

**WV WATER DEVELOPMENT AUTHORITY
AUDIT COMMITTEE
MINUTES**

A meeting of the WV Water Development Authority Audit Committee was held at 11:00 a.m. on Friday, March 22, 2024, at the West Virginia Water Development Authority's ("Authority") office in Charleston, West Virginia. Notice of the meeting was posted on the Secretary of State's online meeting notice database, the Authority's website and in the lobby at the Authority's office. Those wanting to attend the meeting could do so in person. Tina Parker recorded the minutes of the meeting. After the Roll Call, the Chair declared a quorum. Ms. Katheryn Emery served as temporary chair.

COMMITTEE MEMBER ATTENDEES

John Miller, via conference call
Gary Sutphin, via conference call
Meredith Vance, Designee for Commissioner of Bureau of Public Health, present
Wayne Morgan, IJDC, present
Katheryn Emery, Designee for Secretary of Department of Environmental Protection, present

COMMITTEE MEMBER ATTENDEES (NON-VOTING MEMBERS)

Marie Prezioso, present
Brock Jarrett, present

OTHER ATTENDEES

Mike Clowser
Samme Gee, Esq., Jackson Kelly PLLC
Brad Sergent, WDA
Tina Parker, WDA
Roshanda Lambert, WDA
Misty Parsons, WDA
Veronica Lewis, WDA

APPROVAL OF MINUTES

Minutes for the meeting held on February 9, 2024, were presented for approval.

MOTION: Moved by Mr. Wayne Morgan; Seconded by Mr. Gary Sutphin; Passed unanimously.

RESOLVED, That the minutes of the Audit Committee meeting on February 09, 2024, are approved.

REVIEW OF PROPOSAL RESPONSES

Mr. Brad Sergent reported that the Request for Auditing Services was published as a Class II legal ad in the Charleston Gazette-Mail and that proposals were emailed to seven accounting firms and two proposals were received.

Mr. Brock Jarrett gave a summary of the two proposals received for auditing services. Proposals were received from Brown Edwards and Baker Tilly. The Committee discussed the experience, the cost, the accessibility, and availability for each proposal. Overall experience was considered the determining factor for the proposal review.

MOTION: Moved by Mr. John Miller; Seconded by Mr. Sutphin; Passed unanimously.

RESOLVED, That the Proposal from Brown, Edwards & Company, L.L.P. for auditing services for the Water Development Authority, the Infrastructure and Jobs Development Council and the Drinking Water Treatment Revolving Fund be recommended to the Board.

UNFINISHED BUSINESS

There was none.

NEW BUSINESS

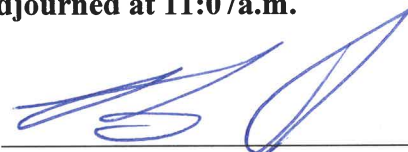
There was none.

ADJOURNMENT

There being no further business to come before the Committee, the meeting was adjourned.

MOTION: Moved by Mr. Morgan; Seconded by Mr. Sutphin; Passed unanimously.

RESOLVED, That the Audit Committee be adjourned at 11:07a.m.



Brock Jarrett, Secretary/Treasurer

Minutes approved:

6/5/24 (Date)