enhancement Grant Fund. As a County Commissioner with the Ritchie County Commission, I cannot overstate the importance of providing reliable potable water infrastructure to residents and businesses of our County. The Hughes River Water Board is proactively working toward improving their water infrastructure and the replacement of part of the aging water storage system could increase the security of the Town's ability to provide water to its residents and promote the expansion of the water system that supplies a large portion of Ritchie County. The storage system being improved by this project is a critical piece of the water systems in the County, as water is provided to the Harrisville, Pennsboro, Cairo, Ellenboro and Pullman through this storage system. As a County Commissioner with the Ritchie County Commission, I am proud to fully support your efforts to improve your water system to promote economic development and tourism in Ritchie County.

Sincerely,

Randall Riggs  
County Commissioner  
Ritchie County Commission



**WEST VIRGINIA INFRASTRUCTURE AND JOBS DEVELOPMENT COUNCIL**

**SCHEDULE B --TOTAL PROJECT**

**HUGHES RIVER WATER BOARD WATER TANK IMPROVEMENTS**

**WATER PROJECT - IJDC #2021W-2003**

**COST OF PROJECT, SOURCES OF FUNDS AND COST OF FINANCING**

<b>A. Cost of Project</b>		<b>Total</b>	<b>WVIJDC Grant</b>	<b>Ritchie Co. Comm. ARPA</b>	<b>EEGF Grant</b>
1.	Construction				
	a. Contract 1	\$ 1,351,000.00	\$ 270,000.00	\$ 431,000.00	\$ 650,000.00
	b. Construction Contingency	\$ 135,000.00	\$ 135,000.00		
2.	Technical Services				
	a. Study & Report	\$ 15,000.00		\$ 15,000.00	
	b. Preliminary Design	\$ 50,000.00		\$ 50,000.00	
	c. Final Design	\$ 50,000.00		\$ 50,000.00	
	d. Bidding & Negotiation	\$ 15,000.00		\$ 15,000.00	
	e. Engineering During Construction	\$ 25,000.00	\$ 25,000.00		
	f. Resident Project Representative	\$ 40,000.00	\$ 40,000.00		
	g. Special Services	\$ 45,000.00		\$ 45,000.00	
3.	Local Legal	\$ 12,000.00		\$ 12,000.00	
4.	PSC Legal	\$ 10,000.00		\$ 10,000.00	
5.	Accounting	\$ 12,000.00		\$ 12,000.00	
6.	Administration	\$ 30,000.00	\$ 30,000.00		
7.	Permits	\$ 2,800.00		\$ 2,800.00	
8.	Land/ROW's	\$ 7,200.00		\$ 7,200.00	
9.	Total of Lines 1 through 8	\$ 1,800,000.00	\$ 500,000.00	\$ 650,000.00	\$ 650,000.00
<b>B. Cost of Financing</b>					
10.	Other Costs				
	a. Bond Counsel	\$ -			\$ -
	b. Bank Registrar Fee	\$ -			
	c. Funded Reserve				\$ -
11.	Total Cost of Financing	\$ -			\$ -
12.	Total Project Cost (line 8 plus line 11)	\$ 1,800,000.00	\$ 500,000.00	\$ 650,000.00	\$ 650,000.00
<b>C. Sources of Funds</b>					
13.	Federal Grants:				
14.	State Grants	\$ 500,000.00			
15.	Other Grants	\$ 1,300,000.00			
16.	Total of Sources	\$ 1,800,000.00			
17.	Size of Bond Issue				

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Project Engineer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



WDA/EEGF/3  
(5/2022)

(IJDC #2021S-2036)  
(SAM.gov # \_\_\_\_\_/UEI # \_\_\_\_\_)

APPLICATION FOR WDA ECONOMIC ENHANCEMENT GRANT FUNDING  
(WV Code 22C-1-6a(c)(2) – (7))  
Designate sub-section \_\_\_\_\_

- 1) Project Sponsor:   X   Governmental or        Non-Profit

Name: Lake Floyd Public Service District

Address: 800 Lake Floyd Circle, Bristol, WV 26426

Contact Name: Steve Turner

Email Address: srturmer59@yahoo.com

Phone Number: 304-203-7076

- 2) Project Description: The Lake Floyd Public Service District (Lake Floyd PSD) currently owns a sanitary sewer collection system and wastewater treatment plant (WWTP). The WWTP is in deteriorating condition and has failed to maintain compliance with West Virginia Department of Environmental Protection (WVDEP) regulations. Four (4) pump stations in the collection system are also in desperate need of upgrades. Lake Floyd PSD currently pays the neighboring Sun Valley Public Service District (Sun Valley PSD) to operate and maintain their system under an Operation and Maintenance Agreement.

This project proposes to tie-in the Lake Floyd PSD collection system to the Sun Valley PSD sewer system for treatment. All sanitary sewer flows from Lake Floyd will be pumped to the Sun Valley system for treatment at the Clarksburg WWTP, and the Lake Floyd WWTP will be decommissioned and demolished. This project will also upgrade four (4) of the pump stations at Lake Floyd with new plumbing and controls. Upon substantial completion of this project, Lake Floyd PSD will begin the merger process to become a part of Sun Valley PSD.

Attach a copy of the PER.



3) Project is ARPA eligible:   X   Yes        No

4) Status of Project: Permitting and rights-of-way are in progress.

5) Provide Budget/Sources & Uses/Schedule B.

Amount of WDA EEGF being requested: \$500,000

6) Status of other project funding: \$1,320,000 from Harrison County ARPA funds have been committed. A binding commitment request is in progress for a \$500,000 IJDC District 1 grant.

7) Estimated construction period: 6 months

Estimated completion date: March 2024

8) Date approved by WVIJDC: February 2, 2022


9) Date of last audit: Sun Valley PSD has a completed audit for the year ended June 30, 2020. The 2021 audit is currently in progress. Sun Valley PSD will take over Lake Floyd PSD at substantial completion of this project.



Application Date: June 10, 2022

Authorized Representative/Project Sponsor

Name/Title: Steven R. Turner - Chairman  
LFPSD

Signature: 

**NOTE:** The Project Sponsor must complete the attached verification form and email it with this application to the West Virginia Water Development Authority at [wda@wvwda.org](mailto:wda@wvwda.org). Applications will not be processed until the verification is received.



**STATE GRANT AWARD  
VERIFICATION  
(WVIJDC # 2021S-2036)**

Under penalty of law for false swearing (WV Code §61-5-3), the undersigned Steve Turner, an authorized representative of the Lake Floyd PSD, certifies that by signing this sworn statement, the Lake Floyd PSD and all related parties have filed all reports and sworn statements of expenditure for state grants received as required by West Virginia Code Chapter 12, Article 4, Section 14.

Witness my signature this 10th day of June, 2022.

By: [Signature]  
Print Name Steven R. Turner  
Print Title Chairman LFPSD

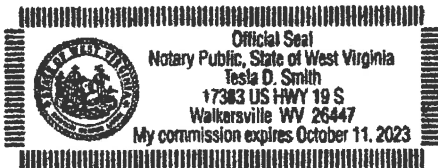
STATE OF WEST VIRGINIA  
COUNTY OF Harrison

The foregoing instrument was subscribed and sworn to me by Steven E. Turner  
on this 10 day of June, 2022.

My commission expires: October 11, 2023

[SEAL]

[Signature]  
NOTARY PUBLIC





LAKE FLOYD PUBLIC SERVICE DISTRICT  
HARRISON COUNTY, WEST VIRGINIA  
SEWER IMPROVEMENTS PROJECT

ENGINEER'S OPINION OF PROBABLE COST

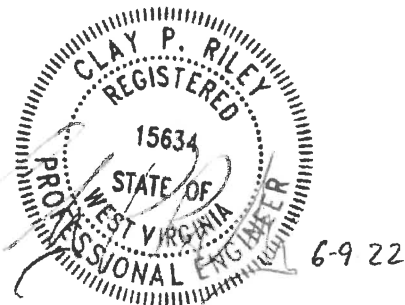
June 2022

THRASHER PROJECT #020-10054

BID ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL COST
1	Mobilization/Demobilization	1 LS	\$ 30,000.00 /LS	\$ 30,000.00
2	Erosion and Sediment Control	1 LS	\$ 25,000.00 /LS	\$ 25,000.00
3	Videotaping of Project Area	1 LS	\$ 20,000.00 /LS	\$ 20,000.00
4	Construction Stakeout	1 LS	\$ 25,000.00 /LS	\$ 25,000.00
5	4" HDPE DR-13.5 Force Main	8,500 LF	\$ 44.00 /LF	\$ 374,000.00
6	4" HDPE Horizontal Directional Drill	1,120 LF	\$ 250.00 /LF	\$ 280,000.00
7	8" Steel Casing (Bore and Jack)	95 LF	\$ 300.00 /LF	\$ 28,500.00
8	Combination Air/Vacuum Release Valve	6 EA	\$ 6,500.00 /EA	\$ 39,000.00
9	4" Pressure In-line Cleanout	4 EA	\$ 7,000.00 /EA	\$ 28,000.00
10	HDPE Concrete Anchor	4 EA	\$ 1,000.00 /EA	\$ 4,000.00
11	Lift Station 1 Upgrade, Complete	1 LS	\$ 260,000.00 /LS	\$ 260,000.00
12	Lift Station 3, 4, & 5 Upgrades, Complete	1 LS	\$ 245,000.00 /LS	\$ 245,000.00
13	Connection to Existing Lake Floyd Lift Station, Complete	1 LS	\$ 6,000.00 /LS	\$ 6,000.00
14	Connection to Existing Sun Valley PSD Pump Station, Complete	1 LS	\$ 6,000.00 /LS	\$ 6,000.00
15	Temporary Bypass Pumping	1 LS	\$ 25,000.00 /LS	\$ 25,000.00
16	Decommissioning and Demolition of Existing WWTP	1 LF	\$ 130,000.00 /LF	\$ 130,000.00
17	Rail Trail Restoration	7,800 LF	\$ 22.00 /LF	\$ 171,600.00
18	Reclamation of Disturbed Areas	600 LF	\$ 1.00 /LF	\$ 600.00

