

WEST VIRGINIA WATER DEVELOPMENT BOARD MINUTES

The West Virginia Water Development Board met at 2:00 p.m. Wednesday, April 5, 2023, at the Water Development Authority's ("WDA") office in Charleston, West Virginia. Notice of the meeting was posted on the Secretary of State's online meeting notice database, the WDA's website and in the lobby at the WDA office. Those wanting to attend the meeting could do so in person. Tina Parker recorded the minutes of the meeting. After the Roll Call, the Chair declared a quorum.

BOARD ATTENDEES:

Ann V. Urling, Chair, Designee for Governor Jim Justice, present
John Miller, Vice Chair, via conference call
Gary Sutphin, via conference call
Amy Swann, present
Michael Clowser, present
Meredith Vance, Designee for the Commissioner of the Bureau of
Public Health, present
Katheryn Emery, Designee for the Secretary for the Department of
Environmental Protection, present

WDA STAFF PRESENT:

Marie Prezioso
Brad Sergent
Brock Jarrett
Tina Parker

OTHER ATTENDEES PRESENT:

Samme Gee, Jackson Kelly PLLC, Counsel to the Board	
Mark Imbrogno, Jackson Kelly PLLC, Counsel to the Board, via conference call	
Tyler Kisling	The Thrasher Group
John Stump	Steptoe & Johnson PLLC
Denise Pauley	Griffith & Associates
Thomas Cazad	WVDEP-CWSRF
Dixie Kellmeyer	Griffith & Associates
Brian Bracey	Huntington Water Quality Board
Matt Yeager	WV Division of Natural Resources
Bruce Mullin	Regional Intergovernmental Council

APPROVAL OF MINUTES

The minutes for the meeting held on Wednesday, March 1, 2023, were presented for approval.
MOTION: Moved by Ms. Amy Swann; Seconded by Ms. Katheryn Emery; Passed unanimously.

RESOLVED, That the minutes of the Board meeting held on March 1, 2023, are approved.

FINANCIAL REPORT

Ms. Prezioso summarized the loan and grant closings as of March 31, 2023 for Fiscal Year 2023. She also explained the Deficiency Report.

Ms. Samme Gee explained the request from Putnam County Public Service District to sell property no longer required for its operations.

MOTION: Moved by Ms. Swann; Seconded by Ms. Emery; Passed unanimously.

RESOLVED, That the request from the Putnam County Public Service District to sell the site of its former office, consisting of .198 acres, to The County Commission of Putnam County, be approved.

WDA ECONOMIC ENHANCEMENT GRANT FUND REPORT

Ms. Prezioso summarized the Funded Project report and that there was an additional bid overrun approved for Mercer County Public Service District. She also reported that almost all of the projects funded at a lessor amount than requested had responded with solutions.

WDA ECONOMIC ENHANCEMENT GRANT FUND PROJECTS FOR CONSIDERATION

Ms. Prezioso reviewed each project and reported that the Town of Lost Creek had withdrawn its request because it had other funds available.

MOTION: Moved by Ms. Swann; Seconded by Ms. Emery; Passed unanimously.

RESOLVED, that the Authority approves the following projects and that the listed grant amount is approved contingent on the individual project's successful completion of the Authority's Risk Assessment, fulfillment of the Authority's EEG program requirements and receipt of project bids consistent with the proposed Schedule B:

1. Wardensville	\$354,600
2. Huntington (2302)	\$ 5,000,000
3. Huntington (2303)	\$1,000,000
4. Huntington (2304)	\$1,500,000
5. Berkeley County Public Service District (Water)	\$25,000,000
6. Kanawha County Regional Development Authority-Crestwood	\$400,000
7. Taylor County Commission/Grafton (Pruntytown extension)	\$388,750
8. Keith Albee Performing Arts Center, Inc.	\$4,378,511
9. WVDNR-Beech Fork	\$500,000
10. WVDNR-Hawks Nest	\$250,000
11. WVDNR-Wildlife Project,	\$2,400,000
be approved.	

**CHANGE IN GRANT RECIPIENT FROM CLAY COUNTY BUSINESS
DEVELOPMENT AUTHORITY TO CMI2**

Ms. Marie Prezioso explained that all parties agreed that it would be more efficient to administer the grant by changing the recipient. The scope of the project does not change.

MOTION: Moved by Ms. Swann; Seconded by Ms. Emery; Passed unanimously.

RESOLVED, that the grant in the amount of \$7,022,350 awarded to Clay County Business Authority on January 11, 2023 be transferred and awarded to Civil Military Institute, Inc. (CMI 2), be approved.

EXECUTIVE DIRECTOR'S REPORT

Ms. Prezioso reported that the Elk River Slope Repair project is progressing. She also reported that House Bill 2883 passed during the Legislative session and signed by the Governor will transfer \$177,000,000 to the WDA for the Economic Enhancement Grant Fund. The Budget Bill (House Bill 2024) appropriates the annual \$46 million to the Infrastructure Fund from excess lottery revenues. In addition, this year there is a \$15 million appropriation to WDA EEGF from unclassified surplus revenues at the end of Fiscal Year 2023 and \$38 million from other surplus revenues at the end of Fiscal Year 2023. It will probably be August before WDA receives any or all of the funds from surplus revenues.

PERSONNEL

Ms. Prezioso explained that the WDA is a special revenue agency, and the State Budget Office needs to know by April 21st if WDA will be participating in the across-the-board pay increase.

MOTION: Moved by Ms. Swann; Seconded by Ms. Emery; Passed unanimously.

RESOLVED, that participation in the approved across-the-board pay increase in the amount of \$2,300, annualized, effective July 1, 2023 for the Executive Director and staff, be approved.

UNFINISHED BUSINESS

There was none.

NEW BUSINESS

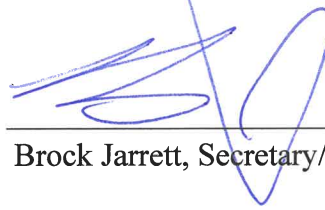
There was none.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned.

MOTION: Moved by Ms. Swann; Seconded by Ms. Emery; Passed unanimously.

RESOLVED, That the Board meeting be adjourned at 2:34 p.m.



Brock Jarrett, Secretary/Treasurer

Minutes approved:

5/11/23 (Date)

Attachments:

- Request from Putnam County Public Service District to Sell Certain Assets
- WDA EEGF Project Applications for Consideration



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www.steptoe-johnson.com

Writer's Contact Information
304.353.8196 - Telephone
304.933.8704 - Facsimile
john.stump@steptoe-johnson.com

March 28, 2023

Via Electronic Mail

Members of the Board of the
West Virginia Water Development Authority
c/o Marie Prezioso, Executive Director
1009 Bullitt Street
Charleston, West Virginia 25301

Re: Putnam Public Service District – Request for Authorization to Sell Certain Assets
of the Water System and Sewer System

Dear Members of the Board and Ms. Prezioso:

StepToe & Johnson PLLC is bond counsel to the Putnam Public Service District (the "District"). The purpose of this correspondence is to request the consent of the West Virginia Water Development Authority (the "WDA") for the District to sell certain assets of the District's water system and the District's sewer system (collectively, the "Systems").

The various bond resolutions of the District enacted for the issuance of the District's water revenue bonds and sewer revenue bonds held by the WDA (the "Bonds") contain specific requirements for the sale of assets of the Systems. The most restrictive of such requirements is the consent of the WDA, as holder of the Bonds, must be obtained prior to the sale of assets of the Systems in any fiscal year the value of which exceeds, in aggregate, \$50,000. The aggregate value of the assets which the District proposes to sell is in excess of \$200,000.

The District proposes to sell the site of the District's former office (the "Real Property"), consisting of approximately .198 acres, to The County Commission of Putnam County. An auction was held, and the County Commission was the only bidder. The District has constructed and now occupies a new office structure located on separate, unattached, property.

The District is in the process of obtaining a certificate of a professional engineer stating that the Real Estate is no longer necessary for the operation of the Systems. We will supplement this letter with the certification of the professional engineer.

Finally, the District requests the consent of the WDA to the allocation of the proceeds from the sale of the Real Property equally to the water system and the sewer system. Further, the District requests that the WDA consent to the use of such allocated funds to purchase additions, betterments and improvements for the water system and the sewer system.


16328878

Members of the Board of the
West Virginia Water Development Authority
March 28, 2023
Page 2

I will attend the Board meeting on April 5th to answer any questions the Board may have.

My best regards,

Very truly yours,

A handwritten signature in blue ink, appearing to read "John C. Stump", written over the printed name.

John C. Stump

Project Sponsor	WARDENSVILLE, TOWN OF						
Project Number	2020S-1873	Congressional Dist.	2	Resubmitted		Revision No.	
Contact	Betsy Orndoff Sayers						
Engineer	John W. Cole						
Administrator	Pam Keplinger						
Total customers served (existing)	361	Type	New customers to be served by project	0	County	Region	
		Sewer			HARDY		
Project Description	The Town of Wardensville sewer improvement project consists of improvements to the wastewater treatment plant, upgrades at two lift stations, inflow and infiltration study of the collection system, and installation of a SCADA system.						

WDA/EEGF/3
(7/2022)

(IJDC # ^{2020S-1873}
(SAM.gov # _____ /UEI # Q5X3MP9725R5)

APPLICATION FOR WDA ECONOMIC ENHANCEMENT GRANT FUNDING
(WV Code 22C-1-6a(c)(2) – (6))
Designate sub-section _____

- 1) Project Sponsor: ☒ Governmental or ☐ Not-for-Profit
Name: Town of Wardensville
Address: 25 Warrior Way, Wardensville, WV 26851
Contact Name: Pam Keplinger, Region 8 Planning and Development Council
Email Address: pkeplinger@regioneight.org
Phone Number: 304-257-2448
- 2) Project Description: Wardensville Wastewater Improvement Project

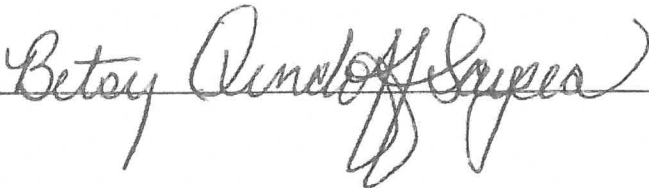
Attach a copy of the PER.
- 3) Status of Project design: 100%
- 4) Provide Budget/Sources & Uses/Schedule B.
Amount of WDA EEG Fund being requested: \$354,600
Amount, if any, required for a Federal match: \$0
Federal program requiring the match: N/A
- 5) Status of other project funding: _____
Funding recommendation was approved. Project is currently drawing funds from IJDC Design Loan.
- 6) Estimated construction period: November 2023-May 2024
Estimated completion date: July 2024
- 7) Date approved by WVIJDC: Pending (change of funding request to be submitted)
- 8) Date of last audit: 2022

3/9/23

Application Date: _____

Authorized Representative/Project Sponsor

Name/Title: **Betsy, Orndoff-Sayers, Mayor**

Signature: 

NOTE: The Project Sponsor must complete the attached verification form and email it with this application to the West Virginia Water Development Authority at wda@wvwda.org and on <http://wvoasis.gov/VSS/Default.aspx> (1. VSS Portal, 2. View Grant Opportunities, 3. WV Water Development Authority Economic Enhancement Grant Fund). Applications will not be processed until the verification is received.

