

WV WATER DEVELOPMENT AUDIT COMMITTEE MINUTES

A meeting of the Audit Committee was held at 9:00 a.m. on Friday, June 16, 2023, at the West Virginia Water Development Authority's ("Authority") office in Charleston, West Virginia. Notice of the meeting was posted on the Secretary of State's online meeting notice database, the Authority's website and in the lobby at the Authority's office. Those wanting to attend the meeting could do so in person. Tina Parker recorded the minutes of the meeting. After the Roll Call, the Chair declared a quorum.

COMMITTEE MEMBER ATTENDEES

John Miller, present

Gary Sutphin, present

Meredith Vance, Designee for Commissioner of Bureau of Public Health, via conference call

Wayne Morgan, IJDC, present

Katheryn Emery, Designee for Secretary of Department of Environmental Protection, present

COMMITTEE MEMBER ATTENDEES (NON-VOTING MEMBERS)

Marie Prezioso, present

Brock Jarrett, present

OTHER ATTENDEES

Samme Gee, Esq., Jackson Kelly PLLC

Julie Merow, Esq., Jackson Kelly PLLC, via conference call

Brad Sergeant, WDA

Tina Parker, WDA

Roshanda Lambert, WDA

Rob Adams, Brown, Edwards & Company, L.L.P

Tiffany Kiwabonga, Brown, Edwards & Company, L.L.P

APPROVAL OF MINUTES

Minutes for the meeting held on October 12, 2022, were presented for approval.

MOTION: Moved by Mr. Gary Sutphin; Seconded by Ms. Katheryn Emery; Passed unanimously.

RESOLVED, That the minutes of the Audit Committee meeting on October 12, 2022, are approved.

DISCUSSION OF FISCAL YEAR 2023 AUDITS WITH BROWN EDWARDS

Rob Adams from Brown Edwards discussed the Fiscal Year 2023 audits and schedule for the Authority, Infrastructure and Jobs Development Council and Drinking Water Treatment

Revolving Fund audits. Brown Edwards has already begun working with the Authority's staff. In addition, Brown Edwards will also prepare the Financial Statements and provide preparation assistance with staff input. The Authority will have a new component to its audit called Subscription-Based Information Technology Arrangement ("SBITA"), which Mr. Adams did not believe would have much impact. The draft statements for all three audits are due to the State on September 15 and the final audits are due October 15. This year the Water Development Authority Economic Enhancement Grant Fund will require a single audit and it is due January 31.

UNFINISHED BUSINESS

There was none.

NEW BUSINESS

There was none.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned.

MOTION: Moved by Ms. Emery; Seconded by Mr. Sutphin; Passed unanimously.

RESOLVED, That the Audit Committee be adjourned at 9:25 a.m.



Brock Jarrett, Secretary/Treasurer

Minutes approved:

10/11/23 (Date)

Attachments: