

## **WV WATER DEVELOPMENT AUDIT COMMITTEE MINUTES**

A meeting of the Audit Committee was held on Thursday, March 25, 2021 at 9:00 a.m. at the WV Water Development Authority's ("WDA") office in Charleston, West Virginia. Notice of the teleconference meeting was posted on the Secretary of State's online meeting notice database. The notice referenced that the call-in information and agenda would be posted on the WDA website. Tina Parker recorded the minutes of the meeting. After the Roll Call, the Chair declared a quorum. Due to COVID-19, the meeting was held by conference call.

### **COMMITTEE MEMBER ATTENDEES**

Mike Jones, Chairman, via conference call  
John Miller, via conference call  
Kathy Emery, via conference call  
Stephanie Hickerson, via conference call  
Wayne Morgan, Executive Director, IJDC, (ex-officio) via conference call

### **COMMITTEE MEMBER ATTENDEES (NON-VOTING MEMBERS)**

Marie Prezioso, WDA Executive Director- present  
Brock Jarrett, WDA CFO and Committee Secretary/Treasurer, present

### **OTHER ATTENDEES**

Samme Gee, Esq., Jackson Kelly PLLC, via conference call  
Tina Parker, WDA  
Sheena Chadwell, WDA  
Cindy Williams, WDA

### **APPROVAL OF MINUTES**

Minutes for the meeting on October 9, 2020 were presented for approval.

MOTION: Moved by Ms. Kathy Emery; Seconded by Mr. John Miller; Passed unanimously.

**RESOLVED, That the minutes of the Audit Committee meeting on October 9, 2020, are approved.**

### **REVIEW OF PROPOSAL RESPONSES**

Mr. Brock Jarrett gave a summary of the three proposals received for auditing services. Proposals were received from MaherDuessel, Brown Edwards, and Suttle & Stalnaker, PLLC. The Committee discussed the experience, the cost, the accessibility, and

availability for each proposal. Overall experience was considered the determining factor for the proposal review.

MOTION: Moved by Mr. Miller; Seconded by Mr. Wayne Morgan; Passed unanimously.

**RESOLVED, That the Proposal from Brown Edwards for auditing services for the Water Development Authority, the Infrastructure and Jobs Development Council and the Drinking Water Treatment Revolving Fund be recommended to the Board.**

### **UNFINISHED BUSINESS**

There was none.

### **NEW BUSINESS**

There was none.

### **ADJOURNMENT**

There being no further business to come before the Committee, the meeting was adjourned.

MOTION: Moved by Mr. Miller; Seconded by Ms. Emery; Passed unanimously.

**RESOLVED, That the Audit Committee be adjourned at 9:11 a.m.**

  
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Brock Jarrett, Secretary

Minutes approved:

7/9/21 (Date)