Wardensville Wastewater Improvement Project
JDC PROJECT 2020S-1873

DRAFT
01/20/2023

A. COST OF PROJECT	TOT AL	JDC 2% - 30 yr (to be paid off with)	CWSRF Loan 3% - 20 yr	CWSRF Principal Forgiveness	USDA Loan 3%-38yr	USDA Grant	County Contribution (ARPA)	JDC Grant	Town Contribution (ARPA)	Economic Enhancement Grant
1 Construction	\$4,034,600.00		\$485,000.00	\$1,500,000.00	\$624,000.00	\$476,000.00	\$75,000.00	\$500,000.00	\$20,000.00	\$354,600.00
a. Contract 1	\$385,100.00	\$0.00	\$76,000.00	\$309,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
b. Contract 2	\$2,418,800.00	\$0.00	\$80,700.00	\$938,800.00	\$442,500.00	\$476,000.00	\$11,900.00	\$114,000.00	\$0.00	\$354,600.00
2 Construction Contingency	\$420,600.00	\$0.00	\$0.00	\$252,300.00	\$0.00	\$0.00	\$0.00	\$168,300.00	\$0.00	\$0.00
3 Legal										
a. Project Attorney (Geary)	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00
b. PSC Attorney (S&J)	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$20,000.00	\$0.00
4 Accountant (Cordell & Young)	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$0.00
5 Technical Services (RK&K)*										
a Study and Report	\$35,000.00	\$18,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,100.00	\$8,000.00	\$0.00	\$0.00
b Preliminary Design	\$70,000.00	\$49,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,000.00	\$0.00	\$0.00
c Final Design	\$30,000.00	\$20,850.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,150.00	\$0.00	\$0.00
d Bidding and Negotiation	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00
e Eng During Construction	\$162,000.00	\$0.00	\$162,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
f Project Inspection	\$148,300.00	\$0.00	\$148,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
g Pine Street Pump Station (Amend 2)	\$9,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,300.00	\$0.00	\$0.00
h Post Construction	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
i Special Services										
i. Lands Surveys & Easement	\$2,500.00	\$1,750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$750.00	\$0.00	\$0.00
ii. Eng. Surveys and Topo	\$5,000.00	\$3,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$0.00
iii. I&I Study and Report	\$50,000.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$0.00
iv. Asset Management Plan	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00
v. Env. Assessment & Impact	\$19,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,000.00	\$0.00	\$0.00
6 Administration										
a Project Administrator (Region 6)	\$80,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80,000.00	\$0.00	\$0.00
b Other Admin (legal ads, conf calls)	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$0.00
7 Lands										
a Easements	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00
8 Permits	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00
9 Project Contingency	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	\$0.00	\$0.00
10 payoff JDC Loan	\$0.00	\$0.00	\$0.00	\$0.00	\$136,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11 Sub Total line 1 thru 10	\$3,989,600.00		\$472,000.00	\$1,500,000.00	\$682,000.00	\$476,000.00	\$75,000.00	\$500,000.00	\$20,000.00	\$354,600.00
B. Cost of Financing										
12 Capitalized Interest	\$29,000.00	\$0.00	\$0.00	\$0.00	\$29,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
13 Registrar Fees	\$1,000.00	\$500.00	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14 Bond Counsel (S&J)	\$35,000.00	\$10,000.00	\$12,500.00	\$0.00	\$12,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15 Sub Total Cost of Financing	\$65,000.00	\$10,500.00	\$13,000.00	\$0.00	\$42,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
16 Total Project Cost (Line 10+ Line 15)	\$4,034,600.00		\$485,000.00	\$1,500,000.00	\$624,000.00	\$476,000.00	\$75,000.00	\$500,000.00	\$20,000.00	\$354,600.00
C. SOURCES OF OTHER FUNDS										
17 State Grant EECF	\$354,600.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$354,600.00
18 State Grant (JDC)	\$500,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00
19 Federal Grant	\$1,976,000.00	\$0.00	\$0.00	\$1,500,000.00	\$0.00	\$476,000.00	\$0.00	\$0.00	\$0.00	\$0.00
20 Town/County Contribution	\$85,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,000.00	\$0.00	\$20,000.00	\$0.00
21 Total Grants	\$2,925,600.00	\$0.00	\$0.00	\$1,500,000.00	\$0.00	\$476,000.00	\$75,000.00	\$500,000.00	\$20,000.00	\$354,600.00
22 Total Bond Issue	\$1,109,000.00		\$485,000.00	\$0.00	\$624,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Town of Wardensville

RK&K Engineers

Project Sponsor	HUNTINGTON SANITARY BOARD						
Project Number	2022S-2302	Congressional Dist.	3	Resubmitted		Revision No.	
Contact	Brian Bracey						
Engineer	Mark A Sankoff						
Administrator	Denise D. Pauley						
Total customers served (existing)	20815	Type	New customers to be served by project	0	County	Region	
		Sewer			CABELL		
Project Description	13th Street Sanitary Sewer Pump Station Upgrade: This Project will renovate and upgrade the 13th Street Pump Station which was constructed in the mid 1950's. The Project includes New high-efficiency pumps, piping, valves, and fittings; New electrical service and controls; New permanent pump bypass; and Refurbishment and renovation of existing structure.						

HSB 13th Street PS

WDA/EEGF/3
(7/2022)

(IJDC # 2302)
(SAM.gov # _____ /UEI # ↓)

HJMDNAPL6T41

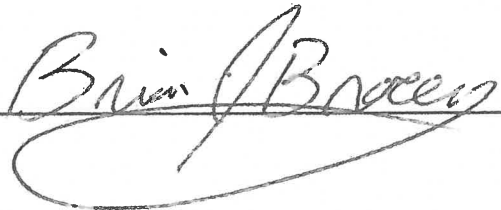
APPLICATION FOR WDA ECONOMIC ENHANCEMENT GRANT FUNDING
(WV Code 22C-1-6a(c)(2) – (6))
Designate sub-section _____

- 1) Project Sponsor: X Governmental or _____ Not-for-Profit
Name: CITY OF HUNTINGTON SANITARY BOARD
Address: 555 7th Avenue, Huntington, West Virginia 25701
Contact Name: Brian J. Bracey, Executive Director
Email Address: bbracey@huntingtonsb.com
Phone Number: (304) 781.1902
- 2) Project Description: Huntington 13th St Pump Station Major Renovation
Attach a copy of the PER. PER uploaded on IJDC portal
- 3) Status of Project design: 5G Selection Made; Ready to Begin
- 4) Provide Budget/Sources & Uses/Schedule B. Attached and available on IJDC Portal
Amount of WDA EEG Fund being requested: 5,000,000 (13th St PS-2302)
Amount, if any, required for a Federal match: None
Federal program requiring the match: N/A
- 5) Status of other project funding: IJDC Recommended, Applications to Begin
- 6) Estimated construction period: 24 months
Estimated completion date: 8/1/2026
- 7) Date approved by WVIJDC: March 1, 2023
- 8) Date of last audit: June 30, 2022 (Dated 3/22/23)

Application Date: **March 29, 2023**

Authorized Representative/Project Sponsor

Name/Title: **Brian J. Bracey, Huntington Sanitary Board**

Signature: 

NOTE: The Project Sponsor must complete the attached verification form and email it with this application to the West Virginia Water Development Authority at wda@wvwda.org and on <http://wvoasis.gov/VSS/Default.aspx> (1. VSS Portal, 2. View Grant Opportunities, 3. WV Water Development Authority Economic Enhancement Grant Fund). Applications will not be processed until the verification is received.

HUNTINGTON SANITARY BOARD
13th Street Pump Station Upgrade Sewer Project

SCHEDULE B
2022S - 2302

PROJECT BUDGET (Pre-Bid/ WDA Filing)

<u>Budget Line Item</u>	<u>Total</u>	<u>WVDEP CWSRF Principal Forgiveness</u>	<u>CWSRF Green PF Energy Efficiency</u>	<u>WVIJDC Grant</u>	<u>WDA EE Grant</u>	<u>WVDEP CWSRF Loan (.25%, 25%, 38)</u>
Construction Cost Estimate	14,489,000	1,950,000	500,000	735,000	4,425,000	6,879,000
Construction Contingency 18.47%	2,676,000	50,000				2,626,000
Final Design	775,000				350,000	425,000
Study and Report	-				-	-
Bidding and Negotiation	25,000				25,000	-
Resident Project Representative	500,000					500,000
Engineering During Construction	480,000					480,000
Geotechnical Engineering	15,000			15,000		-
Engineering Surveys & Topo	25,000			25,000		-
Environmental Assessment & Impact Statement	-				-	-
Local Project Attorney	10,000			10,000		-
Project PSC Attorney	40,000			40,000		-
Lands & ROW Attorney	10,000			10,000		-
Project Administrator	50,000			50,000		-
Project Accountant (CPA)	36,000			36,000		-
Administrative Costs	10,000			4,000		6,000
Bond Counsel/Other Closing Costs	50,000					50,000
Permits	10,000			10,000		-
Land Acquisition	3,000			3,000		-
Easements	4,000			4,000		-
Fee Takes	3,000			3,000		-
Project Contingency	89,000	-	-	55,000	-	34,000
TOTAL PROJECT BUDGET	19,500,000	2,000,000	500,000	1,000,000	5,000,000	11,000,000
		<u>WVDEP CWSRF Principal Forgiveness</u>	<u>CWSRF Green PF Energy Efficiency</u>	<u>WVIJDC Grant</u>	<u>WDA EE Grant</u>	<u>WVDEP CWSRF Loan (.25%, 25%, 38)</u>

ok

CONSOLIDATED PROJECTS SUMMARY BY FUNDING

Assembled by D. Denise Paule

Project Sponsor	HUNTINGTON SANITARY BOARD						
Project Number	2022S-2303	Congressional Dist.	3	Resubmitted		Revision No.	
Contact	Brian Bracey						
Engineer	Mark A Sankoff						
Administrator	Denise D. Pauley						
Total customers served (existing)	20815	Type	New customers to be served by project	0	County	Region	
		Sewer			CABELL		
Project Description	4th Street Sanitary Pump Station: This Project will renovate and upgrade the 4th Street Pump Station which was constructed in the mid 1950's. The Project includes New high-efficiency pumps, piping, valves, and fittings; New electrical service and controls; New permanent pump bypass; New grit removal chamber; and Refurbishment and renovation of existing structure.						