Construction Subtotal \$ 1,697,700.00  
± 10% Contingency \$ 170,300.00

**CONSTRUCTION TOTAL \$ 1,868,000.00**





**LAKE FLOYD PUBLIC SERVICE DISTRICT  
HARRISON COUNTY, WEST VIRGINIA  
SEWER IMPROVEMENTS PROJECT**

**TOTAL PROJECT COST**

June 2022

THRASHER PROJECT #020-10054

**PROJECT COSTS**

<b>Total Estimated Construction Costs</b>		<b>\$ 1,868,000.00</b>
<b>Study and Report Phase</b>		<b>\$ 10,000.00</b>
<b>Design Fee Total</b>		<b>\$ 140,000.00</b>
<i>Preliminary Design</i>	\$ 95,000.00	
<i>Final Design</i>	\$ 45,000.00	
<b>Bidding and Negotiation</b>		<b>\$ 20,000.00</b>
<b>Construction Fee Total (Construction and Operation Phase)</b>		<b>\$ 105,000.00</b>
<i>Engineering During Construction</i>	\$ 35,000.00	
<i>Residential Project Representative</i>	\$ 70,000.00	
<b>Post Construction</b>		<b>\$ 5,000.00</b>
<b>Special Services</b>		<b>\$ 33,000.00</b>
<i>Land Surveys and Easement Preparation</i>	\$ 10,000.00	
<i>Engineering Surveys and Topo</i>	\$ 10,000.00	
<i>Environmental Permit Preparation/Coordination</i>	\$ 4,000.00	
<i>Coordination with Sun Valley PSD and Lake Floyd PSD</i>	\$ 9,000.00	
<b>Project Administration</b>		<b>\$ 25,000.00</b>
<b>Legal Fees</b>		<b>\$ 35,000.00</b>
<i>Land &amp; ROWs Attorney</i>	\$ 15,000.00	
<i>Project/PSC Attorney</i>	\$ 20,000.00	
<b>Administration Fees</b>		<b>\$ 35,000.00</b>
<i>Project Accountant</i>	\$ 35,000.00	
<b>Permits</b>		<b>\$ 12,000.00</b>
<i>US Fish and Wildlife Services</i>		
<i>WV DNR (Rare Threatened or Endangered Species)</i>		
<i>WV SHPO (Culture and Historical)</i>		
<i>DEP (Storm Water Pollution Prevention Plan)</i>		
<i>WVDOH Bonding and Permit Costs</i>		
<b>Land Costs</b>		<b>\$ 15,000.00</b>
<i>Easements</i>	\$ 10,000.00	
<i>Property Acquisition Coordination</i>	\$ 5,000.00	
<b>Total Soft Costs</b>		<b>\$ 435,000.00</b>
<b>Project Contingency (±5%)</b>		<b>\$ 17,000.00</b>
<b>TOTAL PROJECT COST</b>		<b>\$2,320,000.00</b>