HSB 4th Street PS

WDA/EEGF/3
(7/2022)

(IJDC # 2303)
(SAM.gov # _____ /UEI # ↓)

HJMDNAPL6T41

APPLICATION FOR WDA ECONOMIC ENHANCEMENT GRANT FUNDING
(WV Code 22C-1-6a(c)(2) – (6))
Designate sub-section _____

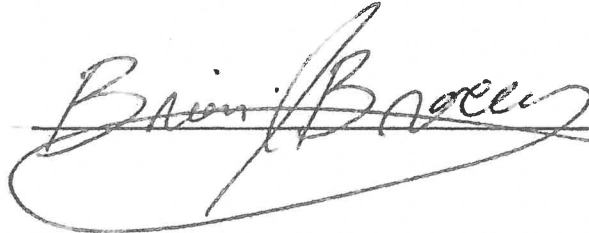
- 1) Project Sponsor: X Governmental or ___ Not-for-Profit
Name: CITY OF HUNTINGTON SANITARY BOARD
Address: 555 7th Avenue , Huntington, West Virginia 25701
Contact Name: Brian J. Bracey, Executive Director
Email Address: bbracey@huntingtonsb.com
Phone Number: (304) 781.1902
- 2) Project Description: Huntington 4th St Pump Station Major Renovation
Attach a copy of the PER. PER uploaded on IJDC portal
- 3) Status of Project design: 5G Selection Made; Ready to Begin
- 4) Provide Budget/Sources & Uses/Schedule B. Attached and available on IJDC Portal
Amount of WDA EEG Fund being requested: 1,000,000 (4th St PS-2303)
Amount, if any, required for a Federal match: None
Federal program requiring the match: N/A
- 5) Status of other project funding: IJDC Recommended, Applications to Begin
- 6) Estimated construction period: 24 months
Estimated completion date: 8/1/2026
- 7) Date approved by WVIJDC: March 1, 2023
- 8) Date of last audit: June 30, 2022 (Dated 3/22/23)

Application Date: **March 29, 2023**

Authorized Representative/Project Sponsor

Name/Title: **Brian J. Bracey, Huntington Sanitary Board**

Signature:

A handwritten signature in dark ink, appearing to read "Brian J. Bracey", written over a horizontal line.

NOTE: The Project Sponsor must complete the attached verification form and email it with this application to the West Virginia Water Development Authority at wda@wvwda.org and on <http://wvcoasis.gov/VSS/Default.aspx> (1. VSS Portal, 2. View Grant Opportunities, 3. WV Water Development Authority Economic Enhancement Grant Fund). Applications will not be processed until the verification is received.

HUNTINGTON SANITARY BOARD
4th Street Pump Station Upgrade Sewer Project

SCHEDULE B
2022S - 2303

PROJECT BUDGET (Pre-Bid/ WDA Filing)

Budget Line Item	Total	WVDEP CWSRF Principal Forgiveness	CWSRF Green PF Energy Efficiency	WVIJDC Grant	WDA EE Grant	WVDEP CWSRF Loan (.25%, 25%, 38)
Construction Cost Estimate	11,355,000	1,950,000	500,000	735,000	455,000	7,715,000
Construction Contingency 18.49%	2,100,000	50,000				2,050,000
Final Design	650,000				350,000	300,000
Study and Report	-				-	-
Bidding and Negotiation	20,000				20,000	-
Resident Project Representative	340,000					340,000
Engineering During Construction	480,000					480,000
Geotechnical Engineering	15,000			15,000		-
Engineering Surveys & Topo	25,000			25,000		-
Local Project Attorney	10,000			10,000		-
Project PSC Attorney	40,000			40,000		-
Lands & ROW Attorney	10,000			10,000		-
Project Administrator	50,000			50,000		-
Project Accountant (CPA)	36,000			36,000		-
Other Administrative Costs	10,000			4,000		6,000
Bond Counsel/Other Closing Costs	50,000					50,000
Permits	10,000			10,000		-
Land Acquisition	3,000			3,000		-
Easements	4,000			4,000		-
Fee Takes	3,000			3,000		-
Project Contingency	114,000	-	-	55,000	-	59,000
TOTAL PROJECT BUDGET	15,500,000	2,000,000	500,000	1,000,000	1,000,000	11,000,000
		WVDEP CWSRF Principal Forgiveness	CWSRF Green PF Energy Efficiency	WVIJDC Grant	WDA EE Grant	WVDEP CWSRF Loan (.25%, 25%, 38)

ok

HUNTINGTON SANITARY BOARD

CONSOLIDATED PROJECTS SUMMARY BY FUNDING

PROJECT FUNDING (Pre-Bid/ WDA Filing)		WVDEP CWSRF Principal Forgiveness	CWSRF Green PF Energy Efficiency	CWSRF Green PF Water Efficiency	CWSRF Green PF Stormwater	CWSRF Green PF Emerging Contaminants	WVJDC Grant	Huntington ARPA	Cabell Co ARPA	Cabell County BOE	Congressional Directed Spending	CDS STATE MATCH GRANT	WDA EE Grant	WVDEP CWSRF Loan (25%, 25%, 3d)
PROJECTS	Total													
Treatment Plant Renovation Project WVJDC No.: 2022S-2245	143,500,000	2,000,000	500,000	500,000	500,000	1,400,000	1,000,000						7,600,000	130,000,000
13th Street Pump Station Rebuild Project WVJDC No.: 2022S-2302	19,500,000	2,000,000	500,000				1,000,000						5,000,000	11,000,000
4th Street Pump Station Rebuild Project WVJDC No.: 2022S-2303	15,500,000	2,000,000	500,000				1,000,000						1,000,000	11,000,000
3rd/5th Sewer / Storm Separation Project WVJDC No.: 2022S-2244	10,000,000	1,500,000	500,000		500,000			7,500,000						
Backflow Prevention Project WVJDC No.: 2022S-2305	8,500,000	870,000									6,358,000	1,272,000		
Rt 10 Sewer Extension Project WVJDC No.: 2022S-2304	13,000,000	2,000,000					1,000,000		1,000,000	500,000			1,500,000	7,000,000
TOTAL ALL PROJECTS BUDGET	210,000,000	10,370,000	2,000,000	500,000	1,000,000	1,400,000	4,000,000	7,500,000	1,000,000	500,000	6,358,000	1,272,000	15,100,000	159,000,000

ok

Project Sponsor	HUNTINGTON SANITARY BOARD						
Project Number	2022S-2304	Congressional Dist.	3	Resubmitted		Revision No.	
Contact	Brian Bracey						
Engineer	Jonathan Carpenter						
Administrator	Denise D. Pauley						
Total customers served (existing)	20815	Type	New customers to be served by project	467	County	Region	
		Sewer			CABELL		
Project Description	Route 10 Sewer Line Extension: This Project will extend the existing sanitary sewer collection system along West Virginia Route 10, along Green Valley Road to its intersection with Four Pole Road and up Norwood Road to provide sanitary sewer service to customers either without service or served by existing failing package treatment plants.						

HSB Rt. 10 Extension

WDA/EEGF/3
(7/2022)

(IJDC # 2304)
(SAM.gov # _____ /UEI # ↓)

HJMDNAPL6T41

APPLICATION FOR WDA ECONOMIC ENHANCEMENT GRANT FUNDING
(WV Code 22C-1-6a(c)(2) – (6))
Designate sub-section _____

- 1) Project Sponsor: X Governmental or _____ Not-for-Profit
Name: CITY OF HUNTINGTON SANITARY BOARD
Address: 555 7th Avenue , Huntington, West Virginia 25701
Contact Name: Brian J. Bracey, Executive Director
Email Address: bbracey@huntingtonsb.com
Phone Number: (304) 781.1902
- 2) Project Description: Huntington Rt. 10 Extension Project
Attach a copy of the PER. PER uploaded on IJDC portal
- 3) Status of Project design: 5G Selection Made; Ready to Begin
- 4) Provide Budget/Sources & Uses/Schedule B. Attached and available on IJDC Portal
Amount of WDA EEG Fund being requested: 1,000,000 (Rt. 10 Extension IJDC 2304)
Amount, if any, required for a Federal match: None
Federal program requiring the match: N/A
- 5) Status of other project funding: IJDC Recommended, Applications to Begin
- 6) Estimated construction period: 18 months
Estimated completion date: 2/1/2026
- 7) Date approved by WVIJDC: March 1, 2023
- 8) Date of last audit: June 30, 2022 (Dated 3/22/23)

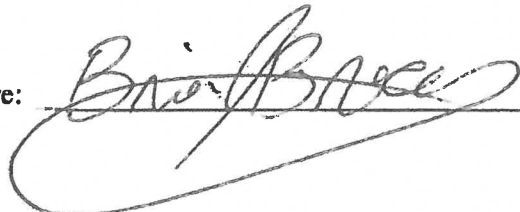
HSB Rt. 10 Extension

Application Date: ***March 29, 2023***

Authorized Representative/Project Sponsor

Name/Title: ***Brian J. Bracey, Huntington Sanitary Board***

Signature:

A handwritten signature in black ink, appearing to read "Brian Bracey", written over a horizontal line.

NOTE: The Project Sponsor must complete the attached verification form and email it with this application to the West Virginia Water Development Authority at wda@wvwda.org and on <http://wvoasis.gov/VSS/Default.aspx> (1. VSS Portal, 2. View Grant Opportunities, 3. WV Water Development Authority Economic Enhancement Grant Fund). Applications will not be processed until the verification is received.

HUNTINGTON SANITARY BOARD
Rt. 10 Sewer Expansion Project

SCHEDULE B
2022S - 2304

PROJECT BUDGET (Pre-Bid/ WDA Filing)

Budget Line Item	Total	WVDEP CWSRF Principal Forgiveness	CABELL COUNTY ARPA GRANT	CABELL COUNTY BOARD OF EDUCATION	WVIJDC Grant	WDA EE Grant	WVDEP CWSRF Loan (.25%, 25%, 38)
Construction Cost Estimate	9,169,800	1,950,000	-	500,000	700,000	1,500,000	4,519,800
Construction Contingency 15.05%	1,380,200	50,000					1,330,200
Preliminary Design	450,000	-	450,000				-
Final Design	270,000		270,000				-
Study and Report	24,500		24,500				-
Bidding and Negotiation	40,000		40,000				-
Resident Project Representative	480,000						480,000
Engineering During Construction	230,000						230,000
Geotechnical Engineering	20,000		-				20,000
Land Surveys & Easement Prep	30,000		20,500				9,500
Engineering Surveys & Topo	50,000		-				50,000
Preparation of Funding Applications	10,000					-	10,000
Land Planning & Partitioning Activities	60,000					-	60,000
Project Development Assistance	53,000				-	-	53,000
Assessment of Completed Projected	45,000				-	-	45,000
Local Project Attorney	30,000		30,000				-
Project PSC Attorney	25,000		25,000				-
Legal & ROW Attorney	75,000		75,000				-
Project Administrator	50,000		25,000				25,000
Project Accountant (CPA)	40,000		40,000				-
Other Administrative Costs	20,000		-				20,000
Bond Counsel/Other Closing Costs	50,000						50,000
Permits	33,000		-				33,000
Land Acquisition	200,000		-	-	200,000		-
Easements	100,000		-	-	100,000		-
Project Contingency	64,500	-	-	-	-	-	64,500
TOTAL PROJECT BUDGET	13,000,000	2,000,000	1,000,000	500,000	1,000,000	1,500,000	7,000,000
		WVDEP CWSRF Principal Forgiveness	CABELL COUNTY ARPA GRANT	CABELL COUNTY BOARD OF EDUCATION	WVIJDC Grant	WDA EE Grant	WVDEP CWSRF Loan (.25%, 25%, 38)

ok

CONSOLIDATED PROJECTS SUMMARY BY FUNDING

Assembled by D. Denise Pauline, CPA

Project Sponsor	BERKELEY COUNTY PSD						
Project Number	2022W-2252	Congressional Dist.	2	Resubmitted		Revision No.	
Contact	Jim Ouellet						
Engineer	Brett Casey						
Administrator	David Deamer						
Total customers served (existing)	30000	Type	New customers to be served by project	0	County	Region	
		Water			BERKELEY		
Project Description	The Berkeley County Public Service Water District is designing and constructing a new Bunker Hill water treatment plant.						

WDA/EEGF/4
(7/2022)

(SAM.gov # 3CES3 /UEI # S92KHGBLZK31)

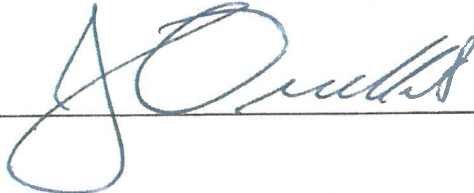
APPLICATION FOR WDA ECONOMIC ENHANCEMENT GRANT FUNDING
(WV Code 22C-1-6a(c) (7)-Infrastructure (economic development) Project)

- 1) Project Sponsor: ☒ Governmental or ☐ Not-for-Profit
Name: Berkeley County Public Service Water District
Address: 251 Caperton Boulevard, Martinsburg, WV, 25403
Contact Name: Jim Ouellet
Email Address: jouellet@berkeleywater.org
Phone Number: 304-267-4600
- 2) Attach a detailed Project Description including scope, timelines, sources, amounts and status of all anticipated funding and a detailed budget for the Infrastructure Project.
Attach financial information and any supporting documentation.
- 3) Amount of WDA EEG Fund being requested: \$25,000,000
Amount of Project Sponsor contribution: \$38,605,000
- 4) Status of Infrastructure Project design: 99% complete
Estimated date for design completion: April 2023
- 5) Estimated construction period: 30 months
Estimated completion date: Spring 2026
- 6) Date of last audit: June 30, 2022
Attach copy of most recent audit.
- 7) Required recommendation: Commerce _____, Economic Development ☒,
Tourism _____ (Attach letter from the applicable Secretary).

Application Date: 3-29-23

Authorized Representative/Project Sponsor

Name/Title: Jim Ouellet Executive Director

Signature: 

NOTE: The Project Sponsor must complete the attached verification form and email it with this application to the West Virginia Water Development Authority at wda@wvwda.org and on <http://wvoasis.gov/VSS/Default.aspx> (1. VSS Portal, 2. View Grant Opportunities, 3. WV Water Development Authority Economic Enhancement Grant Fund). Applications will not be processed until the verification is received.

A. COST OF PROJECT	TOTAL	DWTRF LOAN 2.5%, 20 YEARS, .25% ADMIN FEE	BCPSWD	WDA GRANT
1 Construction				
a C1	\$3,277,997.00	\$0.00		\$3,277,997.00
b C2	\$44,479,659.00	\$22,757,656.00		\$21,722,003.00
c. C3	\$0.00	\$0.00		\$0.00
d. C2	\$0.00	\$0.00		\$0.00
2 Construction Contingency 12.65%	\$6,041,344.00	\$6,041,344.00		\$0.00
3 Legal (Shingleton) \$60,000				
a. Project Attorney (Shingleton)	\$20,000.00	\$0.00	\$20,000.00	\$0.00
b. Local Counsel-Lands & ROW (Shingleton)	\$40,000.00	\$0.00	\$40,000.00	\$0.00
4 Accounting (Griffith)	\$50,000.00	\$50,000.00		\$0.00
5 Technical Services (Hazen)				
a Planning	\$500,000.00	\$0.00	\$500,000.00	\$0.00
b Design/Development	\$2,770,000.00	\$0.00	\$2,770,000.00	\$0.00
c Permit/Bidding	\$473,595.00	\$0.00	\$473,595.00	\$0.00
d RPR	\$1,500,000.00	\$1,500,000.00		\$0.00
e Construction Administration	\$800,000.00	\$0.00	\$800,000.00	\$0.00
f. Post Construction	\$0.00	\$0.00		\$0.00
g Special Services	\$837,500.00	\$362,500.00	\$475,000.00	\$0.00
6 Administration (REGION 9)	\$140,000.00	\$140,000.00		\$0.00
7 Permits	\$20,000.00	\$20,000.00		\$0.00
8 Lands and ROW's	\$15,000.00	\$0.00	\$15,000.00	\$0.00
10 Miscellaneous - legal ads, etc	\$10,000.00	\$0.00	\$10,000.00	\$0.00
11 Project Contingency	\$194,905.00	\$184,905.00		\$0.00
12 Sub Total line 1 thru 11	\$61,170,000.00	\$31,656,405.00	\$5,113,595.00	\$25,000,000.00
B. Cost of Financing				
13 Debt Service Reserve (1 Year P&I)	\$2,335,000.00	\$0.00	\$2,335,000.00	\$0.00
14 Registrar Fees	\$0.00	\$0.00		\$0.00
15 BAN Takeout	\$0.00	\$0.00		\$0.00
16 Capitalized Interest	\$0.00	\$0.00		\$0.00
17 Bond Counsel	\$100,000.00	\$100,000.00		\$0.00
18 Sub Total Cost of Financing	\$2,435,000.00	\$100,000.00	\$2,335,000.00	\$0.00
19 Total Cost of Project	\$63,605,000.00	\$31,156,405.00	\$7,448,595.00	\$25,000,000.00
C. SOURCES OF OTHER FUNDS				
20 Federal Grants	\$0.00	\$0.00		\$0.00
21 State Grants - WDA EEG	\$0.00	\$0.00		\$0.00
22 Other - BCPSWD Funds	\$0.00	\$0.00		\$0.00
23 Total Other Loan/Grants	\$0.00	\$0.00		\$0.00
24 Total Bond Issue	\$0.00	\$0.00	\$0.00	\$0.00

Project Sponsor	KANAWHA COUNTY RDA						
Project Number	2021W-2032	Congressional Dist.	2	Resubmitted		Revision No.	
Contact	Bill Cunningham						
Engineer	Mark A Sankoff						
Administrator	Terry Martin						
Total customers served (existing)	200000	Type	New customers to be served by project	34	County	Region	
		Water			KANAWHA		
Project Description	To provide water service to the residents of Crestwood Drive, which is located in the Elk Hills area near Mile Fork Road.						

(SAM.gov #4SPW6 (IJDC # 2021W-2032) /UEI # CNACJNZLY)

1) Project Sponsor: XX Governmental or Not-for-Profit
Name: Kanawha County Regional Development Authority
Address: 1408 Virginia Street East, P. O. Box 3627, Charleston, WV 25336
Contact Name: Bill Cunningham, Chairman - Terry Martin, Project Coordinator, Regional Council
Email Address: Dunbar_billc@hotmail.com
Phone Number: 304-357-0570 KC Planning Office (Amy King) Terry - 304-744-4258

2) Project Description: KCRDA Crestwood Waterline Extension

3) Date approved by WVJDC: 2021W-2032 approved originally 1/13/2022 updated 3/7/2023

4) Date bids were opened: Estimated June, 2023 no set date yet
Date bids expire: 90 days from bid opening - estimate bid overrun of \$599,107

5) Provide Pre-Bid Schedule B.
Which program guidance was utilized in the bidding process: WV Infrastructure Council
Davis Bacon Act wages: XXXX Yes or No
Disadvantaged Business Enterprise: xxxxxxx Yes or No
Provide Post-Bid Schedule B and an itemization of the overrun amount.
Amount of WDA EEG Fund being requested: \$400,000.00 obtained \$199,107 from KCC ARPA
Will amount of the request be used to match federal dollars: No
If yes, which program(s):

- 6) Other funding being requested or received for overrun (other than WDA EEG Fund):

Have received \$678,000 in KCC ARPA funds and an additional \$199,107 on March 9th, 2023

- 7) Project Consulting Engineer: Mark Sankoff, Potesta and Associates

Project Accountant: WV IJDC Accountant - No \$\$ borrowed, Public/Private Partnership

- 8) Construction period: June, 2023

Estimated Project completion date: March 2024

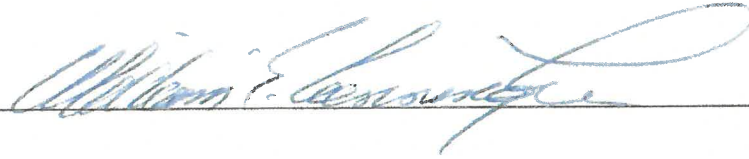
- 9) Date of last audit: FY 2022

Application Date: March 16, 2023

Authorized Representative/Project Sponsor

Name/Title: William Cunningham, Chairman, Kanawha Count

Signature: _____



NOTE: The Project Sponsor must complete the attached verification form and email it with this application to the West Virginia Water Development Authority at wda@wvwda.org and on <http://wvoasis.gov/VSS/Default.aspx> (1. VSS Portal, 2. View Grant Opportunities, 3. WV Water Development Authority Economic Enhancement Grant Fund). Applications will not be processed until the verification is received.

REGIONAL
INTERGOVERNMENTAL
COUNCIL



315 D Street
South Charleston, WV 25303

website: www.wvregion3.org
email: mail@wvregion3.org

BOONE, CLAY, KANAWHA, PUTNAM COUNTIES

P. (304) 744 4258
F. (304) 744 2534

DAVID FLETCHER
Chairman

COLT SANDORO
Executive Director

March 10, 2023

Mr. Wayne Morgan
Executive Director
West Virginia Infrastructure and
Jobs Development Council
1007 Bullitt Street
Charleston, WV 25301

**RE: Change in funding request and binding commitment for the Kanawha
County Regional Development Authority (2021W-2032) Crestwood
Waterline Extension**

Dear Mr. Morgan,

The Kanawha County Regional Development Authority is requesting a change in funding for its Crestwood Waterline Extension project. The Authority has received all the user agreements, all easements needed and was planning to request a binding commitment when the engineer updated the cost estimate and found the project was underfunded due to two estimates. The first and largest is the location of the directional bore under Interstate 79. When the project was contemplated, the length and location of the bore was estimated at one location but the WV Department of Highways and the Federal Highways Administration would not approve that design. After months of negotiations, both entities agreed to an acceptable alternative which raised the cost of the bore. The second is the cost of materials escalating from the original estimate that was submitted in October, 2021.

The new project estimate is now \$1,974,000.00 with funding as follows

Kanawha County Commission ARPA Funding -	\$678,000
West Virginia American Water Contribution -	\$196,896
WV Infrastructure Grant	\$500,000
Kanawha County Commission ARPA Funding -	\$199,104 Committed 3/9/2023
WV Economic Enhancement Grant	- \$400,000 To be submitted

Attached is the updated Schedule B along with the commitment letters from the West Virginia American Water Company. Please contact me if you have any questions.

Respectfully,



Terry Martin
Project Coordinator
Regional Council.