**Lake Floyd Public Service District  
SANITARY SEWER IMPROVEMENTS PROJECT  
IJDC #2021S-2036**

06/09/2022

	TOTAL	West Virginia Economic Enhancement Grant	Harrison County Commission ARPA Funds	IJDC-District 1 Grant
<b>PROJECT COSTS</b>				
1 Total Construction				
a. Contract 1	1,697,700.00	500,000.00	1,110,000.00	87,700.00
b. Construction Contingency 10.03%	170,300.00	0.00	0.00	170,300.00
	0.00	0.00	0.00	0.00
2 Technical Services (Thrasher)				
a. Study / Report	10,000.00	0.00	10,000.00	0.00
b. Design (Preliminary & Final)	140,000.00	0.00	140,000.00	0.00
c. Bidding & Negotiation	20,000.00	0.00	0.00	20,000.00
d. Construction Mgmt.	35,000.00	0.00	0.00	35,000.00
e. RPR / Inspection	70,000.00	0.00	0.00	70,000.00
f. Special Services				
i. Coordination with Sun Valley PSD & Lake Floyd PSD	9,000.00	0.00	9,000.00	0.00
ii. Environmental Study	4,000.00	0.00	4,000.00	0.00
iii. Engineering Surveys & Topo	10,000.00	0.00	10,000.00	0.00
iv. Survey Lands & Rights-of-Way	10,000.00	0.00	10,000.00	0.00
v. Post Construction	5,000.00	0.00	0.00	5,000.00
vi. Property Acquisition Coordination	5,000.00	0.00	5,000.00	0.00
vii. I&I Investigation	0.00	0.00	0.00	0.00
3 Lands & ROWS				
a. Acquisition/ROW services	0.00	0.00	0.00	0.00
b. Acquisition Costs	10,000.00	0.00	10,000.00	0.00
4 Legal Fees (Project/PSC Attorney)	20,000.00	0.00	0.00	20,000.00
a. Land & ROWS Attorney	15,000.00	0.00	0.00	15,000.00
5 Accounting (Bennett & Dobbins)	35,000.00	0.00	0.00	35,000.00
6 Administration (Region VI)	25,000.00	0.00	0.00	25,000.00
7 Miscellaneous				
a. Permit fees	12,000.00	0.00	12,000.00	0.00
e. Project Contingency	17,000.00	0.00	0.00	17,000.00
8 Total of Lines 1 through 7	2,320,000.00	500,000.00	1,320,000.00	500,000.00
<b>COST OF FINANCING</b>				
9 Reserve	0.00	0.00	0.00	0.00
10 Registrar	0.00	0.00	0.00	0.00
11 Bond Counsel	0.00	0.00	0.00	0.00
12 Total Cost of Financing	0.00	0.00	0.00	0.00
13 Total Cost of Project	2,320,000.00	500,000.00	1,320,000.00	500,000.00
<b>SOURCE OF FUNDS</b>				
14 Federal Grants	0.00	0.00	0.00	0.00
15 State Grants	1,000,000.00	500,000.00	0.00	500,000.00
16 Other Sources	1,320,000.00	0.00	1,320,000.00	0.00
17 Total Grants	2,320,000.00	500,000.00	1,320,000.00	500,000.00
18 Net Proceeds from Bond Issuance (line 13 minus line 17)	0.00	0.00	0.00	0.00

*[Signature]* - Chairman LFPSD  
Lake Floyd Public Service District

*[Signature]* 6-9-22  
The Thrasher Group





HARRISON COUNTY COURT HOUSE

## Harrison County Commission

LAURA PYSZ  
COUNTY ADMINISTRATOR  
301 WEST MAIN STREET  
CLARKSBURG, WEST VIRGINIA 26301  
304-624-8500  
FAX 304-624-8673

March 11, 2022

Lake Floyd PSD  
Attn: Chairman Steven Turner  
2200 Lake Floyd Circle  
Bristol, WV 26426

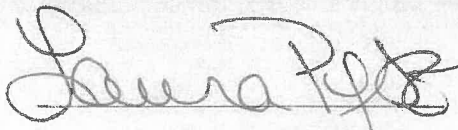
Re: Lake Floyd PSD  
Binding Commitment  
WVIJDC Project No. 2021S-2036

Dear Chair Turner:

This letter is to confirm our intention of providing American Rescue Plan Act funds to Lake Floyd Public Service District for the District's Sewer System Improvements Project referenced above.

We are hereby committing \$1,385,000 toward the Project.

Should you have any questions, please do not hesitate to contact the Commission.

  
Laura Pysz, County Administrator





WDA/EEGF/3  
(7/2022)

(IJDC # <sup>2018S-1764</sup> )  
(SAM.gov # 736P6 /UEI # T55TX56UTZF8)

APPLICATION FOR WDA ECONOMIC ENHANCEMENT GRANT FUNDING  
(WV Code 22C-1-6a(c)(2) – (6))  
Designate sub-section 4

- 1) Project Sponsor: X Governmental or    Not-for-Profit  
Name: Town of Durbin  
Address: PO Box 37 Durbin, WV 26264  
Contact Name: Shereen Bailey, Mayor  
Email Address: sbailey@pcpsd.org  
Phone Number: (304) 456-4955
- 2) Project Description: The project proposes to replace portions of the sanitary & storm sewer system as well as the disinfection system.  
  