Kanawha County RDA Crestview Schedule B 2021W-2032 As of March 7, 2023

A. COST OF PROJECT		TOTAL	Kanawha County Commission	West Virginia American Water	WV IJDC Grant	Kanawha County Commission Additional ARPA Funding	WV Economic Enhancement Grant	Total
1 Construction								
	Construction	975,000.00	526,000.00	196,896.00	210,000.00	164,104.00	400,000.00	1,497,000.00
	Construction Contingency	98,000.00	0.00	0.00	150,000.00	0.00	0.00	150,000.00
2 Technical Services								
a	Preliminary Engineering Report	15,000.00	15,000.00	0.00	0.00	0.00	0.00	15,000.00
b	Design Phase	75,000.00	80,000.00	0.00	0.00	0.00	0.00	80,000.00
c	Bidding Phase	5,000.00	0.00	0.00	5,000.00	0.00	0.00	5,000.00
d	Construction Administration	25,000.00	0.00	0.00	25,000.00	15,000.00	0.00	40,000.00
e	Resident Project Representative	80,000.00	0.00	0.00	80,000.00	20,000.00	0.00	100,000.00
f	Special Services (GeoTech and Study)	25,000.00	20,000.00	0.00	0.00	0.00	0.00	20,000.00
3 Legal & Fiscal								
a	Legal (Local and Title)	14,000.00	5,000.00	0.00	0.00	0.00	0.00	5,000.00
4 Administrative - region III								
a	Project Coordinator - RIC	30,000.00	15,000.00	0.00	15,000.00	0.00	0.00	30,000.00
5 Sites & Other Lands								
b	Easements - Potesta and Associates	5,000.00	5,000.00	0.00	0.00	0.00	0.00	5,000.00
c	Permits	13,000.00	12,000.00	0.00	0.00	0.00	0.00	12,000.00
	Project Contingency	15,000.00	0.00	0.00	15,000.00	0.00	0.00	15,000.00
	TOTAL PROJECT COST line 1 thru 6	1,375,000.00	678,000.00	196,896.00	500,000.00	199,104.00	400,000.00	1,974,000.00
B. SOURCES OF OTHER FUNDS								

Funding	Original Funding	Updated Funding
Kanawha County Commission	700,000.00	678,000.00
West Virginia American Water	175,000.00	169,896.00
WV IJDC Grant	500,000.00	500,000.00
Kanawha County Commission (additional)	0.00	199,104.00
WV Economic Enhancement Bid Overrun	0.00	400,000.00
Total	1,375,000.00	1,947,000.00

Project Sponsor	TAYLOR COUNTY COMMISSION						
Project Number	2019S-1802	Congressional Dist.	1	Resubmitted		Revision No.	
Contact	David Rusty Efaw						
Engineer	Daniel Ferrell						
Administrator	Sheena Hunt						
Total customers served (existing)	0	Type	New customers to be served by project	25	County	Region	
		Sewer			TAYLOR		
Project Description	<p>The Taylor County Commission is sponsoring a project to extend sewer service to a portion of Pruntytown, WV. Pruntytown has no dedicated sanitary sewer system. Residents rely on septic tanks for sewage collection and pumping trucks for removal. The nearest wastewater treatment plant is located in Grafton, WV. This project intends to extend sanitary sewer service to 25 new customers and tie-in to the Grafton's trunk line. Once the project is completed, all assets will be turned over to the Grafton.</p>						

WDA/EEGF/3
(7/2022)

(LJDC # ^{2019S-1802})
(SAM.gov # _____ /UEI # ^{RWNKJFFMZ612})

APPLICATION FOR WDA ECONOMIC ENHANCEMENT GRANT FUNDING
(WV Code 22C-1-6a(c)(2) – (6))
Designate sub-section _____

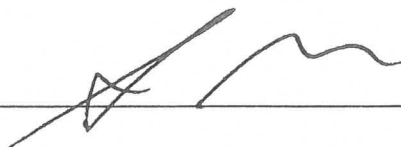
- 1) Project Sponsor: X Governmental or _____ Not-for-Profit
Name: Taylor County Commission
Address: 214 W Main St, Grafton, WV 26354
Contact Name: Shelby Johnson
Email Address: sjohnson@regionvi.com
Phone Number: 304-366-5693
- 2) Project Description: Sewer Extension to serve the unserved community of Pruntytown in Taylor County. See PER.

Attach a copy of the PER.
- 3) Status of Project design: 100% Complete
- 4) Provide Budget/Sources & Uses/Schedule B.
Amount of WDA EEG Fund being requested: \$388,750
Amount, if any, required for a Federal match: n/a
Federal program requiring the match: n/a
- 5) Status of other project funding: Committed
- 6) Estimated construction period: 17 weeks
Estimated completion date: December 2023
- 7) Date approved by WVIJDC: Funding/scope change request submitted March 10, 2023.
- 8) Date of last audit: August 29, 2022

Application Date: March 10, 2023

Authorized Representative/Project Sponsor

Name/Title: Sam Gertin, President

Signature: 

NOTE: The Project Sponsor must complete the attached verification form and email it with this application to the West Virginia Water Development Authority at wda@wvwda.org and on <http://wvoasis.gov/VSS/Default.aspx> (1. VSS Portal, 2. View Grant Opportunities, 3. WV Water Development Authority Economic Enhancement Grant Fund). Applications will not be processed until the verification is received.

Draft Schedule B

	TOTAL	WDA EEG	Taylor County ARPA	CDBG
PROJECT COSTS	\$ 1,743,250.00	\$ 388,750.00	\$ 389,500.00	\$ 965,000.00
1 Total Construction				
Contract No. 1 -	\$ 1,332,306.70	\$ 388,750.00	\$ 264,000.00	\$ 679,556.70
Contract No. 2 -	\$ -	\$ -	\$ -	\$ -
Contingency 2%	\$ 27,000.00	\$ -	\$ 27,000.00	\$ -
2 Technical Services (Thrasher)				
a. Study / Report	\$ 17,500.00	\$ -	\$ 2,500.00	\$ 15,000.00
b. Design (Preliminary & Final Design)	\$ 75,000.00	\$ -	\$ 20,000.00	\$ 55,000.00
c. Bidding & Negotiation	\$ 17,000.00	\$ -	\$ 5,000.00	\$ 12,000.00
d. Engineering During Construction	\$ 18,000.00	\$ -	\$ 5,000.00	\$ 13,000.00
e. RPR/Inspection	\$ 47,000.00	\$ -	\$ 15,000.00	\$ 32,000.00
g. Special Services				
Post Construction	\$ 5,500.00	\$ -	\$ 1,500.00	\$ 4,000.00
Environmental (Permitting)	\$ 10,000.00	\$ -	\$ 5,000.00	\$ 5,000.00
Funding Applications	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00
Survey Lands & ROWs	\$ 14,000.00	\$ -	\$ 5,000.00	\$ 9,000.00
Aerial Mapping & Topo Survey	\$ 15,250.00	\$ -	\$ 5,000.00	\$ 10,250.00
Construction Stakeout	\$ 7,000.00	\$ -	\$ 3,000.00	\$ 4,000.00
ROW Services	\$ 9,500.00	\$ -	\$ -	\$ 9,500.00
3 Lands & ROWS				
a. Acquisition/ROW Services/Agent	\$ -	\$ -	\$ -	\$ -
b. Acquisition Costs	\$ 17,500.00	\$ -	\$ -	\$ 17,500.00
4 Legal				
a. Project & ROW Attorney	\$ 29,000.00	\$ -	\$ 15,000.00	\$ 14,000.00
b. PSC Attorney	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
c. Publications	\$ 2,500.00		\$ 750.00	\$ 1,750.00
5 Accounting	\$ 7,000.00	\$ -	\$ -	\$ 7,000.00
6 Administration (Region VI)	\$ 49,000.00	\$ -	\$ 4,000.00	\$ 45,000.00
7 Miscellaneous				
a. DOH permit	\$ 10,000.00	\$ -	\$ 5,000.00	\$ 5,000.00
b. NPDES permit	\$ 3,500.00	\$ -	\$ 1,500.00	\$ 2,000.00
c. Other Permits	\$ 8,000.00	\$ -	\$ -	\$ 8,000.00
d. Phase I Archaeological Survey	\$ 2,443.30	\$ -	\$ -	\$ 2,443.30
e. Project Contingency/Other	\$ 5,250.00	\$ -	\$ 5,250.00	\$ -
8 Total of Lines 1 through 7	\$ 1,743,250.00	\$ 388,750.00	\$ 389,500.00	\$ 965,000.00
COST OF FINANCING				
10 Reserve	\$ -	\$ -	\$ -	\$ -
11 Registrar	\$ -	\$ -	\$ -	\$ -
12 Bond Counsel	\$ -	\$ -	\$ -	\$ -
13 Total Cost of Financing (line 10 through 12)	\$ -	\$ -	\$ -	\$ -
14 Total Cost of Project (line 8 plus line 13)	\$ 1,743,250.00	\$ 388,750.00	\$ 389,500.00	\$ 965,000.00
SOURCE OF FUNDS				
15 Federal Grants	\$ -	\$ -	\$ -	\$ -
16 State Grants	\$ 1,353,750.00	\$ 388,750.00	\$ -	\$ 965,000.00
17 Other Sources (Local Grants)	\$ 389,500.00	\$ -	\$ 389,500.00	\$ -
18 Total Grants	\$ 1,743,250.00	\$ 388,750.00	\$ 389,500.00	\$ 965,000.00
19 Net Proceeds from Bond Issuance (line 14 minus line 18)	\$ -	\$ -	\$ -	\$ -

DRAFT

Taylor County Commission

Date

DRAFT

The Thrasher Group

Date

WDA/EEGF/4
(7/2022)

(SAM.gov # 8N5U5 /UEI # HE7AP2IN8CX3)

APPLICATION FOR WDA ECONOMIC ENHANCEMENT GRANT FUNDING
(WV Code 22C-1-6a(c) (7)-Infrastructure (economic development) Project)

- 1) Project Sponsor: Governmental or X Not-for-Profit
Name: Keith Albee Performing Arts Center, Inc.
Address: 925 4th Avenue, Huntington, WV 25701-1409
Contact Name: Teresa L. (Terry) Deppner, Director of Development
Email Address: terrydeppner@gmail.com
Phone Number: (304)617-4285
- 2) Attach a detailed Project Description including scope, timelines, sources, amounts and status of all anticipated funding and a detailed budget for the Infrastructure Project.
Attach financial information and any supporting documentation.
- 3) Amount of WDA EEG Fund being requested: \$4,378,510.82
Amount of Project Sponsor contribution: \$8,499,462.18 tax credits
- 4) Status of Infrastructure Project design: Professional Architectural/Engineering Documents have been completed
Estimated date for design completion: Design could potentially change as CM interacts with chosen contractor due to costs and/or change orders
- 5) Estimated construction period: May 1, 2023
Estimated completion date: May 1, 2026
- 6) Date of last audit: Financial Statements ending 06/30/2022 prepared by the Fyffe Jones Group, AC
Attach copy of most recent audit.
- 7) Required recommendation: Commerce , Economic Development X,
Tourism (Attach letter from the applicable Secretary).

Application Date: March 17, 2023

Authorized Representative/Project Sponsor

Name/Title: Robert H. Plymale, President, Board of Directors

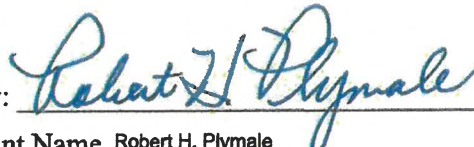
Signature: Robert H. Plymale

NOTE: The Project Sponsor must complete the attached verification form and email it with this application to the West Virginia Water Development Authority at wda@wvwda.org and on <http://wvoasis.gov/VSS/Default.aspx> (1. VSS Portal, 2. View Grant Opportunities, 3. WV Water Development Authority Economic Enhancement Grant Fund). Applications will not be processed until the verification is received.

**STATE GRANT AWARD
VERIFICATION
(WVIJDC # _____)**

Under penalty of law for false swearing (WV Code §61-5-3), the undersigned Robert H. Plymale, an authorized representative of the Keith Albee Performing Arts Center, certifies that by signing this sworn statement, the Keith Albee Performing Arts Center and all related parties have filed all reports and sworn statements of expenditure for state grants received as required by West Virginia Code Chapter 12, Article 4, Section 14.

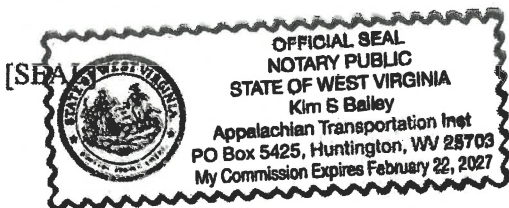
Witness my signature this 17 day of MARCH, 2023

By: 
Print Name Robert H. Plymale
Print Title President, Board of Directors

STATE OF WEST VIRGINIA
COUNTY OF CABELL

The foregoing instrument was subscribed and sworn to me by Robert Plymale
on this 17 day of March, 2023

My commission expires: February 22, 2027




NOTARY PUBLIC

March 29, 2023

Marie Prezioso, Executive Director
West Virginia Water Development Authority
1009 Bullitt Street
Charleston, WV 25301

Re: KEITH-ALBEE PERFORMING ARTS CENTER in Huntington, WV.

The purpose of this letter is to recommend EEGF Economic Development funding in the amount of \$4,378,511 to support the renovation of the Keith-Albee Performing Arts Center in Huntington, WV. The overall capital renovation for the Keith-Albee Performing Arts Center is estimated at \$19,877,973.00. This funding is required to provide for the revitalization of this important facility. Further, it is our expectation that additional state funding requests for this facility will not be required or forthcoming.

THE KEITH-ALBEE RENOVATION AS AN ECONOMIC DRIVER

The Keith-Albee is the only fully intact atmospheric theatre designed by Scottish architect Thomas Lamb in the United States; and, remarkably, it is in Appalachia. In 1986, the Keith-Albee facility received designation on the National Register of Historic Places in conjunction with several blocks of downtown Huntington—ID86000309 & 07000240.

A successful rehabilitation of the theatre serves as an economic driver in the City of Huntington and surrounding region. These are points of consideration in this economic analysis.

- While the direct investment is to be made in the theatre as a cultural asset, it will also strengthen existing businesses, lodging facilities, and restaurants in downtown Huntington and will serve as a contributing factor to the success of the Historic Downtown District through the hospitality and tourism industries.
- The theatre renovation will allow the continuation of a partnership at the venue with the Marshall Artists Series that has allowed over 25,000 children to see shows or events free.
- The venue's economic development and programming goals cannot be met by the current building infrastructure. Once the venue is rehabilitated, programming via arts and cultural offerings will be expanded for both adults and children in underserved areas. It is a goal of the Board of Directors to increase programming, in particular, for children, as well as to establish programming endowments to help underwrite the costs of holding events at the theatre for other nonprofits.

- The theatre renovation will help to create and retain jobs, both during the construction and afterwards. It is the intent of the Keith-Albee Board to hire additional staff to manage/sustain the facility and to increase

programmatic offerings, thereby creating jobs for artists, musicians, and those who support live entertainment in the fields of staging, sound reinforcement, lighting, power, and backline.

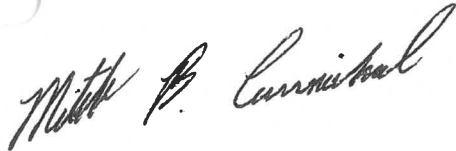
- The theatre renovation prevents this historic asset from becoming an eyesore or blight to the community and producing a negative impact to the downtown area and an additional drain on city and county resources if deterioration is were to continue.

- The completion of the project would result in the overall decrease of operating costs for the Keith-Albee budget by finding long-terms solutions to the theatre's water and plumbing issues so that we do not continue with an expensive "finger-in-the-dike" strategy.

The state of West Virginia won this business transaction over stiff competition from the state of Texas. ALCON has a significant presence and substantial operations in Texas. This incentive package ensures that 500 great jobs will remain in Cabell County, WV

Thank you for your consideration of this request.

Sincerely,

A handwritten signature in cursive script that reads "Mitch B. Carmichael".

Mitch Carmichael, Secretary
West Virginia Department of Economic Development
1900 Kanawha Boulevard, East
Charleston, West Virginia



KEITH-ALBEE PERFORMING ARTS CENTER, Inc.

A 501(c)(3) Non-Profit Corporation

925 4th AVENUE, HUNTINGTON, WV 25701

www.keithalbee.com

KEITH-ALBEE PERFORMING ARTS CENTER, INC. RENOVATION PROJECT DESCRIPTION SUPPORTING APPLICATION

THE KEITH-ALBEE RENOVATION AS AN ECONOMIC DRIVER

The overall capital renovation for the Keith-Albee Performing Arts Center is estimated at \$19,877,973.00. The Keith-Albee is the *only fully intact atmospheric theatre designed by Scottish architect Thomas Lamb in the United States*; and, remarkably, it is in Appalachia. In 1986, the Keith Albee was placed on the National Register of Historic Places in conjunction with several blocks of downtown Huntington—ID86000309 & 07000240.

A successful rehabilitation of the theatre serves as an economic driver in the City of Huntington and surrounding region. These are points of consideration in this economic analysis.

- While the direct investment will be made in the theatre as a cultural asset, it will also strengthen existing businesses, lodging facilities, and restaurants in downtown Huntington and will serve as a contributing factor to the success of the Historic Downtown District through the hospitality and tourism industries.
- The theatre renovation will allow the continuation of a partnership at the venue with the Marshall Artists Series that has allowed over 25,000 children to see shows or events free.
- The venue's economic development and programming goals cannot be met by the current building infrastructure. Once the venue is rehabilitated, programming via arts and cultural offerings will be expanded for both adults and children in underserved areas. It is a goal of the Board of Directors to increase programming, in particular, for children, as well as to establish programming endowments to help underwrite the costs of holding events at the theatre for other nonprofits.

- The theatre renovation will help to create and retain jobs, both during the construction and afterwards. It is the intent of the Keith-Albee Board to hire additional staff to manage/sustain the facility and to increase programmatic offerings, thereby creating jobs for artists, musicians, and those who support live entertainment in the fields of staging, sound reinforcement, lighting, power, and backline.
- The theatre renovation prevents this historic asset from becoming an eyesore or blight to the community and producing a negative impact to the downtown area and an additional drain on city and county resources if deterioration is allowed to continue.
- The completion of the project would result in the overall decrease of operating costs for the Keith-Albee budget by finding long-term solutions to the theatre's water and plumbing issues so that we do not continue with an expensive "finger-in-the-dike" strategy.

Further, the Center for Business and Economic Research at Marshall University prepared a study entitled *The Economic Impact of the Keith Albee Performing Arts Center* in December 2022. An excerpt from the study [full study attached] states the following:

The 2018-2019 MAS season saw an estimated \$3.1 million in total economic output, \$984,000 in labor income and an output multiplier of 1.43. While the COVID-19 pandemic had a considerable effect on the arts economy during the 2020-2021 season, the operations of the MAS still produced a multiplier of 1.43 despite output and labor income decreasing to \$674,009 and \$208,155 respectively. As operations return to pre-pandemic levels and attendance figures increase, the impacts generated will be more substantial and play a larger role in the local economy. This is shown in the 2021-2022 season where labor income and total output increased 86 percent from the previous season. A summary of MAS operations impacts is shown in this table:

Table 2: MAS Operations Impact Summary

	Labor Income	Total Output	Output Multiplier
2016-2017	\$729,217	\$2,361,211	1.43
2017-2018	\$829,407	\$2,685,628	1.43
2018-2019	\$984,120	\$3,186,591	1.43
2019-2020	\$570,511	\$1,847,319	1.43
2020-2021	\$208,155	\$674,009	1.43
2021-2022	\$388,117	\$1,256,726	1.43

Construction costs for all renovations and upgrades have been estimated at approximately \$19.8 million. **During the construction period only, this spending is estimated to generate one-time impacts of \$21.3 million in total output, \$6.6 million in labor income and 108.6 full-time equivalent jobs with a total output multiplier of 1.39.**

Table 33: Renovation and Restoration Impacts

	Employment	Labor Income	Output
Direct	69.2	\$4,751,659	\$15,389,288
Indirect	23.3	\$1,182,694	\$3,735,813
Induced	16.1	\$737,372	\$2,237,665
Total	108.6	\$6,671,724	\$21,362,766
Multiplier			1.39

PROJECT DESCRIPTION:

As stated before, the overall capital renovation for the Keith-Albee Performing Arts Center is estimated at \$19,877,973.00. The renovation will be accomplished through various projects comprised of phases within those projects as construction priorities are established and funding is available.

The "Keith-Albee Renovation: Project 1" is designed to address critical life safety and fire safety conditions identified by the Huntington Fire Department as well as other health and public safety concerns. Project 1 has four phases, specifically: Phase 1-Basement wall waterproofing; Phase 2- Replacement & installation of a new water service entrance with a new sprinkler riser; Phase 3- Basement level restoration including demolition & installation of mechanical, electrical & plumbing systems; and Phase 4-Fire Protection (Sprinkler & Alarm) System.

Beyond the "Keith-Albee Renovation: Project 1," other projects include, but are not limited to: (1) repair to back-of-house dressing rooms; (2) improvements for public restrooms; (3) elevator installation for the handicapped and basement and second floor access; and (4) improved handicapped seating.

Following is a detailed narrative describing the Keith-Albee Renovation: Project 1 – Phases One through Four.

Phase One – Basement Wall Waterproofing

The basement wall is located on the alley side of the building. The work includes waterproofing the basement wall and reconnecting the roof drains to the storm water line located in the alley and penetration through the waterproofed wall. The confined area and location of this work will require the excavation to be done by hand so as not to damage any utility lines in the vicinity. The exact utility locations and the extent of utility lines in this general area are not known. Once the entire wall is exposed, a determination will be made if there is any work to be done to the concrete wall prior to the waterproofing. The interior of the basement wall shows some signs of deterioration; however, the extent of the damage will not be known until the exterior of the wall is exposed.



Phase Two: Replace and Install a New Water Service Entrance with a New Sprinkler Riser

This phase will lay the groundwork for the remaining work throughout the facility. It will allow the facility to provide fire protection to the entire building and better water supply throughout the entire theatre. This work would be in the “front” of the basement area below the main entrance to the facility. It would include new domestic water service and a new service for fire protection. This can be installed and capped for future work that will be installed later. The existing water supply system throughout the entire building will be replaced in future bid/work packages.