Attach a copy of the PER.
- 3) Status of Project design: Complete
- 4) Provide Budget/Sources & Uses/Schedule B.  
Amount of WDA EEG Fund being requested: \$1,185,570  
Amount, if any, required for a Federal match: n/a  
Federal program requiring the match: n/a
- 5) Status of other project funding: All other funding has been committed.
- 6) Estimated construction period: 270 days  
Estimated completion date: 12/30/2023
- 7) Date approved by WVIJDC: 10/09/2018
- 8) Date of last audit: 06/30/2019



Application Date: 07/08/2022

Authorized Representative/Project Sponsor

Name/Title: Shereen Bailey, Mayor

Signature: Shereen Bailey Mayor

**NOTE:** The Project Sponsor must complete the attached verification form and email it with this application to the West Virginia Water Development Authority at [wda@wwwda.org](mailto:wda@wwwda.org) and on <http://wvoasis.gov/VSS/Default.aspx> (1. VSS Portal, 2. View Grant Opportunities, 3. WV Water Development Authority Economic Enhancement Grant Fund). Applications will not be processed until the verification is received.



PRE-BID Schedule B

Town of Durbin 2018S-1764

06/15/2022

A. COST OF PROJECT	TOTAL PROJECT	WDA BAN	Project Budget with Payoff	USDA Loan	USDA Grant	UDC District 3 Loan	UDC District 3 Grant	EEG
1 Construction	3,027,420.00	0.00	3,027,420.00	255,765.00	1,529,670.00	0.00	56,415.00	1,185,570.00
2 Construction Contingency	302,700.00	0.00	302,700.00	0.00	175,566.00	0.00	127,134.00	0.00
3 Technical Services								
a. Study & Report	46,190.00	46,190.00	0.00	0.00	0.00	0.00	0.00	0.00
b. Preliminary Design	44,950.00	44,950.00	0.00	0.00	0.00	0.00	0.00	0.00
c. Final Design	50,880.00	10,000.00	40,880.00	0.00	40,880.00	0.00	0.00	0.00
d. Bidding & Negotiation	17,960.00	0.00	17,960.00	0.00	17,960.00	0.00	0.00	0.00
e. RPR	125,000.00	0.00	125,000.00	0.00	125,000.00	0.00	0.00	0.00
f. Engineering During Construction	75,000.00	0.00	75,000.00	0.00	75,000.00	0.00	0.00	0.00
g. Post Construction	20,000.00	0.00	20,000.00	0.00	20,000.00	0.00	0.00	0.00
Special Services								
i. Engineering Surveys & Topo	67,000.00	0.00	67,000.00	0.00	67,000.00	0.00	0.00	0.00
ii. Prep of Funding Applications	8,360.00	0.00	8,360.00	0.00	0.00	8,360.00	0.00	0.00
iii. Special Services (ELR)	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00	0.00	0.00
4 Legal	40,000.00	2,212.92	37,787.08	0.00	0.00	0.00	37,787.08	0.00
5 Accounting	40,000.00	966.41	39,033.59	0.00	0.00	0.00	39,033.59	0.00
6 Lands & ROWs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7 Project Administration	88,725.00	0.00	88,725.00	0.00	0.00	49,094.67	39,630.33	0.00
8 Permits / Legal Ads	39,150.00	7,226.00	31,924.00	0.00	31,924.00	0.00	0.00	0.00
9 WDA BAN Fee (WDA Fee + BC)	10,500.00	10,500.00	0.00	0.00	0.00	0.00	0.00	0.00
10 WDA BAN Payoff	0.00	122,045.33	122,045.33	0.00	0.00	122,045.33	0.00	0.00
10 Project Contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11 Sub Total	4,013,835.00		4,013,835.00	255,765.00	2,083,000.00	189,500.00	300,000.00	1,185,570.00
B. COSTS OF ISSUANCE								
12 Cap Interest	6,235.00		6,235.00	6,235.00	0.00	0.00	0.00	0.00
13 Registrar	500.00		500.00	0.00	0.00	500.00	0.00	0.00
14 Bond Counsel	25,000.00		25,000.00	15,000.00	0.00	10,000.00	0.00	0.00
15 Total Costs of Issuance	31,735.00		31,735.00	21,235.00	0.00	10,500.00	0.00	0.00
16 Total Cost of Project	4,045,570.00		4,045,570.00	277,000.00	2,083,000.00	200,000.00	300,000.00	1,185,570.00

*Sharon Bailey*

*E.L. Robins*

E.L. Robins, Engineer

Town of Durbin