We anticipate that the actual work for the basement wall waterproofing (Phase One) and the new water service entrance with new water sprinkler riser (Phase Two) will commence when the theatre is “shuttered” in May or June 2023 and take 180 days to complete.

Phase Three: Basement Level Restoration including Demolition and Installation of Mechanical, Electrical, and Plumbing Systems

Multiple rooms will be demolished and reconfigured into large, multi-person dressing rooms with private bathrooms, a larger laundry area, and installation of a freight elevator from the alley to the stage and the basement. Due to the condition of the existing cold, hot, and hot water recirculation systems, they will be removed in their entirety and replaced with new. The domestic water service will be upgraded to a 3” main to handle the additional load. The domestic water heating system will consist of two 96% efficient gas water heaters with a hot air recirculation system controlled by an aquastat. The existing sump pump in the basement will be replaced with a new 50-gpm-capacity sump pump. The existing sump pump serving the basement service sink and floor drains will be replaced by a small sewage ejector. All existing horizontal storm piping shall be replaced with new. The existing fire protection service and all associated sprinkler piping and standpipe systems shall be removed in their entirety. A new fire service will be installed by tapping the water main on 4th Avenue and routing it to inside the existing mechanical room. The existing steam boilers and steam/condensate distribution system will be removed and replaced with new. Most of the piping distribution is original to the facility and has many leaks. The existing boiler is only 80% efficient and will be replaced with a high efficiency condensing boiler system. The new system will be designed for hot water distribution in lieu of steam.

Phase Four: Fire Protection (Sprinkler and Alarm) System

The fire protection work cannot be completed or at least started until Phases 1, 2 and 3 are completed on the basement level. The architectural work must be in place to facilitate the placement of the sprinkler head locations and the fire alarm system. The remaining fire protection work for the other levels cannot be completed until Phases 2 and 3 are also completed for those levels as well.

Probable Construction Document Phase Budgets estimated by ZMM, Inc., Architects & Engineers and PJ Dick are attached to this Project Description.

PURPOSES AND OUTCOMES:

The renovations described above are formulated to ensure public safety and a healthy entertainment and working environment for staff, performers, and patrons, as well as to decrease the theatre’s operating costs. The more improvements that are made, the greater the impact on decreasing overall costs.

The basement wall waterproofing is a fundamental first improvement step that must be taken to protect the structural integrity of the theatre. Long-term moisture can quickly turn into mold and damage the structure, leading to a potentially dangerous and disastrous situation. Foundation repair is costly, so it's best to fix the problem before it becomes more serious than what already exists.

This project is also necessary for ensuring protection for building contents and comfort for occupants. Water and electricity systems are deeply integrated into every building's infrastructure. However, when these elements are mixed together, they can lead to consequences. In one blink of an eye, water and electricity can cause injury, fire, and even death. In addition to substantial structural damage, an excessively moist basement can lead to significant public health and safety issues. Mold and mildew can lead to various health ailments, including respiratory illnesses, headaches, and more. Until we can control the exterior water seepage into the basement using excavation techniques toward the bottom of the structure's foundation, we cannot begin to repair the interior walls damaged by moisture.

Chart 1 outlines project costs for Phases One through Four.

CHART 1 BUDGET SUMMARY – PROJECT 1 - PHASES ONE THROUGH FOUR			
	GENERAL CONSTRUCTION	MISCELLANEOUS COSTS	TOTAL PROBABLE CONSTRUCTION COST
PHASE ONE	\$ 441,000	\$ 85,750	\$ 526,750
PHASE TWO	\$ 350,000	\$ 73,010	\$ 423,010
PHASE THREE	\$4,095,000	\$ 597,310	\$4,692,310
PHASE FOUR	\$2,265,788	\$ 457,948	\$2,723,736
TOTALS	\$7,151,788	\$1,214,018	\$8,365,806

Charts 2 and 3 outline funding sources for the Keith-Albee Renovation.

CHART 2 FUNDING SOURCES FOR PROJECT 1: PHASES ONE THROUGH FOUR TO DATE	
SOURCE	AMOUNT
CITY OF HUNTINGTON	\$500,000 – APPROVED BY CITY COUNCIL ON 12/27/2022
CITY OF HUNTINGTON	\$1,000,000 – PENDING APPROVAL BY CITY COUNCIL
HUNTINGTON FOUNDATION	\$30,000 – RECEIVED
HUD – FY2022 EDI COMMUNITY PROJECT FUNDING GRANT: B-22-CP-WV-0986	\$250,000 – APPROVED
WV DIVISION OF ARTS, CULTURE AND HISTORY	\$71,000 – GRANT NO. AH23-079194 APPROVED
CABELL COUNTY COMMISSION – AMERICAN RESCUE PLAN ACT OF 2021	\$100,000 – RECEIVED
CABELL COUNTY COMMISSION – HOTEL/MOTEL TAX DISTRIBUTION	\$15,000 – RECEIVED
ENCOVA FOUNDATION OF WEST VIRGINIA	\$50,000 – RECEIVED – \$250,000 WRITTEN PLEDGE OVER 5 YEARS
PRIVATE FOUNDATION – ANONYMOUS	\$10,000 – RECEIVED
APPALACHIAN REGIONAL COMMISSION	\$1,500,000 – GRANT APPLICATION PENDING
STATE OF WEST VIRGINIA	\$4,378,510.82 – GRANT APPLICATION PENDING
TOTAL TO DATE	\$8,104,510.82
ADDITIONAL MONIES TO RAISE	\$3,274,000.00

CHART 3
ADDITIONAL FUNDING SOURCES FOR CONSTRUCTION

ESTIMATED FEDERAL HISTORIC TAX CREDITS	\$2,060,475.68
ESTIMATED STATE HISTORIC TAX CREDITS	\$2,575,594.60
ESTIMATED NEW MARKET TAX CREDITS	\$3,863,391.90
TOTALS	\$8,499,462.18

HIRING OF CONSTRUCTION MANAGER

Construction documents (plans and specifications) have already been developed for the improvements by ZMM Architects and Engineers.

The KAPAC Board is soliciting Request for Proposals (RFPs) now to provide Construction Management (CM) Services for these phases. The Construction Manager shall be selected using a qualification-based selection process. Appropriate advertising was placed in The Herald-Dispatch and The Charleston Gazette. It was also posted on BidExpress.

The schedule for hiring the Construction Manager is as follows:

CONSTRUCTION MANAGER HIRING SCHEDULE	
DATE	TASK
February 15, 2023	RFP for Construction Management Services available
March 3, 2023, 2:30 p.m.	Mandatory on-site walk thru at theatre for those submitting proposals
March 10, 2023	Contractor RFP Packages must be delivered to Owner by 2:30 p.m.
Week of March 27, 2023	Interviews
Week of April 3, 2023	Selection of Construction Manager/Contract Signing
Week of April 10, 2023	Contractor Mobilization

The Construction Manager will develop a budget and strategy for the first two stages listed in this document after Contract Signing.

Based upon completion of Phases One and Two, the Construction Manager will be consulted for his expertise in breaking down Phase Three work into individual or smaller work packages so that renovations can continue based upon remaining funds after Phases One and Two are completed.

For example, the KAPAC Board has been advised that there is a lead time for a new electrical panel approximating one year. It may be prudent for the CM to “spec out” and identify the needs for the electrical system in order to place the order for the panel.

As additional funding is received, then work will progress as determined appropriate for the situation.

PROJECT TEAM AND ORGANIZATIONAL CAPACITY

The Keith-Albee has identified to date the following persons that will undertake/accomplish the proposed scope of work including, but not limited to, the project teams' qualifications and experience managing large grants and federal awards; familiarity with federal grant regulations; and organizational policies, procedures, and systems:

PROJECT TEAM	
PERSON	ROLE
Robert H. Plymale	President, Board of Directors, Keith-Albee Performing Arts Center
Teresa (Terry) Deppner Hardin	Director of Development, Keith-Albee Performing Arts Center/Retired Court Unit Executive with 40 years plus of project management and budgeting experience
Kim Bailey	Certified Procurement Officer – Consultant
Michael S. Misiti, CPA, CFE	The Fyffe Jones Group, AC – Contract Relationship
David Ferguson, AIA, REFP	Architect, Principal – ZMM Architects & Engineers – Contract Relationship
Michael Gioulis	Historic Preservationist Consultant
To be Determined – Out for Bid	Construction Manager – Contract Relationship

Other persons will be added to the project team as scope of work is refined and responsibilities are identified.

For example, the KAPAC will enter into an agreement with an agency that can ensure adherence to all regulations, restrictions, and requirements such as Davis-Bacon wages, Fair Labor Standards Act, etc. That agency has not been selected yet.

The specific project timeline will be updated once the Construction Manager is hired, and RFPs go out for Phases One and Two of the above-described project narrative.

Nevertheless, the Keith-Albee will be able to enter into all necessary construction and/or acquisition contracts for its project by December 31, 2024.

In addition, all West Virginia Water Development Authority Economic Enhancement Grant Funds for this renovation project will be spent (paid to contractor/vendor) by December 31, 2026.

ATTACHMENTS:

- # 1 – Budget Estimate by PJ Dick for Construction Costs per ZMM Drawings Dated 11/18/2021
- #2 – Project 1, Phase One Probable Construction Document Phase Budget – Basement Wall Waterproofing
- #3 – Project 1, Phase Two Probable Construction Document Phase Budget – Water Service Entrance with a New Sprinkler Riser
- #4 – Project 1, Phase Three Probable Construction Document Phase Budget – Basement Level Restoration
- #5 – Project 1, Phase Four Probable Construction Document Phase Budget - Fire Protection (Sprinkler and Alarm) System
- #6 – Capital Stack
- #7 – The Economic Impact of the Keith Albee Performing Arts Center prepared by the Center for Business and Economic Research at Marshall University
- #8 – Financial Statements ending 06/30/2022 prepared by the Fyffe Jones Group, AC
- #9 – Form 990 for the Tax Year beginning 07/31/2021 and ending 06/30/2022

March 30, 2023

Marie L. Prezioso
West Virginia Water Development Authority
1009 Bullitt Street
Charleston, WV 25301
Re: WVDNR WDA Grant recommendations

Dear Ms. Prezioso,

The West Virginia Division of Natural Resources (WVDNR) is requesting WDA grant funding for the following projects.

1) Holly River State Park has the opportunity to connect to a new West Virginia American Water line that has recently been installed to Hacker Valley, WV. The WVAW line will meet the State Park boundary near the DOH state road garage along Rt 3. The water line will need to be installed on to the State Park for approximately 15,000 feet and connect to all park facilities. Additionally, two water storage tanks and one treatment facility will need to be decommissioned and removed. Cost is estimated to be \$800,000.00.

2) Beech Fork State Park 20,000-gallon Wastewater Equalization tank is the collection point for all the State Park's sewage entering the wastewater treatment plant. Currently the EQ tank has severely corroded and is in critical need of replacement. We will be ready to move on construction under emergency bid procedures once funding is secured and materials can be developed. We anticipate being ready with materials and complete construction by March of 2024. Estimated cost to replace tank is \$500,000.00.

3) Hawks Nest State Park lodge wastewater lift station replacement. The lodge lift station needs to be completely replaced as the existing vault and lid are significantly corroded. We are concerned about environmental issues due to leakage as well as safety concerns. The A&E design is complete and is estimated to take 3 months to construct at a cost of \$250,000.00 to build the new lift station.

4) The WVDNR Wildlife Section seeks to construct an elk viewing Tower, visitor center, and related construction and demolition in the Tomblin Wildlife Management Area near Holden, WV in Logan County. The proposed multi-purpose building and tower will be used for welcoming visitors and educating the public on the reintroduction project and the area. Total Project Costs are estimated to be \$7.5 million. With the deduction of DEP grant funding, the project requires \$5.5 million to materialize. We are requesting 2.4 million through the WDA grant.

This letter is our recommendation to approve grant funding for the West Virginia Division of Natural Resources.

Sincerely,

James M. Bailey
Cabinet Secretary

cc: Brett W. McMillion, WVDNR Director

MEMORANDUM

TO: Brad Reed, Chief
FROM: Matt Yeager, Deputy Chief, PEM
DATE: March 30, 2023
SUBJECT: WDA Grant Funding Request

The West Virginia Division of Natural Resources (WVDNR) is requesting WDA grant funding for the following projects.

- 5) Holly River State Park has the opportunity to connect to a new West Virginia American Water line that has recently been installed to Hacker Valley, WV. The WVAV line will meet the State Park boundary near the DOH state road garage along Rt 3. The water line will need to be installed on to the State Park for approximately 15,000 feet and connect to all park facilities. Additionally, two water storage tanks and one treatment facility will need to be decommissioned and removed. Cost is estimated to be \$800,000.00.
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- 7) Hawks Nest State Park lodge wastewater lift station replacement. The lodge lift station needs to be completely replaced as the existing vault and lid are significantly corroded. We are concerned about environmental issues due to leakage as well as safety concerns. The A&E design is complete and is estimated to take 3 months to construct at a cost of \$250,000.00 to build the new lift station.
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This letter is our recommendation to approve grant funding for the West Virginia Division of Natural Resources.

MY:tfc



WDA/EEGF/4
(7/2022)

(SAM.gov # _____ /UEI # _____)

APPLICATION FOR WDA ECONOMIC ENHANCEMENT GRANT FUNDING
(WV Code 22C-1-6a(c) (7)-Infrastructure (economic development) Project)

- 1) Project Sponsor: ☒ Governmental or ☐ Not-for-Profit
Name: WVDNR, Beech Fork State Park, Wastewater
Address: 324 4th Ave., South Charleston, WV 25303
Contact Name: Matt Yeager
Email Address: matt.j.yeager@wv.gov
Phone Number: 304-558-2764
- 2) Attach a detailed Project Description including scope, timelines, sources, amounts and status of all anticipated funding and a detailed budget for the Infrastructure Project.

Attach financial information and any supporting documentation.
- 3) Amount of WDA EEG Fund being requested: \$500,000.00
Amount of Project Sponsor contribution: \$0
- 4) Status of Infrastructure Project design: Needs designed
Estimated date for design completion: August 31, 2023
- 5) Estimated construction period: 365 days
Estimated completion date: December 31, 2024
- 6) Date of last audit: _____

Attach copy of most recent audit.
- 7) Required recommendation: Commerce ☒ _____, Economic Development _____, Tourism _____ (Attach letter from the applicable Secretary).

Application Date: 3/29/2023

Authorized Representative/Project Sponsor

Name/Title: Matt Yeager / Deputy Chief, PEM

Signature: Matt Yeager

NOTE: The Project Sponsor must complete the attached verification form and email it with this application to the West Virginia Water Development Authority at wda@wvwda.org and on <http://wvoasis.gov/VSS/Default.aspx> (1. VSS Portal, 2. View Grant Opportunities, 3. WV Water Development Authority Economic Enhancement Grant Fund). Applications will not be processed until the verification is received.



Governor Jim Justice

Director Brett W. McMillion

MEMORANDUM

TO: Brad Reed, Chief
FROM: Matt Yeager, Deputy Chief, PEM
DATE: March 30, 2023
SUBJECT: WDA Grant Funding Request

The West Virginia Division of Natural Resources (WVDNR) is requesting WDA grant funding for the following projects.

- 5) Holly River State Park has the opportunity to connect to a new West Virginia American Water line that has recently been installed to Hacker Valley, WV. The WVAV line will meet the State Park boundary near the DOH state road garage along Rt 3. The water line will need to be installed on to the State Park for approximately 15,000 feet and connect to all park facilities. Additionally, two water storage tanks and one treatment facility will need to be decommissioned and removed. Cost is estimated to be \$800,000.00.
- 6) Beech Fork State Park 20,000-gallon Wastewater Equalization tank is the collection point for all the State Park's sewage entering the wastewater treatment plant. Currently the EQ tank has severely corroded and is in critical need of replacement. We will be ready to move on construction under emergency bid procedures once funding is secured and materials can be developed. We anticipate being ready with materials and complete construction by March of 2024. Estimated cost to replace the tank is \$500,000.00.
- ✓ 7) Hawks Nest State Park lodge wastewater lift station replacement. The lodge lift station needs to be completely replaced as the existing vault and lid are significantly corroded. We are concerned about environmental issues due to leakage as well as safety concerns. The A&E design is complete and is estimated to take 3 months to construct at a cost of \$250,000.00 to build the new lift station.
- 8) The WVDNR Wildlife Section seeks to construct an elk viewing tower, visitor center, and related construction and demolition in the Tomblin Wildlife Management Area near Holden, WV in Logan County. The proposed multi-purpose building and tower will be used for welcoming visitors and educating the public on the reintroduction project and the area. Total Project Costs are estimated to be \$7.5 million. With the deduction of DEP grant funding, the project requires \$5.5 million to materialize. We are requesting 2.4 million through the WDA grant.

This letter is our recommendation to approve grant funding for the West Virginia Division of Natural Resources.

MY:tfc

almost heaven

WDA/EEGF/4
(7/2022)

(SAM.gov # _____ /UEI # _____)

APPLICATION FOR WDA ECONOMIC ENHANCEMENT GRANT FUNDING
(WV Code 22C-1-6a(c) (7)-Infrastructure (economic development) Project)

- 1) Project Sponsor: ☒ Governmental or ☐ Not-for-Profit
Name: WVDNR, Hawks Nest S.P., Replace Lift station
Address: 324 4th Ave., South Charleston, WV 25303
Contact Name: Matt Yeager
Email Address: matt.j.yeager@wv.gov
Phone Number: 304-558-2764
- 2) Attach a detailed Project Description including scope, timelines, sources, amounts and status of all anticipated funding and a detailed budget for the Infrastructure Project.

Attach financial information and any supporting documentation.
- 3) Amount of WDA EEG Fund being requested: \$250,000.00
Amount of Project Sponsor contribution: \$0
- 4) Status of Infrastructure Project design: Design complete
Estimated date for design completion: 3/29/2023
- 5) Estimated construction period: 365 days
Estimated completion date: December 31, 2024
- 6) Date of last audit: _____

Attach copy of most recent audit.
- 7) Required recommendation: Commerce ☒ _____, Economic Development _____, Tourism _____ (Attach letter from the applicable Secretary).

Application Date: 3/29/2023

Authorized Representative/Project Sponsor

Name/Title: Matt Yeager / Deputy Chief, PEM

Signature: Matt Yeager

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STATE GRANT AWARD
VERIFICATION
(WVIJDC # _____)

Under penalty of law for false swearing (WV Code §61-5-3), the undersigned
Matt Yeager, an authorized representative of the WV Division of Natural Resources,
certifies that by signing this sworn statement, the WV Division of Natural Resources and all related parties have
filed all reports and sworn statements of expenditure for state grants received as required by West
Virginia Code Chapter 12, Article 4, Section 14.

Witness my signature this 30th day of March, 2023.

By: Matt Yeager

Print Name Matt Yeager

Print Title Deputy Chief, PEN

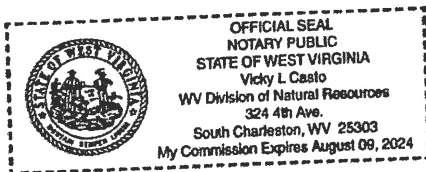
STATE OF WEST VIRGINIA
COUNTY OF Kanawha

The foregoing instrument was subscribed and sworn to me by Matt Yeager
on this 30th day of March, 2023.

My commission expires: August 9, 2024

[SEAL]

Vicky L. Casto
NOTARY PUBLIC



STATE GRANT AWARD
VERIFICATION
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Print Name Matt Yeager

Print Title Deputy Chief, PEM

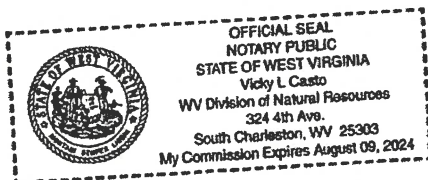
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MEMORANDUM

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FROM: Matt Yeager, Deputy Chief, PEM
DATE: March 30, 2023
SUBJECT: WDA Grant Funding Request

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- 5) Holly River State Park has the opportunity to connect to a new West Virginia American Water line that has recently been installed to Hacker Valley, WV. The WVAV line will meet the State Park boundary near the DOH state road garage along Rt 3. The water line will need to be installed on to the State Park for approximately 15,000 feet and connect to all park facilities. Additionally, two water storage tanks and one treatment facility will need to be decommissioned and removed. Cost is estimated to be \$800,000.00.
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(WV Code 22C-1-6a(c) (7)-Infrastructure (economic development) Project)

- 1) Project Sponsor: X Governmental or Not-for-Profit
Name: WVDNR, Tomblin WMA, Elk Tower
Address: 324 4th Ave., South Charleston, WV 25303
Contact Name: Matt Yeager
Email Address: matt.j.yeager@wv.gov
Phone Number: 304-558-2764
- 2) Attach a detailed Project Description including scope, timelines, sources, amounts and status of all anticipated funding and a detailed budget for the Infrastructure Project.

Attach financial information and any supporting documentation.
- 3) Amount of WDA EEG Fund being requested: \$2,400,000.00
Amount of Project Sponsor contribution: \$0
- 4) Status of Infrastructure Project design: Design is complete
Estimated date for design completion: Design is complete
- 5) Estimated construction period: 365 days
Estimated completion date: December 31, 2024
- 6) Date of last audit: _____

Attach copy of most recent audit.
- 7) Required recommendation: Commerce X, Economic Development _____,
Tourism _____ (Attach letter from the applicable Secretary).

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Name/Title: Matt Yeager / Deputy Chief, PEM

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Witness my signature this 30th day of March, 2023

By: Matt Yeager

Print Name Matt Yeager

Print Title Deputy Chief, PEM

STATE OF WEST VIRGINIA
COUNTY OF Kanawha

The foregoing was instrument was subscribed and sworn to me by Matt Yeager
on this 30th day of March, 2023

My commission expires: August 9, 2024

[SEAL]

Vicky L. Castro
NOTARY PUBLIC

